



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
June 23, 2022**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order June 23, 2022, at 4:00pm by Nancy Gorshe</p> <p><i>Due to the State of Washington still being in a State of Emergency due to Covid, the board of commissioners met in the conference room all other guests joined by Microsoft Teams and by calling the conference call line.</i></p> <p>Commissioner's present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Madeline Matson, Commissioner Kathlynn Northrup-Snyder, Commissioner</p> <p>Conference Line: Eric Volk, CPA vCFO Beth Hash, Controller</p> <p>Also, Present Larry Cohen, CEO Scot Attridge, Incoming CEO Brenda Sharkey, CNO Tammie Jefferies, Executive Assistant</p> <p>Excused Absence: Ariel Smith, Commissioner</p> <p>Public Audience: Unknown</p>	
Introduction	Larry introduced Markus Brown, Facilities Manager. Markus gave a little history on his background and he is very pleased with being here. Larry recognized George Scouten for	

	stepping up in the interim, George kept everything going smoothly and we really appreciate him! George will be taking on the disaster planning. It was originally Jaala Langley but with her new role as Clinical Nurse Manager she does not have the bandwidth to carry on disaster planning. George will be great at doing this.	
CONENT AGENDA Agenda May Minutes Leadership Communication	Nancy Gorshe requested to accept the consent agenda. Discussion: board member asked why the hand hygiene numbers have gone. Brenda Sharkey shared, staff are tired of COVID. These numbers come from staff observations Random staff are given a form to monitor staff when they are practicing hand hygiene.	A motion to approve the Consent Agenda made by Kathlyn; Madeline seconded. The motion passed by unanimous vote.
Board Communication	Nancy asked to review Larry Cohens goals for the past five months. The board will do his evaluation in July. Then will go into executive session to discuss the bonus for Larry.	
Resolution 2022-03	Resolution to abolish the districts	A motion to approve the Resolution 2022-03 made by Madeline; Sandra seconded. The motion passed by unanimous vote.
Resolution 2022-04	Resolution to authorize signers for ACH and EFT	A motion to approve the Resolution 2022-04 made by Kathlyn; Madeline seconded. The motion passed by unanimous vote.
Resolution 2022-05	Resolution surplus public property/equipment	A motion to approve the Resolution 2022-05 made by Kathlyn; Madeline seconded. The motion passed by unanimous vote.
Resolution 2022-06	Resolution RHC Enterprise agreement	A motion to approve the Resolution 2022-06 made by Sandy; Madeline seconded. The motion passed by unanimous vote.

Board Calendar	<p>Board Meeting Schedule: meetings are done virtually until further notice.</p> <p>Foundation Meeting – Wednesday, 07/13/2022 @ 3:00 PM</p> <p>Environment of Care – Tuesday, 7/19/2022 @ 2:00 PM;</p> <p>Quality Committee – Wednesday, 7/20/2022 @ 12:00pm;</p> <p>Strategic Planning Committee – TBD</p> <p>Finance Committee – will be included with the July 21, 2022 board meeting</p> <p>Board Meeting – Thursday, 7/28/2022 – 4:00pm</p>	
Quality Report	<p>Quality Report – Kathlynn reported the LEAN meetings have started in surgery and the beauty of doing all the work is bringing everyone together and they have found some missing pieces. Brenda shared she appreciates the quality committee. A nurse has joined the committee because she wanted to learn more and eventually become a manager. Dr. Belknap is on the committee and it is really good to have her there.</p>	
Medical Staff	<p>Tele Radiology New Appointments</p> <p>Jedidiah Schlung, MD</p> <p>Douglas Handley, MD</p> <p>Samuel Plesner, DO</p> <p>Amy Newton, MD</p> <p>Mathew Curtis, MD</p> <p>Brian Gump, MD</p> <p>Casey Cable. MD</p> <p>Adam Skibinski, MD</p> <p>Jennifer Xiao, MD</p> <p>Gregory Kujawski, DO</p> <p>Ryne Dougherty, MD</p>	<p>A motion to approve the new Tele Radiology appointments was made by Sandra; Madeline Matson seconded; motion passed unanimous vote.</p>
Foundation	No report due to not meeting in June.	
EOC Report	Sandy reported there were 74% of staff who attended the skills fair. They will have made up classes to get the rest of the staff to completed. They have purchased 8 more cameras mostly will be external.	
Strategic Planning Retreat	Nancy shared they reviewed Larry's goals for 2022. The goals will be sent out before next months board meeting and then there will be executive session to discuss his bonus for 2022.	
Finance Report May	Larry presented May Finance report. See attached.	<p>A motion to approve the May vouchers was made by Kathlynn; Sandy Stonebreaker seconded. The motion passed by</p>
CEO Report Financial Overview	<p>May Vouchers:</p> <p>34968 thru 35202 Total Distribution Accounts Payable \$1,990,416.26</p> <p>General Account – including ACH Transactions & Wires</p>	

<p>COVID Update</p> <p>Strategic planning</p>	<p>5914 thru 5915 Net Wages including direct deposit transactions \$718,269.62</p> <p>Total General Account: \$2,456,457.51 Total Bond Account: \$0.00</p> <p>Total: \$2,708,685.88</p> <p>May Inpatient Admissions: 30 Inpatient Length of Stay: 5.12 Swing Bed Admits: 2 Swing Bed Length of Stay: 12.43 Gross A/R Days: 56 Days of Cash: 89 Cash on Hand: \$22,710,227 Pre-Amble: Gross Patient Revenue – increased \$339,115 compared to April 2022 Gross A/R Days – Increased 1 day compared to April 2022 Operating Expenses – Increased \$283,161 compared to April 2022 Contractual Allowance – Decreased \$350,025 compared to April 2022</p> <p>ACO update: Brenda is working closely to NW Momentum the organization with helping with the patients. There will be nurse home visits for the patients. So if the patient is homebound we can send one of our nurses out to bath, wound care dressing, IV services, patient education and medication management One of the nurses have already said she would do it and we are hoping to have it going by August. Larry mentioned this will help with critical care access issues</p> <p>Still using single entry points at all facilities No longer temperature testing at entry Asking COVID-19 Screening questions at entry Last three incident command meeting reports data shows 12 out of 65 positive cases..0. Visitor limitations still in use No public use of the cafeteria – They are allowing Public to shop the Gift Shop. Expect no change to the above while under public health emergency in the state of WA</p> <p>Strategic Planning Projects – Long Range</p>	<p>unanimous vote.</p>
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UTGO Bond 2023

CATEGORY	UTGO PROJECTS - 2023	ESTIMATED COST
A	OBH Patient Room/Bathroom Reno.	\$ 650,000 #
A	Iiwaco Clinic Reno/Expansion	\$ 3,000,000 @
A	OBH HVAC/Solar/Greening (Lights)	\$ 2,000,000
A	Archive Cast Iron Pipes/Shelving System	\$ 200,000
A	Affordable Housing Initiatives - TBD	\$ 1,000,000
A	Expand the Wellness Center - Move/Add Card/Pulm Svcs.	\$ 650,000
A	Purchase/Renovate the Pacific Eye Building	\$ 650,000 %
A	OBH Kitchen/EVS Space Renovation	\$ 500,000 IC ?
A	LAND for future Hospital	
A	???	
		=====
	TOTAL	\$ 8,650,000
NOTES:		
	# - Bathrooms/Windows/Paint /Ceiling Tiles/Doors ...	
	@ - Parking Space/Building Code Sensitive	
	% - Would have a Purchase Agreement in place - pre-bond offering	
B	REFUND EXISTING BOND(S) ... EPIC/LAWSON	TO BE DISCUSSES/VETTED
B	OCEAN PARK CLINIC "CONDO-IZATION"	NOT COST EFFECTIVE
B	MAINTENANCE/STORAGE FACILITY	LOW FEASIBILITY - LAND

OCEAN BEACH HOSPITAL AND MEDICAL CLINICS - 2022 - FACILITIES PROJECTS

	ITEM	PROJECTED COST	TAX	TOTAL COST
1)	DIESEL TANK (5,000 gallons)	\$ 270,000.00	\$ 21,870.00	\$ 291,870.00
2)	BOILER	\$ 25,382.00	\$ 2,055.94	\$ 27,437.94
3)	ELEVATOR Rebuild	\$ 105,502.17	\$ 8,545.68	\$ 114,047.85
4)	SEWER PIPES	\$ 68,285.00	\$ 5,531.09	\$ 73,816.09
5)	SANDBLAST OVERHANG/CANOPIES	???????		\$ 35,000.00
6)				
7)				
8)				
				=====
	TOTAL			\$ 542,171.87

PUBLIC PARTICIPATION

None

Adjournment

Nancy Gorshe adjourned the meeting at 5:27pm