



**Public Hospital District 3 of Pacific County
 Ocean Beach Hospital and Medical Clinics
 BOARD OF COMMISSIONERS MEETING
 February 23, 2023**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order February 23, 2023, at 4:00pm by Nancy Gorshe.</p> <p>Commissioner's present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Commissioner</p> <p>Zoom/Conference Line: Ariel Smith, Secretary Madeline Matson, Commissioner Kathlynn Northrup-Snyder, Commissioner Beth Hash, Controller Eric Volk, CFO</p> <p>Also, Present Scot Attridge, CEO Brenda Sharkey, CNO Tammie Jefferies, Executive Assistant</p> <p>Guest: Matthew Ellsworth, Director of AWPHD</p> <p>Public Audience: Elise Chayet and others unknown.</p>	
<p>CONENT AGENDA Agenda February Leadership Communication</p>	<p>Nancy Gorshe requested to accept the consent agenda.</p> <p>Nancy Announced there will be an Executive Session for about 10 minutes to discuss performance evaluation of a public employee.</p>	<p>A motion to approve the Consent Agenda made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.</p>

Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 03/08/2023 @ 1:00 PM Environment of Care – Tuesday, 03/21/2023 @ 2:00 PM. Quality Committee – Thursday, 03/15/2023 @ 12:00pm. Strategic Planning Committee – 03/16/2023 @ 11:30am Finance Committee – 03/16/2023 @ 10:00am Board Meeting – Thursday, 03/23/2023 – 4:00pm	
Board Education presented by Matthew Ellsworth, AWPHD	Matthew Ellsworth, Executive Director of AWPHD Presented Guidelines for elected and appointed officials’ participation in elections activity. Discussion on what the Public Hospital board and staff can do during election on the vote for the Bond 2023.	
Quality Report	Quality Report: Kathlynn we have new vendor PRC. Clinics there were 220 completed surveys for Q4 2022. There were 554 comments with 80% positive. Acute Care 20 completed surveys for Q4 2022 25 comments with 80% positive. Emergency had 187 completed surveys 20 comments with 65% positive. Physical Therapy had 11 completed surveys with 9 comments with 100% positive. ACO update: 2022 annual wellness visits ended the year at 7%. 30 day inpatient readmission rate at year end was 11.7% which is similar to previous year. ED utilization increased by 6% in 2022. The Friday and Saturday Walk-in clinic has been very successful.	
Medical Staff	Dr. Belknap introduced herself and gave a little background. Shared that the Resident Program is going well. This program goes for a year and we will continue after. They have been fantastic. Next years class will be larger and will have 16 residents so she will have two per month.	
Foundation	No meeting in February	
EOC Report	Sandy reported the fuel tank has been delivered and phase two is waiting for permits and wiring portion of its installation. The elevator project is still scheduled for February 13 th . Basement plumbing will begin in early February.	
Strategic Planning	The strategic planning retreat plan was included in the board packet. Nancy asked that the board review them. Scot will use this to develop his 2023 goals, and this will be discussed at next month’s board meeting.	
Finance Report January	Eric Volk presented the January Finance report. See attached. January Vouchers: 37365 thru 37619 Total Distribution Accounts Payable \$2,307,193.04 General Account – including ACH Transactions & Wires 5941 thru 5945 Net Wages including direct deposit transactions \$847,156.23 Total General Account: \$3,154,349.27	A motion to approve the January vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.

	<p>Total Bond Account: \$0.00</p> <p>Total: \$3,154,349.27</p> <p>Cash decreased approximately \$767,000. Decreased patient AR collections and second payment made for the Pacific Eye Clinic building. Net accounts receivable increased approximately \$750,000. High revenue month and decreased cash collections. Accrued payroll and liabilities due to days in the accrual and timing of health insurance payment. Accounts Payable remained comparable to the prior month.</p> <p>December: Inpatient Admissions: 34 Inpatient Length of Stay: 3.83 Swing Bed Admits: 6 Swing Bed Length of Stay: 10.93 Acute Patient Days: 192 Swing Bed Days: 30 Gross A/R Days: 51 Days of Cash: 193</p>	
CEO Report	<p>Scot reported that he had the opportunity to meet in person with Ryan Larson who is the newly appointed CEO of Harbor Home and Hospice. We spent some time getting to know each other and thinking of ways to collaborate and work to improve our services overall to our population. He has committed to us to work and help where we can. Scot also met with Erik Thorsen, CEO of Columbia Memorial Hospital. This was a way to get to know each other we also had an opportunity to talk about the challenges and the opportunities we have in common and they are both very similar. We will continue to meet on a quarterly basis on how to collaborate going forward. Then this week Scot met with Jim Coffee who is the CEO of the Klipsan Clinic talked about the operation of the clinic. We talked about challenges and opportunities.</p> <p>Sandy asked if Scot has been invited to other community meetings. Scot has met with Ilwaco Merchants and will meet with the again, Health and Human Advisory board retreat. He will also be meeting with the AWU in April.</p>	
PUBLIC PARTICIPATION	<p>Nancy asked the public if they had any questions or comments.</p> <p>None</p>	
Adjournment	<p>Nancy announced they are going into executive session at 5:19pm for about 10 minutes to discuss public employee performance. There will be no further discussion.</p> <p>Executive session ended at 5:30pm</p> <p>Nancy Gorshe asked for a motion to adjourn the meeting; Kathlynn made a motion; Ariel Smith seconded; all were in favor. Meeting adjourned 5:35pm</p>	

