



**Public Hospital District 3 of Pacific County  
 Ocean Beach Hospital and Medical Clinics  
 BOARD OF COMMISSIONERS MEETING  
 April 28, 2022**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 28, 2022, at 4:03pm by Nancy Gorshe</p> <p><i>Due to the State of Washington still being in a State of Emergency due to Covid, the board of commissioners met in the conference room all other guests joined by Microsoft Teams and by calling the conference call line.</i></p> <p><b>Commissioner's present:</b>            Nancy Gorshe, Board Chairperson            Sandra Stonebreaker, Secretary            Ariel Smith            Madeline Matson</p> <p><b>Conference Line:</b>            Kathlynn Northrup-Snyder            Beth Hash, Controller</p> <p><b>Also, Present</b>            Larry Cohen, CEO            Brenda Sharkey, CNO            Eric Volk, CPA            Tammie Jefferies, Executive Assistant</p> <p><b>Public Audience:</b> Unknown</p>	
<b>CONENT AGENDA</b> Agenda March Minutes Leadership	Nancy Gorshe requested to accept the consent agenda.	A motion to approve the Consent Agenda made by Ariel Smith; Sandra Stonebreaker seconded.

Communication		The motion passed by unanimous vote.
Board Communication	Nancy asked to review Larry Cohens goals for the past five months. The board will do his evaluation in July. Then will go into executive session to discuss the bonus for Larry.	
Resolution 2022-01	Resolution Pacific County Mitigation Participating jurisdictions of Pacific County to develop a strategy known as the Pacific County Hazard Mitigation Plan to improve disaster resistance in the planning area.	A motion to approve the Resolution 2022-01 made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
Resolution 2022-02	Resolution for Scot Attridge to serve as Superintendent effective August 1, 2022. Nancy explained this resolution would be in effect on August 1, 2022. The employment agreement is attached but does not need to be signed today. The board will sign the employment agreement at the next board meeting in June.	A motion to approve the Resolution 2022-02 made by Madeline Matson; Ariel Smith seconded. The motion passed by unanimous vote.
Redistricting	The board discussed abolishing the at large commissioner districts and permit candidates for any position on the board to reside anywhere in the public hospital district. This would increase the pool of eligible candidates for positions on the board. Larry will provide a resolution for the June board meeting.	
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 06/15/2022 @ 3:00 PM Environment of Care – Tuesday, 6/21/2022 @ 2:00 PM; Quality Committee – Wednesday,6/15/2022 @ 12:00pm; Strategic Planning Committee – TBD Finance Committee – will be included with the April board meeting Board Meeting – Thursday, 6/23/2022 – 4:00pm	
Quality Report	Quality Report – Kathlynn reported on one area patient satisfaction is doing well is in the rehabilitation area. Patients appreciate not having to wait in the waiting room before seeing their therapist. Brenda announced Beth Armstrong has been promoted to Quality Manager and will be posting the analyst position. Brenda also shared she is currently doing a LEAN project on scheduling with the OR and referrals. The staff are really engaged and are looking forward to the outcome.	
Medical Staff	None	
Foundation	The foundation board talked about committees, finances and scholarships.	

EOC Report	Sandy reported that the sewer pipes are replaced. There was a brief discussion on more education and training to staff and new hires, so they are aware of the call codes. The staff are attending safety fair today and then again June 14 <sup>th</sup> . The basement elevator will be replaced early August. It will be out of commission for up to three weeks.	
Strategic Planning Retreat	<p>Nancy and Madeline attended the annual WSHA meeting. They both talked shared their thoughts and takes they got from the meeting. Nancy said they focused on organization mindfulness. Madeline shard there was a good vibe there and one of the presenters was an attorney that talked about quality and risk.</p> <p>Nancy thought it would be at the next staff roundtables is to have an agenda set so the staff feel safe when they attend.</p> <p>Brenda talked about the new 'Just Culture' her, and Beth Armstrong are doing. "Good Catch" award. This is a time to recognize the staff. They will be recognizing them in The Beacon each month.</p>	
Finance Report April  CEO Report  Financial Overview	<p>Larry presented the April Finance report. See attached.</p> <p>Madeline requested for the financials to be send to the board before the meetings so they have time to review them April Vouchers:</p> <p>34968 thru 35202 Total Distribution Accounts Payable \$1,757,231.33 General Account – including ACH Transactions &amp; Wires 5914 thru 5915 Net Wages including direct deposit transactions \$699,226.18</p> <p>Total General Account: \$2,456,457.51 Total Bond Account: \$0.00</p> <p><b>Total: \$2,456,457.51</b></p> <p>March Inpatient Admissions: 22 Inpatient Length of Stay: 7.59 Swing Bed Admits: 3 Swing Bed Length of Stay: 4.40 Gross A/R Days: 55 Days of Cash: 106 Cash on Hand: \$22,857,063 Pre-Amble:</p>	<p>A motion to approve the April vouchers was made by Madeline; Sandy Stonebreaker seconded. The motion passed by unanimous vote.</p>

COVID Update

Gross Patient Revenue – decreased \$184,293 compared to March 2022  
 Gross A/R Days – Increased 3 days compared to March 2022  
 Operating Expenses – Decreased \$434,567 compared to March 2022  
 Contractual Allowance – Decreased \$254,658 compared to March 2022

ACO update:  
 ACO Escrow was not collected for 2021  
 Atributed members now at 2,087 for OBHMC  
 OBHMC escrow payment \$319,856 paid in March 2022  
 2022 and 2023 “return” should improve over 2021

Still using single entry porints at all facilities  
 No longer temperature testing at entry  
 Asking COVID-19 Screening questions at entry  
 Last three incident command meeting reports data shows 12 out of 65 positive cases..0.  
 Visitor limitations still in use  
 No public use of the cafeteria – They are allowing Public to shop the Gift Shop.  
 Expect no change to the above while under public health emergency in the state of WA

Strategic planning  
 UTGO Bond 2023

Strategic Planning Projects – Long Range

CATEGORY	UTGO PROJECTS - 2023	ESTIMATED COST	
A	OBH Patient Room/Bathroom Reno.	\$ 650,000	#
A	Iiwaco Clinic Reno/Expansion	\$ 3,000,000	@
A	OBH HVAC/Solar/Greening (Lights)	\$ 2,000,000	
A	Archive Cast Iron Pipes/Shelving System	\$ 200,000	
A	Affordable Housing Initiatives - TBD	\$ 1,000,000	
A	Expand the Wellness Center - Move/Add Card/Pulm Svcs.	\$ 650,000	
A	Purchase/Renovate the Pacific Eye Building	\$ 650,000	%
A	OBH Kitchen/EVS Space Renovation	\$ 500,000	IC ?
A	LAND for future Hospital		
A	???		
		=====	
	<b>TOTAL</b>	<b>\$ 8,650,000</b>	
<b>NOTES:</b>	# - Bathrooms/Windows/Paint /Ceiling Tiles/Doors ...		
	@ - Parking Space/Building Code Sensitive		
	% - Would have a Purchase Agreement in place - pre-bond offering		
B	REFUND EXISTING BOND(S) ... EPIC/LAWSON		TO BE DISCUSSES/VETTED
B	OCEAN PARK CLINIC "CONDO-IZATION"		NOT COST EFFECTIVE
B	MAINTENANCE/STORAGE FACILITY		LOW FEASIBILITY - LAND

**OCEAN BEACH HOSPITAL AND MEDICAL CLINICS - 2022 - FACILITIES PROJECTS**

	ITEM	PROJECTED COST	TAX	TOTAL COST
1 )	DIESEL TANK (5,000 gallons)	\$ 270,000.00	\$ 21,870.00	\$ 291,870.00
2 )	BOILER	\$ 25,382.00	\$ 2,055.94	\$ 27,437.94
3 )	ELEVATOR Rebuild	\$ 105,502.17	\$ 8,545.68	\$ 114,047.85
4 )	SEWER PIPES	\$ 68,285.00	\$ 5,531.09	\$ 73,816.09
5 )	SANDBLAST OVERHANG/CANOPIES	???????		\$ 35,000.00
6 )				
7 )				
8 )				
				=====
	<b>TOTAL</b>			<b>\$ 542,171.87</b>

PUBLIC PARTICIPATION

None

Adjournment

Nancy Gorshe adjourned the meeting at 5:32pm