



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
September 27, 2016**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order September 27, 2016 at 4:01 pm</p> <p>Commissioners present: Nancy Gorshe, Chairperson Suzanne Staples, Secretary Steven Linhart Ariel Smith Madeline Moore</p> <p>Also Present: Larry Cohen, Interim CEO Linda Kaino, CNO Beth Hash, Accountant Tammie Jefferies, Executive Assistant</p>	
Welcome Visitors	Nancy Gorshe welcomed Mary Goelz and Sharon Block from the Pacific County Health Department. They presented an education on what all the PCHD does for Pacific County and partners.	
AGENDA	Nancy Gorshe requested approval for the agenda.	A motion to approve the agenda made by Steven Linhart; Ariel Smith seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the August minutes.	A motion to approve the minutes of the August board meeting was made by Steven Linhart; Madeline Moore seconded. The motion passed by unanimous vote.

Board Announcement	Suzanne Staples announced her resignation from the board of commissioners. October will be her last month of being a Public Hospital District 3 of Pacific County Commissioner. With that said, Nancy Gorshe announced they will begin the advertising to fulfill the vacancy. She will request for all letter of interest to be turned in by October 20 th and will be presented to the board on October 25 th .	
Board Communication	<p>Nancy asked that the board have their evaluations done soon.</p> <p>Holiday Board Meeting Schedule: Discussion on moving the board meeting due to the holidays. Recommendation to move the November board meeting to November 17th and the November committee meetings to November 15th. Recommendation to keep the December board meeting on December 27th.</p>	Tammie will send out the evaluation form.
Consent Agenda	<p>Leadership Communication: Linda shared a contract has been signed with occupational therapy from Astoria.</p> <p>Quality – Suzanne shared that Beth Armstrong is beginning the meeting with education on quality. Sue mentioned it is very helpful for the committee to understand certain things about the quality aspect.</p>	A motion to approve the consent agenda was made by Steven Linhart; Madeline Moore seconded. The motion passed by unanimous vote.
Foundation update	Madeline gave a brief update on the Foundation. She shared the tour and lunch went very well. Everyone seems very interested in moving forward. The board will be meeting once a month. There are some things they are still trying to iron out but they seem to be very excited.	
Strategic Planning Committee	No Update – Strategic Planning retreat – is scheduled for 10/02/16 0930-3:00pm	
Medical Staff -	<p>Appointments and Re appointments</p> <ul style="list-style-type: none"> • Reappointment <ul style="list-style-type: none"> ○ Dr. Laila Naquib-Osman – Pathology ○ Dr. Sheila Lynam, Pathology ○ Dr. Helen Kim, Pathology ○ Dr. William Elton, Pathology • Appointments <ul style="list-style-type: none"> ○ Dr. Andre Nye, Emergency Medicine ○ Dr. James Bruce, Emergency Medicine ○ Dr. Michelle Pastwick, Emergency Medicine ○ Dr. Gerald Ries, Emergency Medicine ○ Dr. Brook Frakes, Emergency Medicine 	A motion to approve the medical staff appointments and reappointments was made by Suzanne Staples; Steven Linhart seconded. The motion passed by unanimous vote.

<p>Finance Report – September</p>	<p>Larry presented the August Finance report. See attached.</p> <p>August Vouchers</p> <p>Financial Stewardship</p> <ul style="list-style-type: none"> ❖ 340B currently building interfaces / reports ❖ Ocean Park Clinic – still waiting for final plans to be complete ❖ Physical Therapy – looking at a bigger space for PT. They are out growing their area where they are at now. We have looked at the Pacific Eye Clinic as an option. No decisions have been made. <p>Update: WA State DOH Survey</p> <ul style="list-style-type: none"> ➤ Surprise Survey occurred on Tuesday, 8/23/2016 and concluded on Thursday, 8/25/2016 – kudos to the staff for its professionalism ➤ Final Report received on 9/16/2016 (10 days to respond) <p>Response sent back to the State on Friday, 9/23/2016</p> <ul style="list-style-type: none"> ➤ Next Survey – 18 to 24 months <p>Budget 2017</p> <ul style="list-style-type: none"> ❖ Budget is under development – engaging department leadership ❖ County Budget to be ready for approval at Finance in October 20, 2016 and at the Board Meeting October 25, 2016 ❖ County Budget (One-Page) will be very high level – net < \$100K ❖ Using HealthLand’s budget system (first time) <p>Back on the table: Larry shared will be looking at PCH Drug Screen once again. They came and did an in person presentation in front of Beth & Eric.</p> <ul style="list-style-type: none"> ➤ Vendor has modified the program to comply with the concerns raised by OBH ➤ Updates provided to the Finance Committee and Strategic Planning Committee ➤ Developing a summary of issues/requirements with mitigation plans for presentation and discussion in October. <p>Eric Volk Comments (David Snow, Hall Render)</p>	<p>A motion to approve the August vouchers was made by Suzanne Staples; Steven Linhart seconded. The motion passed by unanimous vote.</p>
<p>PUBLIC PARTICIPATION</p>	<p>Nancy Gorshe opened it for public participation.</p>	<p>No action required.</p>
<p>Adjournment</p>	<p>The meeting adjourned at 5:30p.m</p>	