



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
January 25, 2024**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order January 25, 2024, at 4:00pm by Nancy Gorshe.</p> <p><b>Commissioner’s present:</b>            Nancy Gorshe, Chairperson            Ariel Smith, Secretary, Commissioner            Madeline Matson, Commissioner            Sandy Stonebreaker, Commissioner            Elise Chayet, Commissioner</p> <p><b>Zoom/Conference Line:</b>            Kathlynn Northrup-Snyder            Beth Hash, Controller            Carol Zahorsky</p> <p><b>Also, Present</b>            Scot Attridge, CEO            Eric Volk, CFO            Brenda Sharkey, CNO            Christine Bighaus, Risk Manager            Tammie Jefferies, Executive Assistant</p>	
<b>CONENT AGENDA</b> Agenda January Leadership Communication	Nancy Gorshe requested to accept the consent agenda.	A motion to approve the Consent Agenda was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by

		unanimous vote.
Board communication	<p>Board Committees: Nancy asked the board members to let her know which committees they have an interest in being on.</p> <p>Nancy would like the board to review the current strategic plan. Tammie will send the strategic plan to the board for review and at the next board meeting there will be a high-level review.</p>	
Board Calendar	<p>Board Meeting Schedule: Meetings will be held via Virtual and In-Person</p> <p>Foundation Meeting – Wednesday, 02/14/24 at 1:00 PM</p> <p>Environment of Care – Tuesday 02/20/24 at 2:00 PM.</p> <p>Quality Committee – Thursday, 02/21/24 at 12:00pm.</p> <p>Strategic Planning Committee – 02/15/24 at 11:30pm</p> <p>Finance Committee –02/15/24 at 10:00am</p> <p>Board Meeting – 02/22/24 – 4:00pm</p>	
Medical Staff	<p>Dr. Belknap was not available to come to the meeting.</p> <p>Credentialing:</p> <p>Reappointments:</p> <p>Dr. Fabiano – 2-years Active</p> <p>Mr. Bellinger – 2-year Allied Health</p> <p>New Appointment:</p> <p>Dr. McLellan – 2 years Consulting – Tele-Medicine Radiology</p>	
Quality Report	<p>Quality Report: Brenda reported quality committee approved policies. The Wellness Center is still struggling with annual wellness visits. She interviewed a potential candidate for the population health nurse. This position will help with the ACO and assist with the wellness visits; it will be .5 position. They are continuing to have meeting with he ED director once a week to review the cases.</p> <p>2024 Quality Improvement Program Plan – Nancy asked for a motion to approve.</p> <p>Elise asked if tele-health could be used for wellness visits. Brenda explained after Covid this is not an option.</p>	<p>A motion to approve the 2024 Quality Improvement Plan was made by Madeline Matson; Ariel Smith seconded. The motion passed by unanimous vote.</p>
Foundation	<p>Madeline reported the foundation is working on getting the funds transferred from the Schwab account to the Pacific Community Foundation. This will keep the funds local.</p> <p>Sondra Eaton is a new foundation board member. The new slate of trustees are:</p> <p>Sally Macy, President</p> <p>Shelley Weaver, VP</p> <p>Eleanor Ramage, Secretary</p>	

	Barbara Phul, Treasurer	
EOC Report	Sandy reported the fuel tank will finally be completed in a few weeks. The washer project should be done by the end of January. They are re-examining the clinic expansion. The OR project, Loris Cook is working on the details. Working on getting more cameras for the facility.	
Strategic Planning		
Finance Report December	<p>Eric Volk presented the December Finance report. See attached.</p> <p>November Vouchers:  40550 thru 40825 Total Distribution Accounts Payable \$2,304,870.21  General Account – including ACH Transactions &amp; Wires  5970 thru 5972  Net Wages including direct deposit transactions \$937,662.06  Total General Account: \$3,242,532.27  <b>Total: \$3,242,532.27</b></p> <p>Cash decreased approximately \$1.1 million. Primarily driven b the \$500k in bond payments made in December and \$185k in capital purchases. Net accounts receivable decreased approximatley \$47k. Prepaids and other decreased approximately \$57k and expenses were amortized. \$185k was added to construction in progress and net capital assets decreased approximately \$36k due to depreciation of assets.</p> <p>Accrued payroll and liabilities increased \$138k due to increased in payroll accrual.</p> <p>Accounts Payable increased due to timing of the check run at month end. Estimated third party settlements decreased \$350k as contingency reserves were removed for Medicare &amp; Medicaid cost reports from prior years that were recently finalized.</p> <p>November  Operating Margin -27.3%  Total Margin -15.6%  Inpatient Admissions: 27  Inpatient Length of Stay: 4.72  Swing Bed Admits: 2  Swing Bed Length of Stay: 8.04  Acute Patient Days: 160  Swing Bed Patient Days: 18  Days in Net A/R Days: 75  Days of Cash: 157</p>	A motion to approve the December vouchers was made by Kathlynn Northrup-Snyder; Madeline Matson seconded. The motion passed by unanimous vote.
CEO Report	Scot reported: Employee Appreciation week is happening now. It has been a fun and eventful week. They are very appreciative of all the activities. Update on bond: the underwriter Jim Nelson and Deanna Gregory are preparing for our rating interview with	

	Moody's which is on Monday, January 29 <sup>th</sup> . There have been 2 planning meetings with architects for the remodel of the pharmacy and nurse's station. Another meeting is scheduled to discuss the clinic expansion. Foundation: Scot shared he had the opportunity to meet with Sally Macy the President of the OBH Foundation. She had some great feedback and input on how the foundation and hospital can collaborate and build on their relationship. Sally will be a great addition to the foundation board. The COO position has been put on hold for the moment. We will be reevaluating this position.	
Public Participation	Nancy opened the meeting up to public participation. There were no discussions.	
Executive Session	Nancy Gorshe announced at 5:00pm the board will meet in executive session to discuss termination of a public employee and to discuss a public employee performance review accordance to RCW 42.30.110. The board will be in executive session until 5:45pm The board is not expected to take further action following the executive session	
Return to regular session	Nancy called the regular meeting back to order at 5:45pm	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Ariel Smith made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned 5:45pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 1/25/2024