



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
January 28, 2021**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order January 28, 2021 at 4:00pm by Nancy Gorshe.</p> <p><i>DUE TO THE COVID-19 OUTBREAK, THE BOARD OF COMMISSIONER MEETING IS BEING HELD BY Microsoft TEAMS and Conference Call Line 1.971.337.2050 483# 483#.</i></p> <p><b>Commissioners present:</b>            Nancy Gorshe, Board Chairperson            Ariel Smith            Madeline Moore            Kathlynn Northrup-Snyder</p> <p>Absent: Sandra Stonebreaker, Secretary</p> <p><b>Also, Present:</b>            Larry Cohen, CEO            Brenda Sharkey, CNO            Beth Hash, Controller            Eric Volk, CPA by phone            Tammie Jefferies, Executive Assistant</p>	
2021 Board Seat Elections	<p>Ariel nominated Nancy Gorshe for chairperson, Madeline Moore seconded; all were in favor.</p> <p>Madeline nominated Sandy Stonebreaker for Secretary; Ariel Smith seconded; all were in favor.</p>	
AGENDA	Nancy Gorshe requested to accept the agenda.	A motion to approve the agenda made by Ariel Smith; Madeline Moore

		seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the December minutes.	A motion to approve the minutes of the December board meeting minutes was made by Madeline Moore; Ariel Smith seconded. The motion passed by unanimous vote.
Board Communication	Board Meeting Schedule: will be done Virtual Foundation Meeting – Tuesday, 2/9/2021 @ 4:00 AM Environment of Care – Tuesday, 2/16/2021 @ 2:00 PM; Quality Committee – Wednesday, 2/18/2021 @ 1:30 PM; Strategic Planning Committee – TBD Finance Committee – Thursday, combined w/ board meeting Board Meeting – Thursday, 2/25/2021 – 4:00pm - Virtual	
Consent Agenda	Leadership Communication	A motion to approve the consent agenda was made by Madeline Moore; Ariel Smith seconded. The motion passed by unanimous vote.
Quality Report	Quality Report – discussion on WSHA MOCK survey. They gave a good report and recommended a few things to be changed. Brenda is confident that they are ready for the surveyors.	
EOC Report	EOC Report – by Sandy Stonebreaker. No discussion	
Foundation	Madeline updated on the board elections. The continue to talk about fundraising. They are looking into having an online auction and they are in the beginning stages of planning a late summer golf tournament.	
Medical Staff	Dr. Weaver announced Dr. Fabiano will be the new Chief of Staff beginning January 1, 2021. Dr. Laurie Belknap is near the end of her first week of providing hospitalist care. This is a great addition to the rounding providers.	
Finance Report	Larry presented the December Finance report. See attached.	

<p>December</p> <p>CEO Report</p>	<p>December Vouchers:</p> <p>30981 thru 31259 Total Distribution Accounts Payable \$1,131,472.78  General Account – including ACH Transactions &amp; Wires  5866 thru 5869 Net Wages including direct deposit transactions \$667,060.94</p> <p>Total General Account: \$1,798,533.72  Total Bond Account: \$0.00</p> <p><b>Total: \$1,798,533.72</b></p> <p>Larry reviewed the financials. Inpatient admissions ; inpatient length of stay 5.90, up from November; swing bed admissions was 7. Swing bed length of stay was way up at 6.00. A/R Days were down to 45. Days of Cash is at 77.</p> <p>Larry talked about how he learned about the financing option provided by State of Washington.</p> <p>Certificate of Participation</p> <ul style="list-style-type: none"> <li>➤ Funding awards are made in October, February, and June. Need to provide 5 years of audited financials, provide current debt information to show debt capacity, provide current financials. KS bank offered 2.99% for 5 years.</li> <li>➤ Finalize “use of funds” for \$500K, \$1 Million, \$1.5 million and \$2 million</li> <li>➤ Bring “final” plan to the October Finance Committee and Board Meetings to include any needed resolutions</li> <li>➤ Submit “Notice of Intent” to the State per the dates shown earlier (November 2 for real estate and November 16<sup>th</sup> for equipment) – probably do both soon after 10/22 Board Meeting but by 10/31/2020</li> <li>➤ Annual cost for \$1.5 million ... 2 interest payments and one principal payment per year totally <u>\$156,752/year</u></li> <li>➤ From a debt service capacity perspective this is readily doable</li> <li>➤ So, for \$4,900 less a month we can get an extra \$500,000</li> </ul> <p>Certificate of Participation Project Capital List:</p>	<p>A motion to approve the December vouchers was made by Madeline Moore; Ariel Smith seconded. The motion passed by unanimous vote.</p>
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Ocean Beach Hospital and Medical Clinics - CERTIFICATE OF PARTICIPATION EQUIPMENT/PROJECT LIST

ITEM #	ITEM/PROJECT	PROJECTED COST	PURPOSE	DEPARTMENT
1 )	Laboratory Freezer (Helmer)	\$ 10,000	Replace equipment and "end of life"	Laboratory
2 )	Blood Bank - ECHO 2.0 (Immucor)	\$ 34,500	Automates a manual process for safer Blood Banking	Laboratory
3 )	Portable X-Ray Unit	\$ 159,812	Replace equipment at "end of life"	Radiology
4 )	RAD DEPT Room and ED RAD Room Replacements	\$ 239,800	Replace equipment nearing "end of life"	Radiology
5 )	Operating Room Sterilizers - OR Central Sterile	\$ 126,439	Replace equipment at "end of life"	Surgical Services
6 )	Ilwaco Clinic Generator	\$ 31,735	Provides disaster services location w/back-up power	Facilities
7 )	Washer/Disinfector - OR Central Sterile	\$ 70,733	Enhance Infection Control systems in the OR, etc.	Surgical Services
8 )	Hospital Bed Replacement	\$ 209,559	Replace equipment at "end of life"	Nursing
9 )	Emergency Room Ultrasound Machine	\$ 54,708	Enhance services provided in the Emergency Room	Emergency Department
10 )	Security Camera System - Hardware Only	\$ 58,688	Replaces a hodge podge of equipment/platforms	Facilities
11 )	Hologic DXA - HORIZON W	\$ 26,390	Replace equipment at "end of life"	Radiology
12 )	PICC Line Ultrasound Machine	\$ 69,185	Replace equipment at "end of life"	Nursing
		=====		
	TOTAL	\$ 1,091,548		DATE PRINTED: 12/11/2020

Ocean Beach Hospital and Medical Clinics - CERTIFICATE OF PARTICIPATION EQUIPMENT/PROJECT LIST - 1/7/2021

ITEM #	ITEM/PROJECT	PROJECTED COST	PURPOSE	DEPARTMENT
1 )	Laboratory Freezer (Helmer)	\$ 8,714	Replace equipment and "end of life"	Laboratory
2 )	Blood Bank - ECHO 2.0 (Immucor)	\$ 34,500	Automates a manual process for safer Blood Banking	Laboratory
3 )	Portable X-Ray Unit	\$ 159,812	Replace equipment at "end of life"	Radiology
4 )	RAD DEPT Room and ED RAD Room Replacements	\$ 239,800	Replace equipment nearing "end of life"	Radiology
5 )	Operating Room Sterilizers - OR Central Sterile	\$ 126,439	Replace equipment at "end of life"	Surgical Services
6 )	Ilwaco Clinic Generator	\$ 31,735	Provides disaster services location w/back-up power	Facilities
7 )	Hospital Bed Replacement	\$ 209,559	Replace equipment at "end of life"	Nursing
8 )	Emergency Room Ultrasound Machine	\$ 54,708	Enhance services provided in the Emergency Room	Emergency Department
9 )	Security Camera System - Hardware Only	\$ 58,688	Replaces a hodge podge of equipment/platforms	Facilities
10 )	Hologic DXA - HORIZON W	\$ 46,000	Replace equipment at "end of life"	Radiology
11 )	PICC Line Ultrasound Machine	\$ 69,185	Replace equipment at "end of life"	Nursing
12 )	Olympus Scope Dryer Cabinet	\$ 52,409	Enhances Endoscope Sanitation and Longevity	Surgical Services
		=====		
	TOTAL	\$ 1,091,548		PRINTED: 1/7/2021

<p>COVID19 update</p>	<p>Vaccination clinics have been very successful. Brenda Slagle, Jake Owings and their team have done a great job in streamlining the vaccination clinics. They have set up a drive thru clinic at the county building which will take place on Saturday, Jan. 29<sup>th</sup>. They have scheduled 500 shots to give.</p> <p style="text-align: center;"><b>Pacific County Weekly COVID 19 Data</b></p> <table border="1" data-bbox="478 431 1482 997"> <thead> <tr> <th><b>Pacific County Case Data Summary</b></th> <th><b>1/13/2021</b></th> <th><b>1/20/2021</b></th> <th><b>1/27/2021</b></th> </tr> </thead> <tbody> <tr> <td><b>Cases (Total)</b></td> <td>640</td> <td>669</td> <td>688</td> </tr> <tr> <td>-Active Cases (currently monitored by Public Health)</td> <td>26</td> <td>41</td> <td>32</td> </tr> <tr> <td>-Closed Cases (no longer monitored by Public Health)</td> <td>614</td> <td>628</td> <td>656</td> </tr> <tr> <td>-Confirmed Cases (PCR positive)</td> <td>452</td> <td>478</td> <td>491</td> </tr> <tr> <td>-Probable cases (Rapid positive)</td> <td>188</td> <td>191</td> <td>197</td> </tr> <tr> <td><b>Hospitalizations (to date)</b></td> <td>21</td> <td>21</td> <td>22</td> </tr> <tr> <td><b>Deaths</b></td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>-Percent Deaths (deaths/cases)</td> <td>1%</td> <td>1.1%</td> <td>1.3%</td> </tr> <tr> <td><b>Cases per 100k per 14 days (rolling)- includes PCR positives and Rapid positives</b></td> <td>240.3</td> <td>231.1</td> <td>217.2</td> </tr> </tbody> </table> <p>Discussion on how OBHMC can get communication out to the community on how to get registered to get a vaccination.</p>	<b>Pacific County Case Data Summary</b>	<b>1/13/2021</b>	<b>1/20/2021</b>	<b>1/27/2021</b>	<b>Cases (Total)</b>	640	669	688	-Active Cases (currently monitored by Public Health)	26	41	32	-Closed Cases (no longer monitored by Public Health)	614	628	656	-Confirmed Cases (PCR positive)	452	478	491	-Probable cases (Rapid positive)	188	191	197	<b>Hospitalizations (to date)</b>	21	21	22	<b>Deaths</b>	7	8	9	-Percent Deaths (deaths/cases)	1%	1.1%	1.3%	<b>Cases per 100k per 14 days (rolling)- includes PCR positives and Rapid positives</b>	240.3	231.1	217.2	
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<p>Conversion of new accounting and purchasing program</p>	<p>OBHMC will be going thru a conversion in the next couple of months. OBHMC currently uses Lawson and will be switching to Sage Intacct, Hybrent, UKG (Kronos) and MM Hayes. The new program has more options to streamline the workload. It will also allow staff to use their badge to charge their meals, gift shop etc. Now they fill out paper slips and it gets time consuming for payroll, and accounting.</p>																																									
<p>Strategic Planning update</p>	<p>Larry shared the 2021 strategic plan. (see attached)</p> <p>Marketing – There has been many ads in the Chinook Observing showing our providers. Tammie also ordered a new 2021 calendar magnet and it should be arriving very soon in mailboxes.</p>																																									

PUBLIC PARTICIPATION	Chinook Observer reporter asked some questions related to COVID and the financial status during the pandemic.	
Adjournment	Nancy Gorshe adjourned the meeting at 5:58pm	