



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
January 23, 2023**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order January 23, 2023, at 4:00pm by Nancy Gorshe.</p> <p>Commissioner’s present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith, Commissioner</p> <p>Zoom/Conference Line: Madeline Matson, Commissioner Kathlynn Northrup-Snyder, Commissioner Beth Hash, Controller</p> <p>Also, Present Eric Volk, CFO (lead the meeting due to CEO being out) Brenda Sharkey, CNO Tammie Jefferies, Executive Assistant Julie Oakes, Risk Manager</p> <p>Absent: Scot Attridge, CEO</p> <p>Public Audience: Unknown</p>	
<p>CONENT AGENDA Agenda December Leadership Communication</p>	<p>Nancy Gorshe requested to accept the consent agenda.</p> <p>Nancy Announced there will be an Executive Session for about 10 minutes to discuss current risk management.</p> <p>Madeline asked about the pelvic training at the Wellness Center. She thinks it would be</p>	<p>A motion to approve the Consent Agenda made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.</p>

	good to have it here on the Peninsula.	
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Wednesday, 02/15/2023 @ 1:00 PM Environment of Care – Tuesday, 02/21/2023 @ 2:00 PM. Quality Committee – Thursday, 02/15/2023 @ 12:00pm. Strategic Planning Committee – 02/16/2023 @ 11:30am Finance Committee – 02/16/2023 @ 10:00am Board Meeting – Thursday, 02/23/2023 – 4:00pm	
2023 Board elections	Nominations for Chairperson and Secretary. Nancy asked the board members if there is any interest in being the next chairperson. Ariel shared that she feels that Nancy should stay board chair for this year because of all the work the work is going on with the bond. All agreed. Nancy asked for a motion for board chair; Ariel moved the motion to re-elect Nancy Gorshe for board chair for 2023; Sandra Stonebreaker seconded the motion; The motion passed by unanimous vote. Nancy asked for a nomination for Secretary; Sandra said she would like to pass it on to others if they are interested. Sandra nominated Ariel Smith for Secretary. Motion made by Sandra; Kathlynn seconded the motion; all were in favor; the motion passed by unanimous vote.	
Quality Report	Quality Report: Kathlynn reported Annual Wellness Visits have started to pick up momentum. She shared that there is a new reporting system which is now in excel spreadsheet. ActionCue wasn't user friendly.	
Medical Staff	None	
Foundation	Tammie updated: The foundation met with Liz Loomis about the foundation position on the bond. Rachel Cassidy also joined the foundation meeting to talk about her role as Community Outreach. The board thinks Rachel would be a great asset to have in the community and would like her to come back to the meetings in the future.	
EOC Report	Sandy reported the fuel tank has been delivered and phase two is waiting for permits and wiring portion of its installation. The elevator project is still scheduled for February 13 th . Basement plumbing will begin in early February.	
Strategic Planning	The strategic planning retreat plan was included in the board packet. Nancy asked that the board review them. Scot will use this to develop his 2023 goals, and this will be discussed at next month's board meeting.	
Finance Report December	Eric Volk presented the December Finance report. See attached. December Vouchers: 37114 thru 37364 Total Distribution Accounts Payable \$2,678,068.84 General Account – including ACH Transactions & Wires	A motion to approve the December vouchers was made by Sandra

	<p>5938 thru 5940 Net Wages including direct deposit transactions \$1,252,947.74</p> <p>Total General Account: \$3,301,469.69 Total Bond Account: \$0.00</p> <p>Total: \$3,301,469.699</p> <p>Cash decreased approximately \$112,000. Principal payments on the three bonds were made this month. Net accounts receivable remained comparable to the prior month. Accrued accounts payable increased due to timing of the check run at month end. Third Party Payables decreased by approximately \$675,000 due to recognizing two RHC Cares act payments as grant revenue. The Medicare reserve was also reduced by \$200,000.</p> <p>December: Inpatient Admissions: 35 Inpatient Length of Stay: 5.51 Swing Bed Admits: 1 Swing Bed Length of Stay: 19.9 Acute Patient Days: 232 Swing Bed Days: 8 Gross A/R Days: 45 Days of Cash: 229</p>	<p>Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.</p>
<p>CEO Report by Eric Volk</p>	<p>Employee Appreciation Week is this week. The Employees Activities Committee did a remarkable job of planning a great fun week for the staff. They arranged for outside caterers for each day, they have prize drawings for staff to win, Don Nisbett came and did Caricature drawings. Bingo was played every day. Everyone is having a great time!</p> <p>The 5,000-gallon diesel tank was delivered on January 6th. Phase two will be plumbing and electrical.</p> <p>WSNA Negotiations beginning February 2, 2023.</p> <p>Scot attended the Health & Human Services Advisory Board retreat and updated them on the OBHMC UTGO Bond. It was a very positive experience, lots of questions and they seemed to be supportive. Met a lady who is very interested in community education for the bond. Scot will put her in touch with Liz.</p>	
<p>PUBLIC PARTICIPATION</p>	<p>Nancy asked the public if they had any questions or comments. None</p>	

Adjournment	Nancy announced they are going into executive session at 4:37pm for about 10 minutes to update on Risk Management. There will be no further discussion. Executive session ended at 4:52pm Nancy Gorshe asked for a motion to adjourn the meeting; Kathlynn made a motion; Ariel Smith seconded; all were in favor. Meeting adjourned 4:52pm	
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