



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
February 24, 2022**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order February 24, 2022, at 4:01pm by Nancy Gorshe</p> <p><i>DUE TO THE RISE IN COVID OUTBREAKS, THE BOARD OF COMMISSIONERS MEETING IS BEING HELD BY Microsoft TEAMS and Conference Call Line 1.971.337.2050 483# 483#.</i></p> <p>Commissioner’s present on TEAMS & Conference Line: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith Madeline Matson Kathlynn Northrup-Snyder</p> <p>Also, Present on TEAMS & Conference Line: Larry Cohen, CEO Brenda Sharkey, CNO Beth Hash, Controller Eric Volk, CPA Tammie Jefferies, Executive Assistant</p> <p>Public Audience: Unknown</p>	
CONSENT AGENDA Agenda January Minutes Leadership Communication	Nancy Gorshe requested to accept the consent agenda.	A motion to approve the Consent Agenda made by Sandra Stonebreaker; Madeline Matson seconded. The motion passed by unanimous vote.

Board Communication	CEO Search – Ariel reported they have interviewed 4 candidates and they have one more to interview on Monday. They all have been really good interviews. Madeline asked if she could be involved in the in-person meetings. The plan is the three board members who haven't talked to the candidates have an opportunity to meet them during the onsite visits.	
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 03/16/2022 @ 3:00 PM Environment of Care – Tuesday, 3/15/2022 @ 2:00 PM; Quality Committee – Wednesday, 3/10/2022 @ 12:00pm; Strategic Planning Committee – TBD Finance Committee – will be included with the March board meeting Board Meeting – Thursday, 3/24/2022 – 4:00pm – TEAMS and conference line only. No in person meeting until further notice.	
Quality Report	Quality Report – Kathlynn referred to the Quality summary in the packet. Patient experience program – we are doing good comparatively, need to continue to work on wait times. At the quality meeting there was some discussion on provider burn-out. Also talked about catching up on policies.	
EOC Report	EOC Report – Refer to report by Ron.	
Medical Staff	Reappointment: Dr. Fabiano – Active 2 years Steve Bellinger – Active 2 years Dr. Pulst-Korenberg Emergency Medicine Courtesy 2 Years Dr. Julia Morse, Tele Radiology Mammography - Consulting	A motion to approve the medical staff appointments was made by Sandy Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
Foundation	The board voted to change the day of the monthly meetings. They will now be meeting on the 3 rd Wednesday at 3pm-4pm. The new officers are - Shelley Weaver, President; Phil Allen, VP; Tammie Jefferies, Secretary; and Nansen Malin, Treasurer. Larry sent a list of possible community members to Shelley in hopes they can recruit. The foundation voted to fund a new CD/DVD Burner for the Radiology Department.	
EOC Report	Sandy reported: facilities has contacted the state and engineers for the new fuel tank. Waiting for the engineering design and sub-contractor's quotes. They are working on the elevator project. They have received bids and the electrical. The new dryers are on their way. All the paperwork is in with the city for the new parking lot. Still waiting for quote on the boiler replacement. Currently seeking bids for the main drainpipes. New blinds were installed in the provider's office in Naselle.	
Strategic Planning Retreat	Nancy reported the strategic planning committee had their retreat yesterday. They all feel like it went very well, and they have some good goals to work towards. Madeline	

	mentioned she is very happy with having Liz Loomis their facilitator. Liz will be a good addition.	
Finance Report January	Larry presented the January Finance report. See attached.	A motion to approve the January vouchers was made by Madeline Matson; Ariel Smith seconded. The motion passed by unanimous vote.
CEO Report	<p>January Vouchers:</p> <p>34135 thru 34333 Total Distribution Accounts Payable \$1,732,655.83 General Account – including ACH Transactions & Wires 5899 thru 5900 Net Wages including direct deposit transactions \$713,350.25</p> <p>Total General Account: \$2,446,006.08 Total Bond Account: \$0.00</p> <p>Total: \$2,446,006.08</p>	
Financial Overview	<p>January</p> <p>Inpatient Admissions: 28 Inpatient Length of Stay: 4.32 Swing Bed Admits: 0 (due to low vacancy rate) Swing Bed Length of Stay: 0 Gross A/R Days: 53 Days of Cash: 134 Cash on Hand: \$25,293,406</p> <p>Pre-Amble:</p> <p>Gross Patient Revenue – increased \$581,286 compared to December 2021 Gross A/R Days – Increased 5 days compared to December 2021 Operating Expenses – Decreased \$133,732 over December 2021 Contractual Allowance – Decreased \$379,494 over December 2021</p> <p>Larry reviewed the financials. Inpatient admissions were at 28; inpatient length of stay 2.89 Swing bed admissions were down from up from October at 3. Swing bed length of stay was down 21.91. A/R days 48 days. Cash on hand \$23,702,589. Days of cash for December was at 132 days.</p>	
COVID Update	<p>COVID update: OBHMC is the only mAB infusion provider in Pacific Conty OBHMC has given upwards of 19,350 vaccine shots OBHMS has been busy in the Ed and IP unit – only 2 of 39 tests for COVID were positive over the long weekend. Larry said, “We are very proud of how staff has stepped up and worked to care for all the patients that need us!”</p>	

Strategic planning
UTGO Bond 2023

Strategic Planning Projects – Long Range

CATEGORY	UTGO PROJECTS - 2023	ESTIMATED COST	
A	OBH Patient Room/Bathroom Reno.	\$ 650,000	#
A	Ilwaco Clinic Reno/Expansion	\$ 3,000,000	@
A	OBH HVAC/Solar/Greening (Lights)	\$ 2,000,000	
A	Archive Cast Iron Pipes/Shelving System	\$ 200,000	
A	Affordable Housing Initiatives - TBD	\$ 1,000,000	
A	Expand the Wellness Center - Move/Add Card/Pulm Svcs.	\$ 650,000	
A	Purchase/Renovate the Pacific Eye Building	\$ 650,000	%
A	OBH Kitchen/EVS Space Renovation	\$ 500,000	IC ?
A	LAND for future Hospital		
A	???		
		=====	
	TOTAL	\$ 8,650,000	
NOTES:	# - Bathrooms/Windows/Paint / Ceiling Tiles/Doors ... @ - Parking Space/Building Code Sensitive % - Would have a Purchase Agreement in place - pre-bond offering		
B	REFUND EXISTING BOND(S) ... EPIC/LAWSON	TO BE DISCUSSES/VETTED	
B	OCEAN PARK CLINIC "CONDO-IZATION"	NOT COST EFFECTIVE	
B	MAINTENANCE/STORAGE FACILITY	LOW FEASIBILITY - LAND	

Opportunity	CY2022 Success Measure
Real Estate/Facilities ...	1) Try and acquire the "Pacific Eye Building" and program/open site by 1/1/2023; 2) Try and purchase the house between the "Grey House" and Wellness Center or otherwise "lock-in" its acquisition; 3) Implement Phase I of the Ilwaco Clinic Project (Parking Lot, Offices, and Hard Floor in Lobby); 4) Complete the remodel of the OBH Nursing Station and related Pharmacy relocation/expansion; 5) Complete Plans for Phase 2 of the Ilwaco Clinic Project (pre UTGO work) and Patient Rooms Renovation Plan; 6) Replace the Main Hall Elevator; 7) Replace oldest Boiler; 8) TBD
Marketing ...	1) Publish a Community Benefit Report (Annual Report) for 2021; 2) Utilize the MTI Studio videos (post-Covid-19 - get "B" roll filming done); 3) Update the website, Facebook, Twitter, Instagram, material/integration as needed; 4) Leverage the SP&CO Department (as Covid-19 allows) with more outreach/education activity; 5) If able, hold "Ribbon Cutting" events for the Naselle Clinic and the Wellness Center; 6) Obtain more earned media from the CO and WWE; 7) TBD
Outreach ...	1) Continue the COVID-19 vaccination work; 2) As able, re-start on-site/public (or virtual) educational programs; 3) If able, hold a "real" Community Health Festival at OBHMC in 2022; 4) Participate with regional and state groups like CHOICE, CPAA, WSHA, etc.; 5) Work with Fred in Naselle to promote use of his fresh vegetables; 6) Leverage North Coast Food Hub and/or The William Moore Group; 7) TBD

Opportunity	CY2022 Success Measure
Financial ...	1) Complete year with A/R Day and Days in Cash metrics that are "better" than TRC (or the WSHA DASH System); 2) Complete 2022 with margins better than 2021; 3) Retain as much of the CARES money as possible (completing the MAP pay-back); 4) Comply with the CMS Price Transparency Rules; 5) Expand the 340B program - add 3 or more new Agreements; 5) Successfully negotiate the WSN contract; 6) Book our ACO Shared Savings for 2021; 7) Apply for at least 2 grants (by 7/1/2022); 8) TBD
Medical Group/Providers	1) Continue to manage "Chart Completion" deficiency lists; 2) Open some sort of weekend "Urgent Care" service;" 3) Successfully engage on year 2 the NWHMP (ACO) project to include "Shared Savings" back to OBHMC; 4) Hire additional providers as warranted (replacing Tracy Ramos and possibly add an MD/DO FP); 5) TBD
Foundation 5.0 ...	1) Effectively work with the OBHF Board; 2) Support the OBHF in completing at least 3 "events" (e.g. Golf Tournament) as allowable; 3) Tap the Templin Foundation for its annual gift; 4)
Quality Program ...	1) Convene/support monthly Quality Meetings and improve on benchmarks/metrics; 2) Follow-up on the 2021 DOH/Medicare Service "Plan of Correction" - including deisel capacity fix; 3) Complete whatever post-340B HRSA audit follow-ups that may be required; 4) Complete preparation for and "engage" with the SAO for our 2020 and 2021 Financial Audit; 5)

Opportunity	CY2022 Success Measure
Employee Engagement and Replenishment ...	1) Review the 2022 Employee Engagment survey results with "Best Employer;" 2) Develop and implement a plan to respond to opportunities created for the 2022 Employee Engagement survey; 3) Perform at least one-pulse survey in 2022; 4) Continue to produce the "Beacon" for purposes of staff communication; 5) Plan/hold a "Post-Covid-19" event (e.g. picnic) for Summer, 2022 (if allowable); 6) Create and leverage an "Employee Wellness Committee;" 7) Plan the Employee Appreciation Dinner for 2022 (F2F if possible); 8)
Management/Leadership ...	1) Develop and implement an improvement plan resulting from the Employee Engagement Pulse Survey - 2021; 2) COVID-19 Amelioration and/or Recovery; 3) Hire and On-board a new CEO; 4) Find and make available to "Leadership" training in Diversity, Equity and Inclusion; 5)
Information Technology ...	1) Fine tune the use for the Sage/Hybrent/UKG & MM Hayes platforms; 2) Monitor/improve internet stability/functionality; 3) Renew/Replace the "Ricoh" Coper/Printer "Lease" by June, 2022; 4) Continue vigilance on our cyersecurity efforts/recovery planning; 5) Hire and On-Board new (RN CI) or equivalent; 6)

Other:

Marketing Plan: hire a marketing / patient & staff experience FTE

Lab needs more space

Programming the pacific eye building

UTGO related preparation planning work

Annual report -2021

PUBLIC PARTICIPATION	None	
Adjournment	Nancy Gorshe adjourned the meeting at 4:47pm	