



**Public Hospital District 3 of Pacific County
 Ocean Beach Hospital and Medical Clinics
 BOARD OF COMMISSIONERS MEETING
 July 28, 2022**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order July 28, 2022, at 4:03pm by Nancy Gorshe</p> <p><i>Due to the State of Washington still being in a State of Emergency due to Covid, the board of commissioners met in the conference room all other guests joined by Zoom and by calling the conference call line.</i></p> <p>Commissioner's present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Kathlynn Northrup-Snyder, Commissioner</p> <p>Zoom/Conference Line: Ariel Smith, Commissioner</p> <p>Also, Present Larry Cohen, CEO Scot Attridge, Incoming CEO Brenda Sharkey, CNO Eric Volk, CPA vCFO Beth Hash, Controller Tammie Jefferies, Executive Assistant</p> <p>Excused Absence: Madeline Matson, Commissioner</p> <p>Public Audience: Unknown</p>	
CONENT AGENDA Agenda	Nancy Gorshe requested to accept the consent agenda with one addition; adding executive session to the end of the meeting to discuss public employee performance evaluation.	A motion to approve the Consent Agenda made

June Minutes Leadership Communication		by Kathlyn Northrup-Snyder; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Board Communication		
Resolution 2022-07	Resolution to change signing authority for fiscal purposes. Remove Larry Cohen, add Scot Attridge with addition to Nancy Gorshe and Brenda Sharkey, CNO	A motion to approve the Resolution 2022-07 made by Sandra Stonebreaker; Kathlynn Northrup-Snyder seconded. The motion passed by unanimous vote.
Resolution 2022-08	Resolution termination of Superintendent/CEO Larry Cohen employment agreement effective August 1, 2022, and engage in a new Administrator Per Diem agreement effective for 30 days. Larry reminded the board it is the time of year to make a donation to the 2022 Annual Campaign 'Hospitals for a Healthy Future PAC'. Last year the donations exceeded the goal by \$800. This year the goal is \$1200.	A motion to approve the Resolution 2022-08 made by Kathlyn; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 08/17/2022 @ 3:00 PM Environment of Care – Tuesday, 08/16/2022 @ 2:00 PM. Quality Committee – Wednesday, 8/17/2022 @ 12:00pm. Strategic Planning Committee – TBD Finance Committee – Thursday, 8/18/2022 at 11am Board Meeting – Thursday,8/25/2022 – 4:00pm	
Quality Report	Quality Report – Kathlynn referred to the quality summary. Quality education – review of “Just Culture of Safety” Kathlynn talked about the WA Rural Health Collaborative report areas above average compared to other hospitals in the Collaborative; areas for improvement would be falls and annual wellness visits. Risk management: there were five concerns in June with most coming from the Emergency Department. Three of the five were sent for peer review.	
Medical Staff	None	
Foundation	No report due to not having a quorum.	

EOC Report	Sandy reported on ongoing projects; diesel fuel tank pad should break ground early September. Adding a light pole in the parking lot that will have cameras and lights for more security. The nurse's office in the clinic is almost finished the inspector will come out towards the end of the month to give final approval.	
Strategic Planning Retreat	Nancy talked about not a lot of movement in the Coordinating Council meetings. They did introduce Scot Attridge as the incoming CEO. There will be some upcoming communication in the Chinook Observer announcing the plan for the 2023 Bond.	
Finance Report June CEO Report Financial Overview Property	<p>Larry presented June Finance report. See attached.</p> <p>June Vouchers: 35509 thru 35727 Total Distribution Accounts Payable \$1,723,683.03 General Account – including ACH Transactions & Wires 5921 thru 5923 Net Wages including direct deposit transactions \$712,967.67</p> <p>Total General Account: \$2,436,650.70 Total Bond Account: \$0.00</p> <p>Total: \$2,436,650.70</p> <p>June Inpatient Admissions: 32 Inpatient Length of Stay: 2.84 Swing Bed Admits: 1 Swing Bed Length of Stay: 2.98 Gross A/R Days: 57 Days of Cash: 129 Cash on Hand: \$22,380,890 Pre-Amble: Gross Patient Revenue – Decreased \$237,744 compared to May 2022 Gross A/R Days – Increased 1 day compared to May 2022 Operating Expenses – Increased \$66,528 compared to May 2022 Contractual Allowance – Increased \$91,855 compared to May 2022</p> <p>Larry signed a Purchase Agreement between OBHMC and the Pacific Eye Clinic located at 167 1st Avenue N, Ilwaco, WA owner Dr. Jeffrey and Kristine Nevitt. Purchase price \$400,000; payment to be made in two like amounts \$200,000 at closing in 2022 and a payment on January 15, 2023 to include APR interest rate of 3%.</p>	<p>A motion to approve the June vouchers was made by Kathlynn; Sandy Stonebreaker seconded. The motion passed by unanimous vote.</p>

<p>Security</p>	<p>Discussion on the use of the property. There are many options administration are looking at.</p> <p>Larry shared that they are looking at hiring a security company/person to help the staff feel safer at work. There are more and more situations happening through out the United States and Administration feels that it may be a safe thing to hire a Security Officer. Currently looking at cost.</p>	
<p>WSNA contract extension</p>	<p>Larry shared WSNA received a 5% increase on April 1, 2022 for a contract extension to March 31, 2023. Currently considering offering WSNA 5% on August 1st or Sept. 1st to get them at market rate and hold on the March 31st date.</p>	
<p>Teamsters increase</p>	<p>Larry shared they have offered Teamsters a 5% increase effective August 1st, 2022 and 3.5% on 2/2023 for an extension to the 7/31/2023 contract. This will be taken to the Teamsters for vote. If this passes it will put them more inline with WSNA for 2023.</p>	
<p>COVID Update</p>	<p>Still using single entry points at all facilities No longer temperature testing at entry Asking COVID-19 Screening questions at entry Last three incident command meeting reports data shows 12 out of 65 positive cases..0. Visitor limitations still in use No public use of the cafeteria – They are allowing Public to shop the Gift Shop. Expect no change to the above while under public health emergency in the state of WA</p>	
<p>Strategic planning UTGO Bond 2023</p>	<p>Strategic Planning Projects – Long Range</p>	

CATEGORY	UTGO PROJECTS - 2023	ESTIMATED COST
A	OBH Patient Room/Bathroom Reno.	\$ 650,000 #
A	Iiwaco Clinic Reno/Expansion	\$ 3,000,000 @
A	OBH HVAC/Solar/Greening (Lights)	\$ 2,000,000
A	Archive Cast Iron Pipes/Shelving System	\$ 200,000
A	Affordable Housing Initiatives - TBD	\$ 1,000,000
A	Expand the Wellness Center - Move/Add Card/Pulm Svcs.	\$ 650,000
A	Purchase/Renovate the Pacific Eye Building	\$ 650,000 %
A	OBH Kitchen/EVS Space Renovation	\$ 500,000 IC ?
A	LAND for future Hospital	
A	???	
		=====
	TOTAL	\$ 8,650,000
NOTES:		
	# - Bathrooms/Windows/Paint /Ceiling Tiles/Doors ...	
	@ - Parking Space/Building Code Sensitive	
	% - Would have a Purchase Agreement in place - pre-bond offering	
B	REFUND EXISTING BOND(S) ... EPIC/LAWSON	TO BE DISCUSSES/VETTED
B	OCEAN PARK CLINIC "CONDO-IZATION"	NOT COST EFFECTIVE
B	MAINTENANCE/STORAGE FACILITY	LOW FEASIBILITY - LAND

OCEAN BEACH HOSPITAL AND MEDICAL CLINICS - 2022 - FACILITIES PROJECTS

	ITEM	PROJECTED COST	TAX	TOTAL COST
1)	DIESEL TANK (5,000 gallons)	\$ 270,000.00	\$ 21,870.00	\$ 291,870.00
2)	BOILER	\$ 25,382.00	\$ 2,055.94	\$ 27,437.94
3)	ELEVATOR Rebuild	\$ 105,502.17	\$ 8,545.68	\$ 114,047.85
4)	SEWER PIPES	\$ 68,285.00	\$ 5,531.09	\$ 73,816.09
5)	SANDBLAST OVERHANG/CANOPIES	???????		\$ 35,000.00
6)				
7)				
8)				
				=====
	TOTAL			\$ 542,171.87

PUBLIC PARTICIPATION	None	
Executive Session	5:28pm Nancy announced there will be an executive session for about 20 minutes to discuss public employee's performance evaluation. They do not anticipate on any decisions made.	
Adjournment	Nancy Gorshe adjourned the meeting at 5:55pm	