



**Public Hospital District 3 of Pacific County  
 Ocean Beach Hospital and Medical Clinics  
 BOARD OF COMMISSIONERS MEETING  
 November 16, 2023**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order November 16, 2023, at 4:00pm by Nancy Gorshe.</p> <p><b>Commissioner's present:</b>            Nancy Gorshe, Board Chairperson            Ariel Smith, Secretary Commissioner            Sandra Stonebreaker, Commissioner            Kathlynn Northrup-Snyder, Commissioner</p> <p><b>Zoom/Conference Line:</b>            Madeline Matson, Commissioner            Beth Hash, Controller</p> <p><b>Also, Present</b>            Scot Attridge, CEO            Brenda Sharkey, CNO            Eric Volk, CFO            Tammie Jefferies, Executive Assistant            Christine Bighaus, Compliance/Risk Manager</p> <p>Guest: Jim Nelson, DA Davidson</p>	
<b>Guest: Jim DA Davidson and</b>	Jim talked about the UTGO Bond and the process of receiving the funds.	
<b>Resolution 2023-05</b>	UTGO Bond Resolution: a resolution of the board of commissioners of Public Healthcare Services Dist. Providing for the issuance and sale of Unlimited Tax General Obligation Bonds of the distr. In the principal amount of not to exceed \$10,000,000 for the purpose of providing funds to acquire, purchase, construct, equip, renovate, expand and make certain	A motion to approve Resolution 2023-05 was made by Ariel Smith; Sandra Stonebreaker

	capital improvements to the facilities of the district.	seconded the motion; all in favor. The motion passed by unanimous vote.
<b>CONENT AGENDA</b> November Agenda October minutes Leadership Communication	Nancy Gorshe requested to accept the consent agenda.	A motion to approve the Consent Agenda made by Sandra Stonebreaker; Madeline Matson seconded. The motion passed by unanimous vote.
Board communication	Nancy mentioned the board will do Scot's evaluation at the December board meeting.	
Board Calendar	Board Meeting Schedule: Meetings will be held via Virtual and In-Person Foundation Meeting – Wednesday 12/13/23 @ 1:00 PM Environment of Care – Tuesday 12/19/23 @ 2:00 PM. Quality Committee – Thursday, 12/22/23 @ 12:00pm. Strategic Planning Committee – 12/21/23 Finance Committee – 12/21/2023 @ 10:00am Board Meeting – Thursday, 12/28/23 – 4:00pm	
Medical Staff	Nancy Gorshe asked for a motion to approve the following: New Appointments Emergency Medicine: Dr. Isakovic, Emergency Medicine – Provisional up to 12 months New appointment: Dr. Kumar – Cardiology – Telemedicine (echo cardiograms)  Discussion on getting the word out on the Walk-in Clinic.	A motion to approve the appointments made by Kathlynn; Ariel Smith seconded. The motion passed by unanimous vote.
Quality Report	Quality Report: Kathlynn reported there were new policies that have been approved. Annual Wellness visits are scheduled for the rest of the year. The quality manager is working with the managers to develop strategies for their action plans and also working with the clinic providers to improve patient satisfaction.	
Foundation	Madeline reported the foundation has a new board member, Deb Howard. They are working on getting the Winter online auction set up – begins November 21 <sup>st</sup> . Nansen Malin will be resigning at the end of the year. Barbara Puhl will be the new treasurer.	
EOC Report	Sandy shared EOC – referred to the leadership communication.	
Strategic Planning	Discussed the upcoming projects and how to prioritize and create a timeline for the board to monitor. This will include the area that was granted by the Murdock Foundation Trust.	

<p>Finance Report October</p>	<p>Eric Volk presented the October Finance report. See attached.  October Vouchers:  39956 thru 40211 Total Distribution Accounts Payable \$2,143,645.34  General Account – including ACH Transactions &amp; Wires  5964 thru 5965  Net Wages including direct deposit transactions \$923,498.34  Total General Account: \$3,087,249.72  <b>Total: \$3,067,143.77</b>  Cash decreased approximately \$460k. Net accounts receivable increased approximately \$185k. Prepaids and other increased approximately \$158k as annual insurance premium renewals were paid. \$4k was added to construction in progress and net capital assets decreased approximately \$67k due to depreciation of assets. Accrued payroll and liabilities increased \$190k due to increased days in the payroll accrual. Accounts payable increased due to timing of the check run at month end.</p> <p>October  Inpatient Admissions: 26  Inpatient Length of Stay: 4.51  Swing Bed Admits: 4  Swing Bed Length of Stay: 11.83  Acute Patient Days: 173  Swing Bed Days: 39  Days in Net A/R Days: 76  Days of Cash: 175</p>	<p>A motion to approve the October vouchers was made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.</p>
<p>Resolution 2023-06</p>	<p>Resolution 2023-06 relating to the appointment of an individual responsible for the infection prevention and control program of the acute care hospital. The board desires to appoint Ashley Bittner, RN to serve as the Infection Preventionist effective Nov. 16th</p>	<p>A motion to approve Resolution 2023-06 was made by Kathlynn Northrup-Snyder; Sandra Stonebreaker seconded the motion. The motion was passed by unanimous vote.</p>
<p>CEO Report</p>	<p>Scot reported Dr. Seslar hand delivered the ultrasound machines. NewGen contract started at midnight on 12/15/23. Liz Loomis the bond consultant came to town and took a few of the committee members out for a celebration dinner. Naselle Clinic will open for two weeks in December. Kyle Shafer, PA-C will see patients. Then in January he will be there full-time. The lab expansion is moving forward. The bid announcement will be posted next</p>	

	week and, in the December, board meeting the commissioners will go through the approval process. A new pixis machine has arrived and 30 IV pumps have come in. There will be education scheduled for the nurses.	
PUBLIC PARTICIPATION	None	
	Nancy announced at 5:20pm they will now go into Executive Session for about 10 minutes for Compliance Risk Management update Pursuant to RCW 42.30.110  The Board of Commissioners came out of Executive Session at 5:30pm into regular session.	
Adjournment	Nancy Gorshe asked for a motion to adjourn the general meeting; Kathlynn made a motion; Sandra Stonebreaker seconded; all were in favor. Meeting adjourned 5:30pm	