



**Public Hospital District 3 of Pacific County
 Ocean Beach Hospital and Medical Clinics
 BOARD OF COMMISSIONERS MEETING
 April 22, 2021**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 22, 2021 at 4:00pm by Nancy Gorshe.</p> <p><i>The board meeting was held in person and on phone/TEAMS. The conference room is limited to 8 persons.</i></p> <p>Commissioner's present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith Madeline Moore Kathlynn Northrup-Snyder</p> <p>Also, Present: Larry Cohen, CEO Brenda Sharkey, CNO Beth Hash, Controller Eric Volk, CPA by phone Tammie Jefferies, Executive Assistant</p>	
AGENDA	Nancy Gorshe requested to accept the agenda.	A motion to approve the agenda made by Sandra Stonebreaker; Madeline Moore seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the March minutes.	A motion to approve the

		minutes of the March board meeting minutes was made by Madeline Moore; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Board Communication	<p>Madeline announced she will not be able to attend the May Board meeting.</p> <p>The board reviewed the Employee Engagement Survey results. Guest speaker Dan Bloom was present on the phone.</p> <p>Blair shared some things: They have developed a Communication Task Force which is lead by Beth Hash, Terri Morris and other staff. A couple of things that were identified was that the staff noticed the weekly incident briefing wasn't being sent out. The staff wanted it back and now it goes out every Thursday. The Beacon will be continued going out each month, suggestion boxes are located by the time clocks and are being used. This summer the pulse survey will be sent out.</p> <p>Training and development were another concern on the survey. We are continuing to support our staff for future training's. A group from the Leadership has an opportunity to do Lead Academy.</p>	
Board Calendar	<p>Board Meeting Schedule: meetings are done virtually until further notice.</p> <p>Foundation Meeting – Tuesday, 5/11/2021 @ 4:00 PM</p> <p>Environment of Care – Tuesday, 5/18/2021 @ 2:00 PM;</p> <p>Quality Committee – Wednesday, 5/19/2021 @ 1:30 PM;</p> <p>Strategic Planning Committee – TBD</p> <p>Finance Committee – Thursday 5/20/2021 @ 10:30am</p> <p>Board Meeting – Thursday, 5/27/2021 – 4:00pm – In-person maximum 8 / teleconference available.</p>	
Consent Agenda	Leadership Communication	A motion to approve the consent agenda was made by Sandra Stonebreaker; Kathlynn Northrup-Snyder seconded. The motion passed by unanimous vote.
Quality Report	Quality Report – discussion on the benchmarks and how we are reporting them. Brenda talked about at each of the quality meetings they are having educations. Next month the	

	education will be on empathy. We will make sure it in the board packet.	
EOC Report	EOC Report – by Sandy Stonebreaker. No discussion	
Medical Staff	No report.	
Foundation	Madeline talked about the foundation board is planning an online auction and has decided to move it to the fall. Golf Tournament is scheduled for Oct. 1 st , 2 nd & 3 rd .	
Finance Report March CEO Report	<p>Larry presented the March Finance report. See attached.</p> <p>March Vouchers:</p> <p>31643 thru 31908 Total Distribution Accounts Payable \$1,825,276.33 General Account – including ACH Transactions & Wires 574 thru 5875 Net Wages including direct deposit transactions \$701,134.72</p> <p>Total General Account: \$2,521,214.54 Total Bond Account: \$0.00</p> <p>Total: \$2,521,214.54</p> <p>Larry reviewed the financials. Inpatient admissions was 26; inpatient length of stay 3.51, up from December; swing bed admissions was 5. Swing bed length of stay was down at 9.66. A/R Days were up to 55. Days of Cash is at 77 a little higher than last month. Larry mentioned Beth is working daily with her staff and HRG to improve all the Financial pulse metrics including A/R days.</p> <p>Larry announced the new camera system has been installed. This new system will be able to view video that has been saved to the cloud. The old system you could only view what was recorded the past 24 hours. With the new system it will reach new areas of the hospital and clinics. They even can view the Wellness Center.</p>	A motion to approve the March vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
COVID19 update	OBHMC has given 10,000 shots; OBHMC has bully vaccinated about 5,000; Vaccine supply has been higher than demand; COVID-19 testing all surgery patients; Hospital safety begin maintained – kiosk, visitors.	
Conversion of new accounting and purchasing program	OBHMC will be going thru a conversion in the next couple of months. OBHMC currently uses Lawson and will be switching to Sage Intacct, Hybrent, UKG (Kronos) and MM Hayes. The new program has more options to streamline the workload. It will also allow staff to use their badge to charge their meals, gift shop etc. Now they fill out paper slips and it gets time consuming for payroll, and accounting.	

Strategic Planning update	Nancy shared that at the next month's board meeting in May, the board meeting will be extended to discuss strategic planning. Some of the topics would include: Ilwaco clinic renovation and expansion; pacific eye building acquisition and use; UTGO; ACO strategy and financial review; and Hospital Replacement feasibility study.	
PUBLIC PARTICIPATION	Nancy opened it to public participation. No discussions.	
Executive Session	5:33pm – Nancy announced the board will be going into Executive session for approximately 2 hours. Discussion will be to review the CEO 2021 goals and evaluation.	
	Executive Session ended at 6:52pm	
Adjournment	Nancy Gorshe adjourned the meeting at 6:52pm.	