



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
September 22, 2022**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order September 22, 2022, at 4:03pm by Nancy Gorshe</p> <p><i>Due to the State of Washington still being in a State of Emergency due to Covid, the board of commissioners met in the conference room all other guests joined by Zoom and by calling the conference call line.</i></p> <p><b>Commissioner's present:</b> Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith, Commissioner Kathlynn Northrup-Snyder, Commissioner</p> <p><b>Zoom/Conference Line:</b> Madeline Matson, Commissioner</p> <p><b>Also, Present</b> Scot Attridge, CEO Brenda Sharkey, CNO Eric Volk, CPA CFO Beth Hash, Controller Tammie Jefferies, Executive Assistant</p> <p><b>Public Audience:</b> Unknown</p>	
<b>Employee Engagement Survey</b>	Stacey Brown, Human Resource Manager presented an overview of the Employee Engagement Survey.	
<b>CONENT AGENDA</b> Agenda	Nancy Gorshe requested to accept the consent agenda.	A motion to approve the Consent Agenda made

August Minutes Leadership Communication		by Kathlyn Northrup-Snyder; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 10/19/2022 @ 3:00 PM Environment of Care – Tuesday, 10/18/2022 @ 2:00 PM. Quality Committee – Wednesday,10/19/2022 @ 12:00pm. Strategic Planning Committee – TBD Finance Committee – Thursday, 10/20/2022 at 10am Board Meeting – Thursday, 10/27/2022 – 4:00pm	
Quality Report	Quality Report – The quality meeting happened yesterday so the reports were not available to go in the board packet this month. Brenda will send the September Quality Summer in the October board packet. Kathlynn gave a brief overview of the meeting. August reported there is a trend of a particular provider in the emergency department, communication is the majority of the concerns. There is a plan for the medical director to speak with the provider to help him and see what he needs to be supported to help with communication.	
Medical Staff	None	
Foundation	They did not meet. They are regrouping to find a better day and time for their meeting.	
EOC Report	Sandy shared there are a lot of little things happening but nothing for concern. The medical equipment checks out fine, the new key card system is on hold, fire safety checks are good. The main elevator in the hall will be down 2-3 weeks for a new one to be installed. This will begin Monday. They have a system planned to get the patients their meals and supplies to the departments. There shouldn't be any disruption.	
Strategic Planning	Nancy shared the bond committee is continuing to meet and is in full bond preparation. The first communication will be going out soon. Strategic Planning Retreat – discussion on when to have it. It was decided to have it in December, preferably the second week of the month if it all works for everyone else. Tammie will send out emails once there is a confirmed date from the facilitator.	
Finance Report August	Eric Volk presented August Finance report. See attached.  August Vouchers: 36026 thru 36276 Total Distribution Accounts Payable \$1,727,885.43 General Account – including ACH Transactions & Wires 5927 thru 5928 Net Wages including direct deposit transactions \$766,179.81	A motion to approve the August vouchers was made by ArielSmith; Sandy Stonebreaker seconded. The motion passed by unanimous

	<p>Total General Account: \$2,494,065.24 Total Bond Account: \$0.00</p> <p><b>Total: \$2,494,065.24</b></p> <p>August Inpatient Admissions: 37 Inpatient Length of Stay: 4.43 Swing Bed Admits: 2 Swing Bed Length of Stay: 9.07 Acute Patient Days: 190 Swing Bed Days: 11 Gross A/R Days: 50 Days of Cash: 243</p>	vote.
CEO Report by Scot Attridge	<p>COVID update: Single entry points at all facilities; asking COVID-19 screening questions at entry; Visitor limitations still in use and Cafeteria closed to public use. 1 visitor per day per patient unless it is a minor then the child can have both parents.</p> <p>Recruiting: Colt Sawyer, FNP will begin November 16, 2022. He will be seeing patients in Ilwaco and do walk in clinics.</p> <p>Projects: Purchase of the PEC process should be closing next week. Elevator project will begin October 3<sup>rd</sup> and will last 2-3 weeks. The diesel tank final approval will be on the 28<sup>th</sup> then they can begin pouring the pad. The pad will need to cure before the tank is placed on it. Installed a light pole out in the back parking lot to help with security. The sandblasting of the overhang in front will continue next week.</p> <p>Security – looking at different options as do we use our own staff or hire a security company. Scot made contact with a security company that will be here next week to talk about what they have to offer and what it will look like. Kathlynn asked what safety will they project with staff. Scot said we will find out more next week but they are trained professionals. No weapons and will carry a pepper ball. They are trained to assist in patient restraint if asked by provider or charge nurse. Kathlynn: is it addressing what the concerns are and with someone in uniform will make them feel safe regarding profiling different culture of patients and staff.</p> <p>Madeline asked about people who are experiencing mental health crisis, will deter them from coming in and getting taken care of.</p> <p>Scot said we are looking for safety of our community and staff. These are all good questions/comments and he will find out more next week when they come in.</p> <p>UTGO Bond:</p>	

Messaging: Budgeting/Capital Needs  
 Average age of plant jumped from 16yrs in 2020 to 23yrs in 2021  
 WA CAH avg: 13yrs  
 US CAH avg: 12yrs  
 Maintaining equal access to healthcare  
 Utilization in 2021:  
 29,000 outpatient encounters  
 16,590 clinic visits  
 7,000 ED visits  
 One of the largest employers in Pacific County

Asset/ Project	Cost Estimate
Ilwaco Clinic Renovation/ Expansion with Urgent Care	\$ 2,000,000
OBH Nursing Station/ Pharmacy/ Patient Room/ Bathroom Renovation	1,950,000
OBH HVAC Replacement/ Solar/ Environmental Efforts	1,500,000
OBH Kitchen/ Food Stores Expansion	500,000
Expand the Wellness and Rehab Center	765,000
Strategic Real Estate Acquisition/ Projects/ PACE Site	650,000
Archive Room Cast Iron Pipes/ Shelving System	135,000
Gravel Parking Lot with Storm Water Management	485,000
Diesel Supply Tank Upgrade	450,000
Electric/ Hybrid Vehicle for In-Home Nursing Care Services	65,000
Spectral CT Photon CT, C-Arm, Nuclear Medicine or MRI	1,500,000
<b>Total Estimated Cost</b>	<b>\$ 10,000,000</b>

Nancy shared that she will be gone at the October meeting. Sandy will take lead.

PUBLIC PARTICIPATION

None

Adjournment

Nancy Gorshe adjourned the meeting at 5:17pm