



**Public Hospital District 3 of Pacific County
 Ocean Beach Hospital and Medical Clinics
 BOARD OF COMMISSIONERS MEETING
 March 25, 2021**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order March 25, 2021 at 4:00pm by Nancy Gorshe.</p> <p><i>DUE TO THE COVID-19 OUTBREAK, THE BOARD OF COMMISSIONER MEETING IS BEING HELD BY Microsoft TEAMS and Conference Call Line 1.971.337.2050 483# 483#.</i></p> <p>Commissioner's present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith Madeline Moore Kathlynn Northrup-Snyder</p> <p>Also, Present: Larry Cohen, CEO Brenda Sharkey, CNO Beth Hash, Controller Eric Volk, CPA by phone Tammie Jefferies, Executive Assistant Julie Oakes, Risk Manager</p>	
In-Person Meetings	<p>Nancy asked the board how they felt with starting to meet in person. They discussed and agreed they are comfortable. Nancy recommended for Tammie to ask the board when she send out the board packet they will be meeting in person or by phone. Larry reminded them they will need to wear a mask and no more than 10 people in the room.</p>	
AGENDA	<p>Nancy Gorshe requested to accept the agenda. There will be a 15-minute executive session at the end of the meeting.</p>	<p>A motion to approve the agenda made by Sandra Stonebreaker; Madeline</p>

		Moore seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the February minutes.	A motion to approve the minutes of the February board meeting minutes was made by Madeline Moore; Ariel Smith seconded. The motion passed by unanimous vote.
Board Communication	<p>The board reviewed the board evaluations. Madeline asked if the financials could be sent out ahead of time, so they have time to review them prior to the board meetings. Discussion having a summary of the financials. At the next finance meeting the committee will discuss what needs to be shared at the board meetings. Next Finance meeting will be in-person in April.</p> <p>Madeline recommended to discuss the employee engagement survey at the next board meeting. If any of the board members have not received, please contact Blair and she will send a copy.</p>	<p>Larry will send out finance report. Finance committee to discuss how to minimize the finance report.</p>
Annual Review bylaws	Annual Review of the bylaws. Recommendation to include virtual meetings option to section 2.3.1.	A motion to approve the Annual Review of the Bylaws was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
Board Calendar	<p>Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Tuesday, 4/13/2021 @ 4:00 PM Environment of Care – Tuesday, 4/20/2021 @ 2:00 PM; Quality Committee – Wednesday, 4/21/2021 @ 1:30 PM; Strategic Planning Committee – TBD Finance Committee – Thursday, 4/14/2021 @ 10:30am In-Person Board Meeting – Thursday, 4/22/2021 – 4:00pm – In-person maximum 10 / teleconference available.</p>	

Consent Agenda	Leadership Communication	A motion to approve the consent agenda was made by Sandra Stonebreaker; Kathlynn Northrup-Snyder seconded. The motion passed by unanimous vote.
Quality Report	Quality Report – discussion on the benchmarks and how we are reporting them. Brenda talked about at each of the quality meetings they are having educations. Next month the education will be on empathy. We will make sure it in the board packet.	
EOC Report	EOC Report – by Sandy Stonebreaker. No discussion	
Medical Staff	No report.	
Foundation	Madeline talked about the foundation board is planning an online auction for the spring and golf tournament in October. The approved a budget for the golf tournament at \$15,000. They talked about doing a community newsletter. Shelley Weaver is currently working on it.	
Finance Report February CEO Report	<p>Larry presented the February Finance report. See attached.</p> <p>February Vouchers:</p> <p>31431 thru 31642 Total Distribution Accounts Payable \$1,373,169.75 General Account – including ACH Transactions & Wires 5872 thru 5873 Net Wages including direct deposit transactions \$701,134.72</p> <p>Total General Account: \$2,074,304.47 Total Bond Account: \$0.00</p> <p>Total: \$2,074,304.47</p> <p>Larry reviewed the financials. Inpatient admissions was 33; inpatient length of stay 3.67, up from December; swing bed admissions was 3. Swing bed length of stay was down at 9.66. A/R Days were up to 55. Days of Cash is at 77 a little higher than last month. Larry mentioned Beth is working daily with her staff and HRG to improve all the Financial pulse metrics including A/R days.</p> <p>Larry announced the new camera system has been installed. This new system will be able to</p>	A motion to approve the February vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.

view video that has been saved to the cloud. The old system you could only view what was recorded the past 24 hours. With the new system it will reach new areas of the hospital and clinics. They even can view the Wellness Center.

COVID19 update

Vaccination clinics have been very successful. Brenda Slagle, Jake Owings and their team have done a great job in streamlining the vaccination clinics.

Pacific County Weekly COVID 19 Data

Pacific County Case Data Summary	3/10/2021	3/17/2021	3/24/2021
Cases (Total)	800	819	836*
Active cases (currently monitored by Public Health)	30	25	4
New cases over last 14 days	59	40	18
Hospitalizations (Total)	27	27	28
New hospitalizations over last 7 days	0	0	1
Deaths (Total)	10	10	10
Cases per 100k per 14 days	272.6	184.8	83.2

Conversion of new accounting and purchasing program

OBHMC will be going thru a conversion in the next couple of months. OBHMC currently uses Lawson and will be switching to Sage Intacct, Hybrent, UKG (Kronos) and MM Hayes. The new program has more options to streamline the workload. It will also allow staff to use their badge to charge their meals, gift shop etc. Now they fill out paper slips and it gets time consuming for payroll, and accounting.

Strategic Planning update

Nancy shared they participated in the first coordinating council this week of 2021. It was a very engaging meeting. The agenda was well split, and they are engaging in sharing services. Nancy and Larry will get together to talk about future strategic meetings.

Radiology Services/Mammography Services Enhancement:
Strategic Plan updates: Radiology Tech can work alone now, there will be cross coverage on Saturday's 1pm-5pm. Mammography slots opening soon in April.

	<p>OBHMC will be able to provide Techs with uninterrupted breaks effective July 1, 2021. Possibility of switching our Mobile MRI vendor but at least plan to move Breast MRI & Stereotact Bx to SH.</p> <p>Talent Acquisition: LCSW to work in the RHC's – billable just like any provider and will also support ACO/Pop RN for Employee Health will support ACO/Pop Pharmacy tech- Will allow Jake to work at the highest level allowed by his license. Hiring a 4th facilities engineer. With more sites and more work, it is necessary to hire a fourth person. Occupational Therapist – hired an OT and will begin in June 2021. Looking at hiring a 10th provider. Primary care only reviewing NP resumes.</p>	
PUBLIC PARTICIPATION	Nancy opened it to public participation. No discussions.	
Executive Session	5:52pm Nancy announced executive session for about 15 minutes to discuss legal risks of a public employee. No decisions were made. Executive session ended at 6:05pm	
Adjournment	Nancy Gorshe adjourned the meeting at 6:05pm.	