Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
June 30, 2015

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order June 30, 2015 at 5:30 pm **Commissioners present**: Nancy Gorshe, Chairman of the Board; Alan Johnson, Suzanne Staples, Secretary of the Board; Darren Thorsen & Steven Linhart **Also Present:** Kendall Sawa, CEO Richard Goertz, CFO Linda Kaino, CNO Tammie Jefferies, Executive Assistant	
AGENDA	Nancy Gorshe requested approval for the agenda.	A motion to approve the agenda was made by Alan Johnson; Suzanne Staples seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the May minutes.	A motion to approve the minutes of the May board meeting was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
Board Report	Chapter 15 was reviewed by Darren. Nancy gave a review of the WSHA conference she attended.	
Consent Agenda	Leadership Team – completed communication template by department in board packet	Suzanne Staples moved to approve the Leadership Communication. Steven Linhart seconded. The motion passed by unanimous vote.

	2014 CAH Annual Review – provided in board packet	Suzanne Staples moved to approve the 2014 CAH Annual Review; Steven Linhart seconded. The motion passed by all.
Approval of Vouchers May Financials	Vouchers – May Richard Goertz presented the May Financials. See attached. Richard shared that the hospital received notice that they owe $452,000 to for the 2012 Medicare Cost report. Richard also shared the hospital will appeal it. Resolution 2015-02 – Bank of the Pacific line of credit was approved in a special meeting on June 16th.	A motion to approve the May vouchers was made by Steven Linhart; Alan Johnson seconded. The motion passed by unanimous vote.

Medical Staff Report
Dr. Fabiano
	• Appointments / Re-appointments
	  ○ Shannon Marsh, 6 months Provisional
	  ○ Dr. McClenathan, -Consulting Tele Stroke
	  ○ Dr. Hohn – 6 months Provisional Emergency Med.
	  ○ Dr. Kim, - Active 2 years Emergency Medicine
	  ○ Glen MacPherson – Consulting 2 years Emergency Medicine
		Alan Johnson made a motion to approve the Medical Staff appointments. Darren Thorsen seconded the motion. All in favor.

Strategic Planning Committee	Nancy shred they have had several meetings with OHSU, Providence, and in July will be meeting with PeaceHealth. Steven asked where we are at with Ocean Park area. Kendall shared that he has not received any return calls or emails from the port. They may have other projects taking priority.	Nancy will continue to update as these meetings happen.
CEO report by Kendall Sawa	Employee recognition • Brandon Higa, PHYSCIAL THERAPIST becoming an Orthopedic Clinical Specialist. • Kimberly Emmick, Dietician successfully completed and passed her Adult Wight Loss Certification. Business Office Restructure: Kendall shared notice has been given to move insurance billing offsite. August 1, 2015 is the tentative implementation date. - Next Steps: Working with staff to find positions within the organization if available and staff are interested.	

	- Finalizing agreement with CBO - Ensure reliable and timely reporting process between OBH and CBO. HVAC System: <u>Situation:</u> - In 2014, the OR was closed on 4 separate instances due to inability to bring humidity in the OR into acceptable parameters <u>Assessment:</u> - Replacement of HVAC controls, filters, and venting system to accommodate fluctuations in humidity. - Approximate cost between $55,000 - $65,000 first year depending upon selected vendor <u>Recommendation:</u> - Vendors under consideration include Siemens, and Heinz. - Recommend Heinz for initial scope of work to include installation of mist eliminators (Heinz is able to complete work in a more timely manner) - Continue to compare vendors for installation of controls and bring back to Finance Committee in July. INFUSION PUMPS: Situation: - Currently using Hospira Pumps - Recently, Hospira solutions and tubing was removed from Premier purchasing contract which resulted in an increase in supply expense - The Hospira pumps at OBH approximately 8 years old and at end of serviceable contract life Assessment: - Need to evaluate infusion pump replacement - Narrow possible vendors to those on premier contract to reduce supply expense - Approximate $63,000 in increased expense annually as a result of having to purchase off contract supplies Recommendation (Per Finance Committee): - Transition to Baxter Infusion Pumps - Expense = $62,000 - Initiate lease on Pumps.	

PUBLIC PARTICIPATION	Nancy Gorshe opened it for public participation.	No action required.
Executive Session	At 6:30pm Nancy Gorshe announced executive session for about 15 minutes to discuss personnel issues. She doesn't feel that there will be any decisions made.	
Adjournment	The meeting adjourned at 6:45pm	