



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
August 25, 2022**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order August 25, 2022, at 4:03pm by Nancy Gorshe</p> <p><i>Due to the State of Washington still being in a State of Emergency due to Covid, the board of commissioners met in the conference room all other guests joined by Zoom and by calling the conference call line.</i></p> <p>Commissioner's present: Ariel Smith, Commissioner Sandra Stonebreaker, Secretary Kathlynn Northrup-Snyder, Commissioner</p> <p>Zoom/Conference Line: Nancy Gorshe, Board Chairperson Madeline Matson, Commissioner</p> <p>Also, Present Scot Attridge, CEO Brenda Sharkey, CNO Eric Volk, CPA CFO Beth Hash, Controller Tammie Jefferies, Executive Assistant</p> <p>Public Audience: Unknown</p>	
CONSENT AGENDA Agenda July Minutes Leadership	<p>Nancy Gorshe requested to accept the consent agenda. Nancy asked if we no longer have an occupational therapist. Brenda shared that the OT is mainly outpatient at this time. They do utilize the Tele-OT for Swing bed program.</p>	<p>A motion to approve the Consent Agenda made by Kathlyn Northrup-Snyder; Sandra</p>

Communication		Stonebreaker seconded. The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 09/20/2022 @ 3:00 PM Environment of Care – Tuesday, 09/20/2022 @ 2:00 PM. Quality Committee – Wednesday, 9/21/2022 @ 12:00pm. Strategic Planning Committee – TBD Finance Committee – Thursday,9/15/2022 at 10am Board Meeting – Thursday, 09/22/2022 – 4:00pm	
Quality Report	Quality Report – Kathlynn referred to the quality summary. Patient engagement was good. Patients were most satisfied with the cleanliness of the hospital. The least satisfied patients listed time spent with patients, listening to patients and communication. The most improved area was the ED staff. Clinics are about the same – satisfied with time they had to wait once they arrived and not satisfied with access to care. Brenda shared – there has been a change to the Visitor Policy effective today. The change reflects on 1 visitor with 1 patient unless it is a child under 16 then it can both parents.	
Medical Staff	Tele-Radiology group reappointments	A motion to approve the Medical Staff appointments made by Kathlyn Northrup-Snyder; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Foundation	No meeting.	
EOC Report	First and Second Quarter EOC reports.	A motion to approve the 1 st quarter & 2 nd quarter EOC report made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
Strategic Planning Retreat	Nancy shared the Strategic Planning Committee did not meet this month. They will meet beginning in September. Some topics that they will be discussing is an Annual Strategic Retreat at the end of the year. The committee will come up with a facilitator. The Bond 2023 committee met last week and had a Q&A training to help remember when out talking with the community. A press release will be going out soon to the community	

	<p>regarding the bond. Madeline shared she is still interested in sitting on the strategic committee.</p> <p>The employee engagement survey still needs to be sent to the board. Scot shared that Stacey will be at the next board meeting to present on it.</p>	
Finance Report July	<p>Eric Volk presented July Finance report. See attached.</p> <p>July Vouchers: 35791 thru 36025 Total Distribution Accounts Payable \$2,350,126.42 General Account – including ACH Transactions & Wires 5924 thru 5926 Net Wages including direct deposit transactions \$1,116,921.23</p> <p>Total General Account: \$3,467,047.65 Total Bond Account: \$0.00</p> <p>Total: \$3,467,047.65</p> <p>July Inpatient Admissions: 36 Inpatient Length of Stay: 3.23 Swing Bed Admits: 2 Swing Bed Length of Stay: 17.86 Acute Patient Days: 93 Swing Bed Days: 38 Gross A/R Days: 49 Days of Cash: 254</p>	<p>A motion to approve the July vouchers was made by Kathlynn; Sandy Stonebreaker seconded. The motion passed by unanimous vote.</p>
CEO Report by Scot Attridge	<p>COVID update: Single entry points at all facilities; asking COVID-19 screening questions at entry; Visitor limitations still in use and Cafeteria closed to public use.</p> <p>Recruiting: Colt “Kurt” Sawyer, FNP has signed an agreement. Start date will be in November pending credentialing and WA state licensing. He will primarily be at Ilwaco Clinic.</p> <p>UTGO Bond: Messaging: Budgeting/Capital Needs Average age of plant jumped from 16yrs in 2020 to 23yrs in 2021 WA CAH avg: 13yrs US CAH avg: 12yrs Maintaining equal access to healthcare</p>	

Utilization in 2021:

29,000 outpatient encounters

16,590 clinic visits

7,000 ED visits

One of the largest employers in Pacific County

Asset/Project	Cost Estimate
Ilwaco Clinic Renovation/Expansion with Urgent Care	\$ 2,000,000
OBH Nursing Station/Pharmacy/Patient Room/Bathroom Renovation	1,950,000
OBH HVAC Replacement/Solar/Environmental Efforts	1,500,000
OBH Kitchen/Food Stores Expansion	500,000
Expand the Wellness and Rehab Center	765,000
Strategic Real Estate Acquisition/Projects/PACE Site	650,000
Archive Room Cast Iron Pipes/Shelving System	135,000
Gravel Parking Lot with Storm Water Management	485,000
Diesel Supply Tank Upgrade	450,000
Electric/Hybrid Vehicle for In-Home Nursing Care Services	65,000
Spectral CT Photon CT, C-Arm, Nuclear Medicine or MRI	1,500,000
Total Estimated Cost	\$ 10,000,000

Brenda shared the new manager for Community Projects department will begin on Monday. The department will be fully staffed. Planning to begin flu shots next month and the COVID vaccine, there will be a new formula out and readily available. Brenda is not sure what the criteria will be on getting the new vaccine.

Sandy asked for more information on the WSU residents.

Brenda is working on job descriptions for the Community Nurse position. The goal is to have this person go out and visit patients at their home who need help with bathing, dressings etc.

PUBLIC PARTICIPATION	None
Adjournment	Nancy Gorshe adjourned the meeting at 5:17pm