



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
November 17, 2016**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order November 17, 2016 at 4:00 pm</p> <p>Commissioners present: Nancy Gorshe, Chairperson Suzanne Staples, Secretary Steven Linhart Ariel Smith Madeline Moore</p> <p>Also Present: Larry Cohen, Interim CEO Linda Kaino, CNO Tammie Jefferies, Executive Assistant</p>	
AGENDA	Nancy Gorshe requested approval for the agenda.	A motion to approve the agenda made by Steven Linhart; Ariel Smith seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the October minutes.	A motion to approve the minutes of the October board meeting was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous

		vote.
New Board Member Election	<p>Nancy Gorshe welcomed Sandy Stonebreaker. All applicants for the seat of the board either decided to not run or they did not qualify due to where they lived in the district. Sandy Stonebreaker gave a brief introduction of herself.</p> <p>Nancy Gorshe entertained a motion to approve Sandy Stonebreaker as a board member to fill the vacant seat.</p>	<p>A motion to approve Sandy Stonebreaker was made by Nancy Gorshe; Steven Linhart seconded; all in favor. The motion passed by unanimous vote.</p>
Board Communication	<p>Self-Evaluations: Nancy asked if there was any further discussion or comments on the self-evaluations.</p> <p>Discussion on the lack of knowledge in quality with all the other board members. It might be beneficial to have the board members rotate each month. A calendar was handed out with a rotation schedule for each month.</p> <p>Nancy mentioned at the December board meeting Election of Officers will be happening.</p> <p>The December board meeting will be on Tuesday, December 20, 2016 at 4pm.</p>	
Consent Agenda	Leadership Communication – no discussion	<p>A motion to approve the consent agenda was made by Steven Linhart; Ariel Smith. The motion passed by unanimous vote.</p>
Quality Report	<p>Suzanne reported on the quality. Linda shared her and Beth will be meeting with departments to talk about their 2017 quality goals.</p>	<p>A motion to approve the quality report was made by Madeline Moore; Steven Linhart seconded. The motion passed by unanimous vote.</p>
Foundation update	<p>The Foundation met on November 8th. The board is growing. There was another person who was interested in joining. The meeting went well. They still have the energy and excitement. The Spring Fling will be on March 11th, 2017.</p>	
Strategic Planning Committee	<p><i>OBH VISION (To Be Ratified): Improve the health status for the residents of our community through the sustainable provision of local, high quality, patient-centered services.</i></p> <p><i>VISION (Assumes Ratification): Improve the health status for residents of our community through the sustainable provision of local, high-quality, patient-centered healthcare</i></p>	

services.

MISSION: To provide compassionate patient focused care for our community.

GOALS:

- Grow patient volumes and services offered by delivering quality care that patients need when they want them and in the setting they prefer.
- Generate sufficient operating income to cover capital expenditures, fund future growth, and cover annual debt service.
- Develop meaningful and long-term alignment with community providers.
- Improve OBHMC's position in the market through improved access to, coordination of, and marketing of services.

Finance Report –
September

Larry presented the September Finance report. See attached.

October Vouchers

Financial Stewardship

Current Rates	Interest Expense	Available Rates	Calculated Interest Expense	Potential Savings
5%	100,000	2.5%	50,000	50,000
4%	70,865	2.5%	44,250	26,615
7%	3,784	2.5%	1,375	2,409
5%	<u>10,094</u>	2.5%	<u>5,361</u>	<u>4,733</u>
	184,743		100,986	83,757

Interest Payments Remaining 440,000

Revised at 2.5% 220,000

Potential Savings **220,000**

- 340B – HealthLand and NextGen reports being written and tested – delay should “not” impact total 340B recovery (expected in Q1-2017) – Clinic E-script File seems to be working and its delivery is being automated - Kudos to Jake Owings & Beth Hash
- Physical Therapy/Wellness Center – Pacific Eye Clinic (across street) offered to OBH \$428K. Owner is willing to carry the note. Ocean Beach PT building (down the

A motion to approve the October vouchers was made by Ariel Smith; Nancy Gorshe seconded. The motion passed by unanimous vote.

street) offer pending.

Wipfli Bond (Kelly Arduino) Expert exploring the OBH numbers and options

Ocean Beach Medical Group – Ocean Park (OBH Team met with architect, Jeff H. and Tom S. on Friday, 11/9/16 – made final floor plan and created an equipment list (for the OBH Foundation Campaign) – Jeff/Tom are in final financing negotiations with Bank of Pacific

PCH Drug Screening: after careful consideration Larry has decided not to go with the PCH Drug Screening company. No discussion.

Finance Update:

Capital Expenditures:

Olympus Scope Tower: \$55k

Ortho Equipment \$66k

Clinic Water Heater \$9k

Percentage of Collections model with CBO is going well, including the “Posting of Payments” that CBO has taken over effective 10/1/16

Larry shared the CT unit tube has been replaced which cost about \$200k. Cost was fully covered by the maintenance agreement.

- Teamster’s Contract Negotiations Began Yesterday – 11/14/16
 - Wages COLA (Teamsters asked for 7%, 5% and 5% (& 5%))
 - OBH Item: Health Benefits Split – 2.5% shift to 15% for the employee – same as the new WSNA contract
 - OBH Item: Drop in PTO Hours Bank Maximum ... from 520 to 480 to 440 to 400 (with payouts as needed) – State Auditor mentioned the PTO Bank liability seemed high

IT Updates:

- Great call on 11/7/2016 with Providence on EPIC – must have been 15 participants from Providence
- EPIC Provisioning (\$\$\$) Proposal in the pipeline
- Providence Plans an on-site “deep dive” into our technical infrastructure on 11/27 and 11/28 (IT closet rewiring to be completed this coming weekend)
- New network switches being installed from 11/30 to 12/2
- Internet Redundancy Plan being developed

	<p>Marketing & Communications</p> <p>Mindy Stokes role as a Social Worker at OBH has been expanded to include Marketing and Communication. She will support and coordinate marketing efforts, help grow service line and ancillary services volumes, provide digital strategy development support/coordination and alignment, and strive to enhance the organization’s “brand” in South Pacific County.</p> <p>Larry introduced some branding ideas. This would put a positive message about the hospital out in the community.</p> <p>Other Outreach Activity Plan</p> <ul style="list-style-type: none"> ➤ OBH is sending a Linda McCash, a Financial Counselor/Benefits person and Nikki Hartley-Jonason, NP, to the “Project Homeless” program on January 26, 2017 ➤ OBH has partnered with the Pacific County Health Department to staff a “one day per month” clinic – compensation to OBH will cover direct costs ➤ Shannon Marsh, NP and Brandon Higa, DPT – providing support to local school sporting teams ➤ Nikki Hartley-Jonason, NP, and Shannon are working with the Peninsula Pharmacy/Suzie Holmes on bringing “Functional Medicine” to the community ➤ OBH must “now” complete a “Community Health Needs Assessment (CHNA)” - will be contracting with Wipfli to complete this as required by IRS Code Section 4959 – Form 990 (\$50,000 penalty to for not doing a CHNA) – one element is how you work with others to improve health 	
PUBLIC PARTICIPATION	Nancy Gorshe opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 5:30p.m	