



**Public Hospital District 3 of Pacific County
 Ocean Beach Hospital and Medical Clinics
 BOARD OF COMMISSIONERS MEETING
 December 20, 2016**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order December 20, 2016 at 4:00 pm</p> <p>Commissioners present: Nancy Gorshe, Chairperson Steven Linhart, Secretary Sandy Stonebreaker</p> <p>Madeline Moore – phone</p> <p>Also Present: Larry Cohen, Interim CEO Linda Kaino, CNO Tammie Jefferies, Executive Assistant</p> <p>Absent: Ariel Smith</p> <p>Guest: Judge Goelz</p>	
AGENDA	Nancy Gorshe requested approval for the agenda.	A motion to approve the agenda made by Steven Linhart; Sandy Stonebreaker seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the November minutes.	A motion to approve the minutes of the

		November board meeting was made by Steven Linhart; Sandy Stonebreaker seconded. The motion passed by unanimous vote.
Election 2017	Voting results for Chairperson and Secretary; Unanimous vote for Nancy Gorshe to be Chairperson of the board for 2017; Unanimous vote for Steven Linhart to be Secretary of the board for 2017.	A motion to approve Nancy Gorshe for Chairperson; and Steven Linhart for Secretary was made by Sandy Stonebreaker; Madeline Moore seconded; all in favor. The motion passed by unanimous vote.
Board Communication	CEO Evaluation due – Nancy shared that Larry’s evaluation is due in January.	Tammie will send out the evaluation form
Consent Agenda	Leadership Communication – no discussion	A motion to approve the consent agenda was made by Steven Linhart; Sandy Stonebreaker seconded. The motion passed by unanimous vote.
Quality Report	Linda reviewed the Quality report -	A motion to approve the quality report was made by Madeline Moore; Steven Linhart seconded. The motion passed by unanimous vote.
Foundation update	The Foundation is up to 12 members. The total they can have is 13. The Memory Tree event was a success on Dec. 5 th . They are busy planning the Spring Fling event which is on March 11 th . They have set a date for the Foundation Golf Tournament for Sept. 15 th .	
Strategic Planning Committee	Brief review from Nancy – things are still moving forward. Larry reviewed the planning grid.	
Finance Report –	Larry presented the September Finance report. See attached.	

September

November Vouchers

Financial Stewardship

- 340B – HealthLand and NextGen reports have been written, tested and data is flowing to SENTRY (the vendor with financial oversight) ... added the Clinic as another source of purchased drugs (injectables (Ortho), non-state provided vaccines, other non-orphan drugs)
- Physical Therapy/Wellness Center – Pacific Eye Clinic (across street) offered to
- OBH \$428K. Owner is willing to carry the note. Ocean Beach PT building (down the street) – we are waiting for an “offer” – it’s been a challenge getting comps – expect /hope to get a “number” by the end of the month

EPIC Provisioning – Providence finalizing its technical assessment report, system pricing, install and IT management proposals

- Eugene Pontecorvo, MD (Orthopedic) – Clinic volumes and OR cases increasing – Mindy Stokes taking him to “meet the surgeon talks” at the Ocean Park Library and Golden Sands (scheduled for January, 2017)

Larry talked about how he is trying to refinance the current bonds.

	Balance December 31, 2015	2016 Interest	2016 Principle	Total	Year-To-Date Principle Paid	Year-To-Date Interest Paid	Total	Principle Due 12/1/2016	Interest Due 12/1/2016	Total
Bonds and notes payable:										
2002 UTGO bonds	\$ 2,000,000	100,000	295,000	395,000	-	50,000	50,000	295,000	50,000	345,000
2007 refunding bonds	1,770,000	70,865	325,000	395,865	-	34,433	34,433	325,000	36,432	361,432
2004 LTGO bonds	55,000	3,784	32,805	36,589	-	1,403	1,403	32,805	2,381	35,186
2010 LTGO bonds	214,439	10,094	18,139	28,233	14,579	9,742	24,321	3,560	352	3,912
Total Bonds	4,039,439	184,743	670,944	855,687	14,579	95,578	110,157	656,365	89,165	745,530
Restricted Cash on Hand (County Treasurer) as of 10/31/2016										973,766
Remaining Restricted										228,236

Estimated annual savings \$220,000

Larry shared that the proceeds from the bond refinancing will be targeted for OBH rehabilitation and wellness center along with EPIC implementation. CT-64 slice which runs about \$336k

Union Negotiations:

Larry shared the negotiations are moving long.

Charge Description Master – Annual Pricing Increase: 3%

(except for PT – price @ market and Pharmacy (it auto-prices based on drug cost))

A motion to approve the November vouchers was made by Steven Linhart; Sandy Stonebreaker seconded. The motion passed by unanimous vote.

	<p>Department Budgets being prepared for the Managers – they will be held to meeting/exceeding the budgets for 2017 Expect to do a Management Team / Non-Union wage increase at about that of the Teamster’s deal Self-Pay and Bad Debt Discount Proposal – 40% off U&C charges</p> <p>Re-Branding Larry talked about how they are looking at rebranding.</p> <ul style="list-style-type: none"> • Visual identity and style guide, to include: <ul style="list-style-type: none"> • Logo design—three initial comps in black and white with up to three rounds of revision, application of color options with up to two rounds of revision, delivery of approved artwork in multiple file formats and color modes to meet standard application needs • Style guide with specifications for logo usage, color palette, typography, and brand standards referenced above <p>FEE\$3,500</p> <ul style="list-style-type: none"> • Website redesign, to include: <ul style="list-style-type: none"> • Discovery process, including competitive analysis of up to five other sites, consultation with client-based team, and development of recommended sitemap <p>FEE (discovery only)\$2,400 <i>continued</i></p>	
Guest Judge Goelz – Swearing in new board member	Judge Goelz graciously sworn Sandy Stonebreaker as a new board member of the Public Hospital District 3 or Pacific County, WA	No Action Required
Community Needs Health Assessment	Wipfli has agreed to do a CNHA for OBH & the clinics. The where a list of community members that was given to them and they plan to have it done at the end of Dec. Once the final report comes in Larry will send it out to the board.	
PUBLIC PARTICIPATION	Nancy Gorshe opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 4:55p.m	