



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
November 18, 2021**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order November 18, 2021, at 4:01pm by Nancy Gorshe</p> <p><i>DUE TO THE RISE IN COVID OUTBREAKS, THE BOARD OF COMMISSIONERS MEETING IS BEING HELD BY Microsoft TEAMS and Conference Call Line 1.971.337.2050 483# 483#.</i></p> <p>Commissioner's present on TEAMS & Conference Line: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith Madeline Moore</p> <p>Also, Present on TEAMS & Conference Line: Larry Cohen, CEO Brenda Sharkey, CNO Beth Hash, Controller Eric Volk, CPA Tammie Jefferies, Executive Assistant</p> <p>Absent: Kathlynn Northrup-Snyder</p> <p>Public Audience: Unknown</p>	
CONENT AGENDA Agenda October Minutes	Nancy Gorshe requested to accept the consent agenda.	A motion to approve the Consent Agenda made by Madeline Moore; Sandra Stonebreaker

Leadership Communication	Madeline commented: The leadership report seems a little sparse this month maybe because it was a short month, but she is asking who will be taking over since Marianne won't be reporting. Brenda shared that there will be many staff personnel who will be taking over to cover Marianne's position until they can hire a Nurse Manager.	seconded. The motion passed by unanimous vote.
Board Announcements	Nancy announced there will be an Executive Session at the end of the meeting to discuss Risk Management Report.	
Board Communication	Reminder – if you would like to donate to the WSHA PAC please send check to Tammie. Our goal this year is to match last years at \$1,350.00	
Board Calendar	Board Meeting Schedule: meetings are done virtually until further notice. Foundation Meeting – Tuesday, 12/14/2021 @ 3:00 PM Environment of Care – Tuesday, 12/21/2021 @ 2:00 PM; Quality Committee – Wednesday, 12/9/2021 @ 11:30AM; Strategic Planning Committee – TBD Finance Committee – will be included with the December board meeting Board Meeting – Thursday, 12/16/2021 – 4:00pm – TEAMS and conference line only. No in person meeting until further notice.	
Quality Report	Quality Report – Brenda reported the surveyors were very complimentary on the improvements that were made since the previous survey. They stated this was very evident in the quality program. ACO update: Medication Reconciliation and Body Mass Index clinic provider charting. Terri and Cyndi have completed EPIC 1:1 training with all the providers. Discharged Phone call are being reviewed by the manager and a new process is being developed. OBH is partnering with Medication Review to complete medication reconciliation and patient counseling prior to discharge from acute care/swing bed. Adult Wellness visits will resume with Dr Fabiano patients. The Care Coordinator teams will start working on patient Care Gaps with providers. The Social Workers continue to contact ED patients and discharged patients for PCP follow-up visits.	
EOC Report	EOC Report – Not a lot has changed. Ron reported they were doing some repairs	
Medical Staff	Tatiana Thema, MD Emergency 2 years Courtesy William Boylston, MD Emergency Provisional Mathew Frank, MD Pathologist Carson D. Van Sanford, MD Tele Stroke	A motion to approve the medical staff credentialing appointments made by Sandra Stonebreaker; Madeline Moore seconded. The motion passed by unanimous vote.
Foundation	The foundation is continuing to plan for their Live Online Auction. It will begin on Nov 12 th	

	and end on Nov 21 st . A few board members are out gathering items to be put up for auction.	
Finance Report October	Larry presented the September Finance report. See attached.	A motion to approve the September vouchers was made by Madeline Moore; Ariel Smith seconded. The motion passed by unanimous vote.
CEO Report	<p>October Vouchers:</p> <p>33338 thru 33674 Total Distribution Accounts Payable \$1,239,292.48 General Account – including ACH Transactions & Wires 5891 thru 5893 Net Wages including direct deposit transactions \$736,378.99</p> <p>Total General Account: \$1,975,671.47 Total Bond Account: \$0.00</p> <p>Total: \$1,975,671.47</p>	
Financial Overview	<p>Larry reviewed the financials. Inpatient admissions was down from September at 27; inpatient length of stay 4.07. Swing bed admissions were down from up from September at 7. Swing bed length of stay was down 5.76. A/R days increased 50 days. Cash on hand \$23,702,589. Days of cash for October was at 129 days.</p> <p>Medicare owes OBHMC \$2.6 million for the 2020 Cost Report that has a value of 30 days in cash. Expect to see \$1 million to \$2 million in Medicare ACO shared savings for 2021.</p> <p>Radiology X-ray room unit is being installed this week.</p>	
Other updates	<p>OBHMC has completed the conversion from Lawson to Sage Intacct. Beth announced the MM Hayes – Point of Sale will be installed by first of 2022. This will be nice for dietary, gift shop, employees activities. The employee will be able to swipe their badge instead having to fill out a slip of paper.</p> <p>Parking lot discussion – still moving forward. It could end up being a \$150,000 + project as it needs Department of Ecology and permitting costs. It is looking at they won't get started until 2022.</p> <p>The Essential Workers Bonus will be given out on Nov. 19th It will be right around \$170,885.00 for a total cost.</p>	
COO / CEO Update	Larry updated on the recruitment for COO – 36 resumes have been received. Most have minimal hospital experience, no advanced degree. Some may be better CEO candidates,	

	<p>but they are not likely interested in coming as a COO with a maybe to be the CEO. We stopped accepting COO resumes on 11/01/21.</p> <p>Proposing: Change the recruitment efforts for a CEO rather than COO. Start recruiting for CEO end of 2021 and 2022. Nancy agreed to shift the recruitment to CEO rather than COO. She asked the board how they felt about moving forward with this. At the next meeting the board will discuss process of recruiting the CEO.</p>	
PUBLIC PARTICIPATION	None	
	At 5:38pm Nancy announced Executive Session for about 15 minutes. Discussion will be on Risk Management report. No decisions will be made at this time.	
Adjournment	Nancy Gorshe adjourned the meeting at 5:47pm	