



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
February 24, 2015**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order February 24, 2015 at 5:30 pm</p> <p>Commissioners present: Nancy Gorshe, Chairman of the Board; Darren Thorsen, Suzanne Staples, Secretary of the Board; Alan Johnson; & Steven Linhart</p> <p>Also Present: Kendall Sawa, CEO Richard Goertz, CFO Linda Kaino, CNO Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Nancy Gorshe requested approval for the agenda with additions: resolution 2015-01 and Quality report	A motion to approve the agenda with the one additions was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
MINUTES	Nancy Gorshe requested approval for the January minutes.	A motion to approve the minutes of the January board meeting was made by Steven Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.
Board Report	<p>20 Things a board Should Know – Suzanne Staples Reviewed Chapter 11.</p> <p>Discussion how important it is for the board to do community outreach. She talked about how the board is the biggest advocate for the hospital.</p>	
Consent Agenda	Leadership Team – completed communication template by department in board packet	Suzanne Staples moved to approve the Leadership Communication. Steven Linhart seconded. The motion passed by unanimous vote.

<p>Approval of Vouchers</p> <p>January Financials</p>	<p>Vouchers – January</p> <p>Richard Goertz presented the January Financials. See attached.</p> <p>WA State Financial – audit exit conference is scheduled for 2/25</p>	<p>A motion to approve the vouchers was made by Darren Thorsen; Alan Johnson seconded. The motion passed by unanimous vote.</p>
<p>Medical Staff Report Dr. Pattie Malone</p>	<p>Appointments: JG Johnson, MD – Emergency Medicine provisional for 6 months Tomoko Sampson, MD Tele Stroke Consulting</p>	<p>Nancy Gorshe made a motion to approve the Medical Staff appointments. Suzanne Staples seconded the motion. All in favor.</p>
<p>Strategic Planning Committee</p>	<p>Kendall reviewed the strategic planning grid. Kendall shared that he is updating the grid and will be sending it out in the next few weeks.</p>	
	<p>Nancy Gorshe handed out a book that she highly recommends the board to read. Atul Gawande – Being Mortal.</p> <p>Tammie will coordinate some dates for a future board and staff roundtable session.</p> <p>Suzanne Staples – gave an update on the Quality Assurance committee.</p>	
<p>CEO Report</p>	<p>Clinic EMR –NextGen kickoff was last week. There will be a series of training going on now until we go live. We anticipate going live in April but realistically it could be as far out as June. This is all based on provider readiness.</p> <p>Kendall shared the strategic plan dashboard.</p> <p>Surgery HVAC – last year we had difficulties keeping the humidity at the appropriate level. Facilities have proposed two options. The first options is to upgrade the current system the second option is to go with and entirely different vendor. There should be a decision made later this week.</p>	

	<p>March 24th there will be a Medicare Secondary Audit March 25th the 2012 Cost Report audit</p> <p>The meaningful use stage 1 reimbursement has been coming slow. We were looking at \$530k but it looks like it may come out to be \$640k.</p>	
	<p>Linda Kaino announced Deanna Duret, Dietician has resigned after 15 years of service. Deanna had built the Intensive Behavioral Therapy for Obesity program which is benefited by Medicare. Deanna also managed the dietary department and was the diabetes lead. Deanna will be missed.</p> <p>We have hired a dietician that has begun training with Deanna. Kimberly Emmick will get her certification and will continue the obesity program and manage the dietary department.</p>	
Resolution 2015-01	Resolution 2015-01 is for signatories for fiscal purposes. This resolution is made to have Nancy Gorshe become an authorized signer.	Steven Linhart made a motion to approve Resolution 2015-01 – signatories for fiscal purposes. Suzanne Staples seconded the motion. All in favor.
EOC 4 th Quarter and Annual Report	Request for approval of the 4 th quarter and the annual Environmental of Care report	No discussion. Steven Linhart made a motion to approve the EOC 4 th quarter and the EOC annual report. Darren Thorsen seconded the motion. All in favor.
PUBLIC PARTICIPATION	Nancy Gorshe opened it for public participation.	No action required.
	Nancy adjourned the regular meeting at 6:10pm	
Executive Session	Nancy Gorshe adjourned the regular meeting to go into Executive Session to discuss employment of CEO.	
Adjournment	No discussion for the executive session. Executive Session ended at 6:4The meeting adjourned at 6:10pm	