



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
July 23, 2020**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order July 23, 2020 at 4:02pm by Nancy Gorshe.</p> <p><i>DUE TO THE COVID-19 OUTBREAK, THE BOARD OF COMMISSIONER MEETING IS BEING HELD BY Microsoft TEAMS and Conference Call Line 1.971.337.2050 483# 483#.</i></p> <p>Commissioners present: Nancy Gorshe, Board Chairperson Sandra Stonebreaker, Secretary Ariel Smith Kathlynn Northrup-Snyder</p> <p>Absent: Madeline Moore</p> <p>Also, Present: Larry Cohen, CEO Brenda Sharkey, CNO Beth Hash, Controller Eric Volk, CPA by phone Tammie Jefferies, Executive Assistant Dr. Weaver, Chief of Staff</p>	
AGENDA	Nancy Gorshe requested to accept the agenda.	A motion to approve the agenda made by Sandy Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the June minutes.	A motion to approve the

		minutes of the June board meeting minutes was made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Board Education	<p>Discussion on board education for August. Larry recommended Skip Houser to be a presenter. He would be able to talk about a various topic such as:</p> <ul style="list-style-type: none"> Effective Board Meeting Management Roles and Responsibilities of elected officials Where's the line: ethics and Conflicts of Interest Building better Board and Commissioners Open Public Meeting Acts Public Records Act Principles of Governance That Power Exceptional Boards Overcoming Conflict and Achieving results Other topics as identified by the Board Members <p>Nancy recommended to add 30 minutes on the next meeting to allow enough time for the education to be done.</p>	Larry will reach out Skip and schedule him for the next board meeting.
Board Communication	<p>August 2020 - Board Meeting Schedule: will be done Virtual</p> <ul style="list-style-type: none"> Environment of Care – Tuesday, 8/18/2020 @ 1:00 PM; Foundation Meeting – Tuesday, 8/11/2020 @ 4:00 AM Quality Committee – Wednesday, 8/18/2020 @ 1:30 PM; Strategic Planning Committee – TBD Finance Committee – Thursday, 8/27/2020 (included in the board meeting) Board Meeting – Thursday, 8/27/2020 – 4pm - Virtual <p>Nancy talked about the 2020 PAC (HHFPAC) Annual Campaign – would like to get to our goal like we did last year. If there is any interest, you can send your check to Tammie.</p>	
Consent Agenda	Leadership Communication	A motion to approve the consent agenda was made by Kathlynn; Ariel Smith seconded. The motion passed by unanimous vote.
Quality Report	Quality Report – No discussion.	
EOC Report	EOC Report	

<p>Medical Staff</p>	<p>Appointments to Medical Staff Tele-Radiology: Dr. Elizabeth Joiner Dr. Jason Roth</p> <p>Dr. Weaver talked about our new providers and how they are a great addition to our staff.</p>	<p>A motion to approve the Medical Staff appointments was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.</p>
<p>Foundation update</p>	<p>Larry gave an update on the Foundation. They met July 11, 2020 virtually. Larry talked about the foundation having a “Flash Campaign” to raise \$100,000 for the Isolation Unit. Naselle Campaign has been postponed until COVID-19 is better handled. Jon Lind joined the board. They are still seeking board members.</p>	
<p>Finance Report – June</p> <p>CEO Report</p>	<p>Larry presented the June Finance report. See attached.</p> <p>June Vouchers:</p> <p>29628 thru 29840 Total Distribution Accounts Payable \$1,413,072.90 General Account – including ACH Transactions & Wires 5851 thru 5853 & 1043 Net Wages including direct deposit transactions \$666,539.94</p> <p>Total General Account: \$2,079,612.84 Total Bond Account: \$0.00</p> <p>Total: \$2,079,612.84</p> <p>Larry reviewed the financials. Inpatient admissions was 23; inpatient length of stay 2.52, a down from May; swing bed admissions was down to 5. Swing bed length of stay was down from May. May A/R Days decreased to 62 days. Days of Cash is at 129 days. Revenue is starting to pick up with being able to open some outpatient and surgery services.</p> <p>Brenda talked about how she is planning on going to 12 beds and makret the swing bed program. Currently we are staffed at 8 beds and she would like to get to 12 beds. Need to think it strategically about how this will work. What it will look like is when we get to 8 patients, we will put someone on call so we are able to take the 9th patients. We need to take on more patients. Brenda feels we have the capacity to do this without over stepping. Nancy shared she is excited to hear about this. “It wil be great growth for the community”.</p> <p>June Gross Patient Revenue: increased \$732,059 compared to May</p>	<p>A motion to approve the June vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.</p>

	<p>Gross A/R Days: MTD decreased 10 days from April to May and decreased 11 days from May to June</p> <p>Operating Expenses: decreased \$4,825 over May</p> <p>Contractual Allowance: increased \$324,444 over May</p> <p>Days of cash is at 115 (does not include CARES funds)</p>	
ACO option	<p>OBHMC is considering an opportunity (along with many of its “Collaborative” partners) to join an existing ACO operated by Physicians Southwest. Being part of an ACO allows an organization to move from volume to value and doing the right thing to improve health of the ACO members. OBHMC has about 1,300 eligible patients that would be part of this model. And all the dollars that are being spent for these patients goes into a “pot” and at the end of the year, if you have met certain wellness parameters and have lowered ED use, hospital admissions, SNF swing bed days, you get a “share” of those savings returned.</p>	<p>A motion to moved forward and talk further was made by Kathlynn; Ariel Smith seconded. The motion passed by unanimous vote.</p>
Annual Insurance Renewal	<p>Larry talked about the annual renewal for the insurances. Not much has changed. He did share that OBHMC is the last WA/OR hospital to have a flat earthquake deductible. All others have a percent of payment for much higher cost.</p>	
COVID-19 UDPATE	<p>OBHMC Medical Staff can temporarily provide services in the ED if this is necessary due to an ED provider illness</p> <p>C-19 “Safety Huddle Team” now meets Tuesday and Thursday to assure the safety of staff and patients.</p> <p>Incident Command now meets Monday, Wednesday and Friday’s to set COVID-19 policy and make needed decisions under the HICS charter.</p> <p>The Incident Command meeting “report” is now sent on Tuesday and Thursdays.</p> <p>Personal Protective Equipment PPE supplies are currently enough. We are using CAPR’s as needed.</p> <p>Still doing mandatory “temperature” taking of staff and patients at the ED lobby door.</p> <p>Instituted “full staff masking” effective 4/22/2020 – simple masks are to be worn by all with direct patient contact. Cloth masks for others behind barriers or who work alone in offices. OBHMC purchased cloth masks for all staff.</p> <p>We have created an “Isolation Unit” at the south end of the nursing unit (room 108/111) that has a negative pressure set-up for use with ED patients or in the event a “pre-transport holding” area is needed.</p> <p>Post (Current) COVID-19 planning: Engage with an Ophthalmologist, Ortho Surgeon and now a Podiatrist to work at OBHMC. Keep adding providers as needed Evaluate and change to a different GL/Payroll system</p>	

	Explore/plan to move to operate 12 beds IP and Swing Bed Complete the Naselle Clinic and PT/Wellness center projects Engaging PeaceHealth St. John for a "Breast Services" affiliation – Kearney Breast Center	
Provider Recruitment	Kyle Shafer has joined our team. He is a new graduate- Physician Assistant. He and his family currently live in Astoria. His first day will be August 3 rd .	
PUBLIC PARTICIPATION	None	
Adjournment	Nancy Gorshe adjourned the meeting at 5:44pm	