



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
May 26, 2015**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order May 26, 2015 at 5:30 pm</p> <p>Commissioners present: Nancy Gorshe, Chairman of the Board; Alan Johnson, Suzanne Staples, Secretary of the Board; & Steven Linhart</p> <p>Absent: Darren Thorsen</p> <p>Also Present: Kendall Sawa, CEO Richard Goertz, CFO Linda Kaino, CNO Tammie Jefferies, Executive Assistant</p>	
AGENDA	Nancy Gorshe requested approval for the agenda with addition board and staff forum and June board meeting schedule.	A motion to approve the agenda with the two additions was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the April minutes.	A motion to approve the minutes of the April board meeting was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
Board Report	<p>Chapter 15 will be reviewed by Darren Thorsen at the next meeting in June due to Darren being not available tonight.</p> <p>June Board meeting will be held on June 30th due to the Annual WSHA conference being June 21-24, 2015</p>	

<p>Consent Agenda</p> <p>Hospital Quality Assessment Review</p>	<p>Leadership Team – completed communication template by department in board packet Recommendation to clarify the HR dept. is it CY14 or Cy15?</p> <p>Linda shared that Tina Shoemaker came and did an assessment of the quality program. Tina is visiting all hospitals in the collaborative to see where we are all at in our quality. Kendall mentioned Tina provided a brief exit and she was very happy with the level of engagement in the activities in the hospital. Every person was involved and aware of the expectations of the quality in the hospital.</p>	<p>Suzanne Staples moved to approve the Leadership Communication. Steven Linhart seconded. The motion passed by unanimous vote.</p>																												
<p>Approval of Vouchers</p> <p>March Financials</p>	<p>Vouchers – April</p> <p>Richard Goertz presented the April Financials. See attached.</p> <p>Richard shared starting next month the clinic and hospital will be separate reports.</p>	<p>A motion to approve the April vouchers was made by Steven Linhart; Alan Johnson seconded. The motion passed by unanimous vote.</p>																												
<p>Medical Staff Report</p> <p>Dr. Pattie Malone</p>	<ul style="list-style-type: none"> • Appointments / Re-appointments <ul style="list-style-type: none"> ○ Dr. Fryer, -6 months Provisional Emergency Med. ○ Dr. Shon – 6 months Provisional Emergency Med. • Dr. Malone shared that Dr. Fabiano will become Chief of Staff to fulfill the remainder of the year. • Dr. Johnson will become Director of the ED 	<p>Steven Linhart made a motion to approve the Medical Staff appointments. Suzanne Staples seconded the motion. All in favor.</p>																												
	<p>Nancy Gorshe – shared that we are continuing on looking at other affiliations. Providence has provided an MOU. Nancy allowed the board to read the MOU. The board agreed with a couple of changes 3.3 – change annually to quarterly 6.2 include Washington</p>	<p>Nancy Gorshe made a motion. Steven Linhart moved and Suzanne Staples seconded. All in favor.</p>																												
<p>CEO report by Kendall Sawa</p>	<p>Sustainability Report: Meaningful Use 2:</p> <table border="1" data-bbox="443 1295 1247 1479"> <thead> <tr> <th>MU2</th> <th>List Price</th> <th>Net Investment</th> <th>Annual Maint Fees</th> </tr> </thead> <tbody> <tr> <td>Software</td> <td>\$ 8,000.00</td> <td>\$ 8,000.00</td> <td>\$ 2,405.00</td> </tr> <tr> <td>Services</td> <td>\$ 14,862.50</td> <td>\$ 14,862.50</td> <td></td> </tr> <tr> <td>3rd Party Software</td> <td>\$ 18,000.00</td> <td>\$ 18,000.00</td> <td>\$ 5,998.13</td> </tr> <tr> <td>3rd Party Services</td> <td>\$ 6,037.50</td> <td>\$ 6,037.50</td> <td></td> </tr> <tr> <td>Hardware</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Total</td> <td>\$ 46,900.00</td> <td>\$ 46,900.00</td> <td>\$ 8,403.13</td> </tr> </tbody> </table>	MU2	List Price	Net Investment	Annual Maint Fees	Software	\$ 8,000.00	\$ 8,000.00	\$ 2,405.00	Services	\$ 14,862.50	\$ 14,862.50		3rd Party Software	\$ 18,000.00	\$ 18,000.00	\$ 5,998.13	3rd Party Services	\$ 6,037.50	\$ 6,037.50		Hardware	\$ -	\$ -	\$ -	Total	\$ 46,900.00	\$ 46,900.00	\$ 8,403.13	<p>Finance Committee is recommending to invest in what we need to do to get this started. Nancy asked for a motion to move further with the meaningful use 2. Steven Linhart moved and Alan Johnson seconded. All in favor.</p>
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	<p>Other Expenses:</p> <ul style="list-style-type: none"> - Staff Training - Vendor travel expenses - Additional Equipment and infrastructure <p>Annual Medicare Payments = \$8,333,422 1% = 83,334 0.5% = \$41,667</p> <p>Considerations:</p> <ul style="list-style-type: none"> - Organizational capacity - Financial readiness - Risk tolerance 	
Linda Kaino – report on Dietary department	<p>Food Services Restructure:</p> <p><u>Situation:</u></p> <ul style="list-style-type: none"> - Average cost per meal = \$13-\$17 over past 6 months - Significant operational loss over past 5 years (\$400-\$700) - Low staff morale and job satisfaction - Lack of direct leadership <p><u>Background:</u></p> <ul style="list-style-type: none"> - April 2015 – Food services manager resigned - Staff/Visitors requesting fresh/healthy options <p>Next steps: The Auxiliary approved \$4,540.00 to purchase the salad bar. The facility department will do a slight remodel and the dietary department is working on a menu.</p>	
Recruitment	<p>Shannon Marsh, ARNP – Start date July 6, 2015.</p> <p>- Continue to recruit for a Family Practice MD/DO</p> <p>Kendall talked about the difficulty of recruiting on our own therefore we may need to reach out to a retainer company. He has spoken to Pacific Companies who are well known in the collaborative and their work is well worth the money spent. They are specific to our area.</p>	
Set date for Board / Staff Forum for June	<p>Board / Staff Forum are scheduled for June 5th beginning at Noon. Steven Linhart and Sue Staples have agreed to participate.</p>	
PUBLIC PARTICIPATION	<p>Nancy Gorshe opened it for public participation.</p>	<p>No action required.</p>

Executive Session	At 6:30pm Nancy Gorshe announced executive session for about 15 minutes to discuss personnel issues. She doesn't feel that there will be any decisions made.	
Adjournment	The meeting adjourned at 6:45pm	