



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
July 27, 2023**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order July 27, 2023, at 4:01pm by Nancy Gorshe.</p> <p><b>Commissioner's present:</b> Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Commissioner Ariel Smith, Secretary Commissioner</p> <p><b>Zoom/Conference Line:</b> Madeline Matson, Commissioner Kathlynn Northrup-Snyder, Commissioner Beth Hash, Controller</p> <p><b>Also, Present</b> Scot Attridge, CEO Brenda Sharkey, CNO Eric Volk, CFO Tammie Jefferies, Executive Assistant</p>	
<b>CONENT AGENDA</b> Agenda July Leadership Communication	<p>Nancy Gorshe requested to accept the consent agenda. Comment: Nancy was excited to see the Community SAIL in Naselle.</p>	<p>A motion to approve the Consent Agenda made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.</p>
Board communication	<p>Nancy announced WSHA annual meeting in Renton is coming in October and to let Tammie know if you are interested in attending. Nancy gave an update on the WSHA annual retreat. Discussion on AHA handout on</p>	

	education on mental assistance. Nancy asked Stacey Brown, HR to do a presentation for the board.	
Board Calendar	Board Meeting Schedule: Meetings will be held via Virtual and In-Person Foundation Meeting – Wednesday, 08/9/23 @ 1:00 PM Environment of Care – Tuesday, 08/15/2023 @ 2:00 PM. Quality Committee – Thursday, 08/16/2023 @ 12:00pm. Strategic Planning Committee – 08/17/2023 @ 11:30am Finance Committee –08/17/2023 @ 10:00am Board Meeting – Thursday, 08/24/2023 – 4:00pm	
Medical Staff	Nancy asked for a motion to approve the following: New Appointments Emergency Medicine: Dr. Rimkunos Dr. Berry	A motion to approve the appointments for Emergency Medicine made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Quality Report	Quality Report: Kathlynn talked about the DOH state survey deficiencies and they have some work to do. Annual wellness visits are still having trouble getting the numbers up. Kathlynn asked if she could see numbers compared to going to the emergency department and walk-in clinic.	
Foundation	Madeline reported no meeting in July.	
EOC Report	Sandy shared EOC – shared Geroge will be going to Atlanta to learn about active shooter drills. There will be a Pacific County active shooter drill on September 23 <sup>rd</sup> .	
Strategic Planning	This committee did not meet in June. Continuing to talk about the bond and keeping the community educated.	
Finance Report June	Scot Attridge presented the June Finance report. See attached. June Vouchers: 38998 thru 39039 Total Distribution Accounts Payable \$1,969,101.02 General Account – including ACH Transactions & Wires 5954 thru 5956 Net Wages including direct deposit transactions \$1,363,274.63  Total General Account: \$3,332,375.65 <b>Total: \$3,332,375.65</b> Cash decreased approximately \$505k. Net accounts receivable increased approximately \$533k. Prepays and other decreased approximately \$63k due to expenses being amorized. \$42k was added to construction in progress and net capital assets decreased	A motion to approve the June vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.

	<p>approximately \$51k due to depreciation of assets. Accrued payroll and liabilities decreased due to fewer days in the payroll accrual. Accounts payable increased due to timing of the check run at month end. Accrued interest decreased by \$34k due to paying the semiannual interest payments on the Districts outstanding bonds.</p> <p>June:  Inpatient Admissions: 28  Inpatient Length of Stay: 4.96  Swing Bed Admits: 2  Swing Bed Length of Stay: 8.53  Acute Patient Days: 178  Swing Bed Days: 31  Gross A/R Days: 61  Days of Cash: 179</p>	
CEO Report	<p>Scot reported the WA DOH State survey was here at the end of June. This was their 18-month non-scheduled survey. There are quite a few deficiencies that will need to be corrected and Brenda and the department managers are currently working on plan of corrections waivers. There will be a monetary expense to get these things fixed. Brenda acknowledged the managers on how hard they have been working on getting the plan of corrections to her.</p> <p>Teamsters negotiations ratified August 9<sup>th</sup>.  Grand Opening of the OBHMC Annex. The maintenance staff worked hard to get it done and this was to say thank you and show appreciation for all their hard work.</p>	
WSHA Awards	<p>OBHMC received two separate awards during the WSHA conference. One was for Diabetes education program and the other one was for Quality Reporting.</p>	
PUBLIC PARTICIPATION	<p>Guest from the public spoke about LGBTQIA community and asked if there is a way to be more proactive and educate the providers and staff on how to support this community especially when they are having a crisis. Stacey Brown, HR spoke up and shared that she has tried to engage with staff and it has been a struggle. The board shared they support this and is willing to help in anyway. Stacey will begin working on getting more staff education and appreciates the boards support.</p>	
	<p>Nancy Gorshe announced at 5:14pm they will now go into an executive session for about 20 minutes according to RCW 42.30.110 discussion on performance of a public employee. There will be no decisions made.</p>	
Adjournment	<p>Executive session ended at 5:45pm. Nancy Gorshe asked for a motion to adjourn the general meeting; Kathlynn made a motion; Ariel Smith seconded; all were in favor. Meeting adjourned 5:08pm</p>	