



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
May 25, 2023**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order May 25, 2023, at 4:00pm by Nancy Gorshe.</p> <p>Commissioner's present: Nancy Gorshe, Board Chairperson Kathlynn Northrup-Snyder, Commissioner</p> <p>Zoom/Conference Line: Ariel Smith, Secretary Commissioner Madeline Matson, Commissioner Beth Hash, Controller</p> <p>Also, Present Scot Attridge, CEO Brenda Sharkey, CNO Eric Volk, CFO Tammie Jefferies, Executive Assistant</p> <p>Absent: Sandra Stonebreaker, Commissioner</p>	
<p>CONENT AGENDA Agenda May Leadership Communication</p>	<p>Nancy Gorshe requested to accept the consent agenda.</p> <p>Madeline has agreed to chair the Community Action Committee. This is an individual community member committee that will be able to educate the community about the bond. The next election is August 1st.</p>	<p>A motion to approve the Consent Agenda made by Kathlynn Northrup-Snyder; Ariel Smith seconded. The motion passed by unanimous vote.</p>
Board Calendar	Board Meeting Schedule: Meetings will be held via Virtual and In-Person	

	<p>Foundation Meeting – Wednesday, 06/14/23 @ 1:00 PM Environment of Care – Tuesday, 06/20/2023 @ 2:00 PM. Quality Committee – Thursday, 06/21/2023 @ 12:00pm. Strategic Planning Committee – 06/15/2023 @ 11:30am Finance Committee –06/15/2023 @ 10:00am Board Meeting – Thursday, 06/22/2023 – 4:00pm</p>	
Quality Report	<p>Quality Report: Kathlynn reported the numbers are continuing to shift from ED to Walk-In. There were no complaints in April and the masks have been dropped. Still having trouble with wellness visits. Kathlynn asked if she could get a sheet of what the wellness visits requires. It takes about 60 minutes for these visits to be completed. Brenda reported they did hire a .5 staff to do annual wellness visits and this will be done on Tuesdays. Contract evaluations are 75% completed. The managers need to have all evaluations done by the end of the month.</p>	<p>Brenda will look into Epic to see if she can get a report of the wellness visits requirements.</p>
Foundation	<p>Madeline reported they voted on two scholarships. 2 will go to Naselle and 1 for Ilwaco. Foundation voted to help with the community action committee for the bond and will donate 10% of their annual budget. It will be around \$500. They talked about another online auction for the summer and winter. They also voted on a new board member, Barbara Puhl.</p>	
EOC Report	<p>In Sandy’s absence, Brenda reported EOC talked about the emergency preparedness – the lockdown that happened earlier in the month was a good opportunity for them to look at internal process. The staff did a phenomenal job and stayed calm. There is some external communication education that needs to be done.</p>	
Strategic Planning	<p>Nancy reported they were mostly focused on the bond and they talked about Scot’s goals. The board will do a 6-month check in July. The next Coordinating Council meeting is June 7th.</p>	
Finance Report April	<p>Eric Volk presented the April Finance report. See attached.</p> <p>April Vouchers: 38191 thru 38431 Total Distribution Accounts Payable \$2,108,607.61 General Account – including ACH Transactions & Wires 5960 thru 5962 Net Wages including direct deposit transactions \$820,117.88</p> <p>Total General Account: \$2,928,725.49 Total: \$2,928,725.49</p> <p>Cash decreased approximately \$354k. Net accounts receivable increased approximately \$575. Prepaids and other increased approximately \$58k due to service contract payments. \$181k in capital assets were purchased. Accrued payroll and liabilities increased due to increased days in the payroll accrual. Accounts payable increased due to timing in the</p>	<p>A motion to approve the April vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.</p>

	<p>check run at month end.</p> <p>April: Inpatient Admissions: 29 Inpatient Length of Stay: 4.84 Swing Bed Admits: 2 Swing Bed Length of Stay: 14.91 Acute Patient Days: 129 Swing Bed Days: 51 Gross A/R Days: 61 Days of Cash: 192</p>	
CEO Report	<p>Scot reported Dr. Seslar will be here on Monday to meet with a few key staff members including providers. OBHMC has engaged with Dr. Seslar, company Dopl to be a training site for new technology. The technology will be used remotely – ultrasounds and echos. Dr. Belknap has been the key provider during the planning process.</p> <p>Julie Oakes has put in her resignation. We are currently interviewing a candidate.</p>	
PUBLIC PARTICIPATION	<p>Nancy asked the public if they had any questions or comments.</p>	
Adjournment	<p>Nancy Gorshe asked for a motion to adjourn the meeting; Kathlynn made a motion; Ariel Smith seconded; all were in favor. Meeting adjourned 4:54pm</p>	