



**Public Hospital District 3 of Pacific County
 Ocean Beach Hospital and Medical Clinics
 BOARD OF COMMISSIONERS MEETING
 September 28, 2023**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order September 28, 2023, at 4:15pm by Ariel Smith.</p> <p>Commissioner's present: Ariel Smith, Secretary Commissioner Sandra Stonebreaker, Commissioner Kathlynn Northrup-Snyder, Commissioner</p> <p>Excused Absent: Nancy Gorshe, Board Chairperson Madeline Matson, Commissioner</p> <p>Zoom/Conference Line: Beth Hash, Controller</p> <p>Also, Present Scot Attridge, CEO Brenda Sharkey, CNO Eric Volk, CFO Tammie Jefferies, Executive Assistant Christine Bighaus, Compliance/Risk Manager</p>	
CONENT AGENDA Agenda September Leadership Communication	<p>Ariel Smith requested to accept the consent agenda. Comment: Ariel asked Scot if he could talk more about the COO position. Scot shared this was part of the strategic planning retreat in December. With the bond passing it is definitely a potential need to have a COO. This is a new position and has been posted. They are starting to see applications come in. We will hire for the organization. This position will also oversee certain departments to help relieve duties from CEO and CNO. Their</p>	<p>A motion to approve the Consent Agenda made by Sandra Stonebreaker; Kathlynn Northrup-Snyder seconded. The motion passed by</p>

	bandwidth is tight. Ariel asked if a new administrative position is created just to let the board know.	unanimous vote.
Board communication	Kathlynn Northrup-Snyder, Commissioner announced her resignation. She will be here through the end of the year. Due to moving out of the area. Kathlynn's term expires at the end of 2027. The board will be advertising to fill the position and potential candidates will come to the October board meeting for interviewing.	
Board Calendar	Board Meeting Schedule: Meetings will be held via Virtual and In-Person Foundation Meeting – Wednesday, 09/13/23 @ 1:00 PM Environment of Care – Tuesday, 09/20/2023 @ 2:00 PM. Quality Committee – Thursday, 09/21/2023 @ 12:00pm. Strategic Planning Committee – 09/22/2023 @ 11:30am Finance Committee – 09/21/2023 @ 10:00am Board Meeting – Thursday, 09/28/2023 – 4:00pm	
Medical Staff	Ariel asked for a motion to approve the following: New Appointments Emergency Medicine: Dr. DiModica, Emergency Medicine – Provisional up to 12 months Dr. Pizzorno, Emergency Medicine – Provisional up to 12 months	A motion to approve the appointments for made by Kathlynn; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Quality Report	Quality Report: ACO – annual wellness visits are scheduled for the rest of the year. Top four chronic conditions: diabetes, chronic kidney failure, vascular disease and congestive heart failure. The quality manager is working with the managers to develop strategies for their action plans and also working with the clinic providers to improve patient satisfaction.	
Foundation	Tammie reported – the foundation is preparing for the Autumn online auction. It will begin on September 20 th thru September 30 th .	
EOC Report	Sandy shared EOC – referred to the leadership communication. Brenda talked about the Active Shooter drill. It went very well. This was a good time to see what is working and what isn't.	
Strategic Planning	This committee did not meet in June. Continuing to talk about the bond and keeping the community educated.	
Finance Report August	Eric Volk presented the August Finance report. See attached. August Vouchers: 39249 thru 39590 Total Distribution Accounts Payable \$2,085,785.71 General Account – including ACH Transactions & Wires	A motion to approve the August vouchers was made by Ariel Smith;

	<p>5959 thru 5961 Net Wages including direct deposit transactions \$923,324.32 Total General Account: \$3,009,110.03 Total: \$3,009.110.03 Cash increased approximately \$278k. Net accounts receivable decreased approximately \$35k. Prepaids and other decreased approximately \$40k due to annual property/casualty insurance premium renewal. \$22k was added to construction in progress and net capital assets decreased approximately 749k due to depreciation of assets. Accrued payroll and liabilities increased \$125k due to increased days in the payroll accrual. Accounts payable increased due to timing of the check run at month end.</p> <p>August: Inpatient Admissions: 22 Inpatient Length of Stay: 7.23 Swing Bed Admits: 2 Swing Bed Length of Stay: 9.73 Acute Patient Days: 151 Swing Bed Days: 15 Gross A/R Days: 70 Days of Cash: 177</p>	<p>Sandra Stonebreaker seconded. The motion passed by unanimous vote.</p>
Resolution 2023-03	<p>Resolution relating to the disposal of certain surplus personal property owned by the District.</p>	<p>A motion to approve the Resolution 2023-03 was made by Kathlynn; Sandra Stonebreaker seconded. The motion passed by unanimous vote.</p>
CEO Report	<p>Scot reported the Strategic planning committee reviewed the five goals the executive team is working towards. They talked about recruitment – they are starting to see some applications come in for Lori Sharrow’s position in Naselle. There are contingency plans in place while recruitment is happening. TRC board retreat took place here on the peninsula in early September. The purpose of this meeting is to plan strategy for the next three years. Health Fair is on Saturday 9/30/23 9am-pm</p>	
PUBLIC PARTICIPATION	<p>None</p>	
Adjournment	<p>Ariel Smith asked for a motion to adjourn the general meeting; Kathlynn made a motion;</p>	

	Sandra Stonebreaker seconded; all were in favor. Meeting adjourned 4:55pm	
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