



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
April 28, 2015**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 28, 2015 at 5:30 pm</p> <p>Commissioners present: Nancy Gorshe, Chairman of the Board; Darren Thorsen, Suzanne Staples, Secretary of the Board; & Steven Linhart</p> <p>Absent: Alan Johnson and Linda Kaino</p> <p>Also Present: Kendall Sawa, CEO Richard Goertz, CFO Tammie Jefferies, Executive Assistant</p>	
AGENDA	Nancy Gorshe requested approval for the agenda	A motion to approve the agenda was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the February minutes.	A motion to approve the minutes of the March board meeting was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
Board Report	<p>Chapter 14 was reviewed by Nancy Gorshe Chapter 15 will be reviewed by Darren Thorsen</p> <p>Sue asked for a more formal orientation for new board members.</p>	Kendall and Tammie will work on this.
Consent Agenda	Leadership Team – completed communication template by department in board packet	Suzanne Staples moved to approve the Leadership Communication. Steven Linhart seconded. The motion passed by unanimous

	Question asked – with the Union negotiations coming are there any surprises coming. Kendall shared no not at this time. The managers have been asked to bring notes to the table prior to the meetings.	vote.
Approval of Vouchers March Financials	<p>Vouchers – March</p> <p>Richard Goertz presented the March Financials. See attached.</p> <p>Darren recommended to look at the outpatient side.</p> <p>Darren would also like to see clinic numbers.</p> <p>Richard shared he gives the department their stats each month and they are seeing the finance statement on a monthly basis.</p> <p>Dr. Malone asked why there are increases or decreases. What is the reason for these? She recommends to get a more clear understanding of how we are getting the money and why it changes.</p>	<p>A motion to approve the vouchers was made by Steven Linhart; Darren Thorsen seconded. The motion passed by unanimous vote.</p> <p>Richard will have add a slide for Outpatient for next board meeting.</p> <p>Richard will have more information on the clinic at the next meeting</p> <p>Richard will add the overall stats by department to year ago. He will add this to the slide presentation for the next board meeting in June.</p>
Medical Staff Report Dr. Pattie Malone	<ul style="list-style-type: none"> • Appointments / Re-appointments <ul style="list-style-type: none"> ○ Dr. Duret, – General Surgery 2 years Courtesy ○ Dr. Bell – Emergency Medicine 2 years Active ○ Margaret Kange, MD – Tele Radiology – Consulting – 2 years 	Darren Thorsen made a motion to approve the Medical Staff appointments. Suzanne Staples seconded the motion. All in favor.
Announcement	Dr. Malone announced her resignation effective May 31 st . She is will be working closer to home in Seattle.	
CEO report by Kendall Sawa	<p>Implement 340B Program: 4/10/15 – Registered OBH Clinic and Naselle Clinic as Child sites of Hospital for 340 B Program. Negotiating agreement with SunRx.</p> <p>Predicted Implementation Date: July 1, 2015</p> <p>Maxwell IT Kendall shared that the costs of using Maxwell IT was going up. Kendall has asked MIT to maintain and reduce their hours.</p> <p>NextGen go-live hours – 364.5 hours (\$184/hour) = \$67,086</p> <p>NextGen Equipment (Hardware) – Approx. = \$50,000</p>	

	<p><u>Maxwell IT Management Services</u></p> <ul style="list-style-type: none"> - Minimize onsite management services and travel expenses – reduce to two days/month. (Excludes NG go-live needs). - Support maintenance work only at this time through the NG go-live. - Implement weekly status call with onsite IT staff to ensure coordination of services. <p>OBH Foundation Balances:</p> <ul style="list-style-type: none"> - General Account - \$39,595.56 - Money Market - \$10,873.78 - US Bank - \$476,879.45 <p>Nancy shared with the board that she met with the Foundation board. It was a good conversation they had and they talked about the need the foundation has. After the meeting the Foundation Board continued to meet and they have all decided to resign their position from the Foundation Board. They feel like they have done what they could with what resources they have. They feel that they don't have the energy to move on and the foundation board needs to be reenergized.</p> <p>The board of commissioners thanks the foundation board for their quality time and their efforts these past years.</p> <p>Ocean Beach Hospital Auxiliary – currently have a balance \$18,000. They make most of their money from the gift shop. The staff is their largest customer. The items in the gift shop are made from local vendors.</p>	
Recruitment	<p>Shannon Marsh, ARNP – Tentative start date July 1, 2015.</p> <ul style="list-style-type: none"> - Continue to recruit for a Family Practice MD/DO 	
Leadership Transitions	<p>May 11th, 2015 – Mary Thorsen (Surgery Manager) May 15th, 2015 – Paula Smith (Ancillary Services/Contracting Manager) May 30th, 2015 – Dr. Pattie Malone (Emergency Medicine – Medical Chief of Staff) June 30, 2015 – Neal Matthews (Pharmacist)</p>	

PUBLIC PARTICIPATION	Nancy Gorshe opened it for public participation.	No action required.
Executive Session	At 6:50pm Nancy Gorshe announced executive session for about 25 minutes to discuss risk management update.	
CEO Recruitment	The board of commissioners reviewed and approved future draft contract for Chief Executive Officer recruitment.	
Adjournment	The meeting adjourned at 7:15pm	