



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
April 26, 2016**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 26, 2016 at 4:00 pm</p> <p>Commissioners present: Nancy Gorshe, Chairperson Suzanne Staples, Secretary Steven Linhart Ariel Smith Madeline Moore</p> <p>Also Present: Larry Cohen, Interim CEO Linda Kaino, CNO Beth Hash, Accountant Tammie Jefferies, Executive Assistant</p>	
AGENDA	Nancy Gorshe requested approval for the agenda.	A motion to approve the agenda made by Steven Linhart; Ariel Smith seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the March minutes.	A motion to approve the minutes of the March board meeting was made by Steven Linhart; Ariel Smith seconded. The motion passed by unanimous vote.
Board Report	Next Chapter 20 – will be reviewed by Steven Linhart	

	<p>Nancy talked about future board educations / conferences. There are 3 annual educations that take place each year. The next one is in Lake Chelan and it is WSHA's annual conference. Nancy opened it up to the board to decide who will be going. She asked them to let Tammie know soon so she can register you and make the hotel arrangements. There are 3 rooms on hold right now.</p>	
Resolution 2016-04	Hazard Mitigation Plan – Resolution 2016-04	A motion to approve the resolution 2016-04 and the amended bylaws was made by Steven Linhart; Ariel Smith seconded. The motion passed by unanimous vote.
Consent Agenda	<p>Quality update – Nancy feels they have moved to another level of goals. We still have a little ways to go. The goals now are needed is improvement in each department</p> <p>Leadership Communication: no discussion Comment was made on the clinic report, was very helpful</p>	A motion to approve the March Quality report was made by Steven Linhart; Madeline Moore seconded. The motion passed by unanimous vote.
Approval of Vouchers March Financials	<p>Vouchers – March</p> <p>Larry Cohen presented the March Financials. See attached.</p> <p>General Impressions:</p> <p><u>Revenue:</u></p> <ul style="list-style-type: none"> ❖ Inpatient revenue up from February ❖ Outpatient revenue up over February ❖ Clinic revenue is up over February ❖ Bad debt reserve requirement less than January ❖ Charity care slightly down from January ❖ Contractual allowances down \$110K from January <p>Expenses:</p> <ul style="list-style-type: none"> ❖ Salary & wages up \$121k from February ❖ Employee Benefits up ~\$18K from February ❖ Supplies up \$31k over February ❖ Purchased Services down ~\$20K from February ❖ Repairs and Maintenance up ~\$22K from January 	A motion to approve the March vouchers was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.

Finance Support:

Wipfli – Eric Volk, CPA

- Provides month end/annual “closing” support to Beth Hash
- Provides review of month end close and related reports
- Advises on establishing reserves & accounting practices
- Completing 2015 Cost Report for timely filing
- Providing Consultation on “Tele-video Urgent Care”
- Developing “RHC Rate Setting Model” for Ocean Park
- Completing AUP Audit Work – for OBH under the HCA

340B Update

- Final agreement between Sentry and OBH pending ...
- HIPAA Issue – removed “material” from breach terminology
- “Public Records Act” item current being negotiated
- Instructed legal counsel to press for contract completion
 - Cardinal Drug Wholesaler work underway (via Vizient)
 - Med. Onc. Program changes will increase 340B value
 - Projecting an 8/1/2016 “Go-Live”

Beachcare Express Update:

- Providence Plan “V9” not workable for OBH – full billing of insurance
- Do Not want to enter into an arrangement that creates 2 bills
- Do Not want an arrangement that charges “clinic visit rates”
- Do Not want an arrangement that requires large *investment (subsidy)*
- Prefer a model were OBH can charge \$49 (or ?) per visit – DONE!
- Require a model that has a strong “IT/HIPAA compliant” infrastructure
- Require a model that Medicare/Gov’t Regulation allows
- Prefer a model that keeps more patients on the Peninsula
- News Flash: CMS making the “originating site” where the patient is located starting 1/1/2017 – assessing the impact of this change

Pending Equipment Needs / Extraordinary Costs

<u>EQUIPMENT/PROJECT</u>	<u>AMOUNT</u>	<u>SOURCE</u>
1) Replace RF Room with a Philips Unit like the one in the ED to include 2 Wireless Digital Plates (1 for each room)	\$ 135,000	Ferguson Funds/ Lease/LOC
2) Repair Replace Chiller Unit on New Building Roof - 2 (of 3) bad compressors and a coil system with many "pinches"	\$ 45,000	Cash
3) Clinic and Hospital Lobby Furniture / Carpet	\$ 50,000	Cash
4) Hematology Unit (at EOL - List Price of \$209,000)	\$ 55,000 (#)	Lease/LOC
5) Microbiology System Replacement	\$ 28,000	Lease/LOC
6) Dual Head Contrast Injector - CT	\$ 17,000	Cash - Completed
7) Replace Siemens HVAC Control System (Non-Proprietary)	\$ 40,000	Cash
	=====	
TOTAL	\$ 370,000	
(#) - Includes a 2nd year of free maintenance - Exclusive Prov. GPO benefit - worth \$15,000 and we would not have to pay \$15,000 (free first year) that we'd have on the current unit		

OBH Foundation

- Foundation Meeting – 4/19/2016
 - Kathy Hubbard – resigned will continue until they find a replacement
 - Theresa Carlson – has not responded to emails or phone calls nor has she shown up for meetings.
 - Martha, Nansen, Tammie have discussed possible community members who might be interested in sitting on the board.
- Recruitment of New Members – 25 candidates identified

HR – update

CEO recruitment – John shared he has posted the CEO position with a few different agencies. He has received 51 responses. John has went through the resumes and have it down to 8 applicants. Nancy and Ariel will be reviewing the selected 8 candidates. John mentioned it would be good to get it to at least 4.

QMM	<p style="text-align: center;">2015 QMM REPORT</p> <ol style="list-style-type: none"> 1. <u>Total Number of QMM Reports</u>-171 2. Number Resolved-153 3. Number Pending resolution- 28 4. <u>Total Number Falls</u>-17 Total Number seen by ED Physician -6 5. Number requiring hospitalization (Temporary Major)-1 6. Total number falls referred for Legal-1 7. Total number of falls referred to Peer Review-1 8. <u>Total Medication Errors</u>- 52 9. Adverse Drug Events- 0 10.Total number of Med. Errors referred for Legal- 1 11.<u>Total Number of RCA's</u> resulting from QMM's-1 <p style="text-align: center;">2015 CONCERN REPORT</p> <ol style="list-style-type: none"> 1. <u>Total Number of Patient Concerns</u>- 77 (Please see attached graph) 2. Number resolved-77 3. Number pending resolution-0 4. Total number referred to Peer Review-2 5. Total number referred to HumanResources-1 6. Total referred to CEO-1 7. <u>Total number requiring Mandatory Education</u> -2 <ul style="list-style-type: none"> A.OHSU Burn Center Presentation B. Providence Stroke Team Presentation <p style="text-align: center;">2015 CUSTOMER SERVICE LOG</p> <ol style="list-style-type: none"> 1. <u>Total Number of emails</u>- 32 (Please see attached log) 	
Strategic Planning Committee	<p>Nancy gave a general update. The Coordinating council met on 4/14 in Vancouver. They will be continuing to meet quarterly and small groups to keep the momentum and vision.</p> <p>Larry reviewed the strategic planning grid. Discussion on Ocean Park building. Moving forward there are still many things to look at.</p>	
CEO report by Larry Cohen	<ul style="list-style-type: none"> • Provider Recruitment – engaged Dr. Fitzimmons, an FP in Wyoming – visited on 4/19/2016 – <u>offered made</u> – know by 5/6/2016 • Sentry Data Systems - in final negotiations for the 340B services contract & work with Cardinal Wholesaler 	

	<ul style="list-style-type: none"> Employee Engagement Survey – focus group meetings underway – final plan June/July, 2016 WSNA Contract Negotiations – 3rd and 4th F2F meetings set for May 17th and May 24th, respectively Marketing Plan/Digital Strategy – loading weekly C.O. ad and other material to FB, exploring web-site enhancements, found an OBH Twitter account https://twitter.com/OBHospitalPR Human Resources: <p>Positions: the Infection Control Specialist will also doing employee health and has started working. Social Worker - the current Social Worker has submitted her resignation therefore the one we have hired through the Coverdale Grant will fulfill the full time position. Then we will be hiring for a part time. We have hired a FT Physical Therapist. She will begin in July. We are recruiting for a second Clinical RN manager. This person will be in partners with Marianne Baker to help relieve her of some duties.</p> <p>Facilities: Charter → DirecTV (\$613/month vs. \$160/month – \$5K cost) HVAC Unit on new building – needs repair/replacement Completed remodel of the gift shop – built doors for cabinets Refurb of main clinic street sign (w/space for electronic board) Refurb of main clinic entry canopy – leaky roof/rotten wood</p> <p>Events: Hospital Week May 8th through May 14th and Nursing week is May 6th through May 12th.</p>	
Medical Staff	<p><i>Appointments/Reappointments ...</i></p> <ul style="list-style-type: none"> Sammy Shon, MD- Emergency Medicine Courtesy 2 years Jianming Song, MD – Emergency Medicine Provisional 6 months Kevin Ochoa, MD – Emergency Medicine Provisional 6 months Peter Hohn, MD – Emergency Medicine Provisional 6 months 	Suzanne Staples made a motion; Steven Linhart seconded; all in favor.
PUBLIC PARTICIPATION	Nancy Gorshe opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 5:18p.m.	