



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
December 16, 2014**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order December 16, 2014 at 5:30 pm</p> <p><b>Commissioners present:</b> Darren Thorsen, Chairman of the board; Nancy Gorshe, Secretary of the Board; Alan Johnson; Suzanne Staples, &amp; Steven Linhart</p> <p><b>Also Present:</b> Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda.	A motion to approve the agenda with the one additions was made by Nancy Gorshe; Sue Staples seconded. The motion passed by unanimous vote.
MINUTES	Darren Thorsen requested approval for the November minutes.	A motion to approve the minutes of the November board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.
Board Report	<p>20 Things a board Should Know – Alan Johnson Reviewed Chapter 9. Steven Linhart – will do Chapter 10 Suzanne Staples will do Chapter 11</p> <p>Discussion – Darren Thorsen recommended for the board to be more social with the medical staff.</p> <p>The Employee Recognition dinner will be on 1/24/15</p>	

	<p>Nomination forms were collected and counted. There were nominations for Chairman Darren Thorsen has removed himself from the nomination – due to moving forward with seeking other affiliation there may be a conflict of interest.</p> <p>2015 Nominations: Nancy Gorshe – has accepted the nomination for Chairman Sue Staples – has accepted the nomination for Secretary</p>	<p>Steven Linhart moved to approve the slate of officers nominated. Alan Johnson seconded; all in favor. The motion passed by unanimous vote.</p>
Human Resource Report	<p>Human Resource report: attached</p> <p>Future Communication - will come in a different format each month. This communication will be from all service lines.</p>	<p>Nancy Gorshe moved to approve the HR report. Sue Staples seconded. The motion passed by unanimous vote.</p>
Approval of Vouchers  Financials	<p>Vouchers – November</p> <p>Kathy Hubbard presented the November Financials. See attached. Washington state Financial Audit has been postponed. The auditor has offered to do the audit without coming in to save some money for the hospital.</p> <p>2014 – recap:</p> <ul style="list-style-type: none"> <li>- \$558,000 payable to Medicare for preliminary 2014 settlement</li> <li>- \$73,995.30 payable to Medicare for final 2010 settlement</li> <li>- \$47,424 2010 managed care settlement (Naselle Clinic) – In Dispute</li> <li>- \$72,424 2010 managed care settlement (OBH Clinic) – In Dispute</li> </ul> <p>Completed outsourcing in coding today. With the outsourcing company they are already ICD10 certified. This should be a smooth transition. Kendall shared that he was notified late last week the 2015 levy rates – we will be the first to receive a decrease in the amount of dollars we receive. Over the 5.9% we would receive less 245k less in tax support for</p>	<p>A motion to approve the vouchers was made by Nancy Gorshe; Steven Linhart seconded. The motion passed by unanimous vote.</p> <p>Kendall will continue to look into the levy rate to get a better explanation of this. Update at the next board meeting.</p>

	<p>this next year this is a 25% cut for us. We will need to go back to our budget and redo the whole thing. We could call the fire district to see if they will allow us to “pay them” essentially for what they lose if they increase the rate. We would be eligible then for an additional 90K for the year. The fire district doesn’t says it doesn’t feel right. Kendall shared that the timing to do this is right away.</p>	
<p>Medical Staff Report Dr. Pattie Malone</p>	<p>Appointments: Ronillo Legaspi, MD – Emergency Medicine provisional for 6 months Patrick O’Brien, MD Tele Radiology Consulting Perry Kaneriya, MD Tele Radiology Consulting</p> <p>Dr. Malone – shared that the medical staff have begun reviewing the bylaws. We are moving right along and should be completed soon.</p>	<p>Steven Linhart made a motion to approve the Medical Staff appointments. Suzanne Staples seconded the motion. All in favor.</p>
<p>CEO Report</p>	<p>Controller Position – Kendall shared that Kathy Hubbard has given notice of her resignation effective January 20<sup>th</sup>. There have been a few qualified candidates. A decision is not ready to be made.</p> <p>Provider recruitment – currently have a Nurse Practitioner here as a temporary to permanent. She is active in the call rotation.</p> <p>Foundation discussion – Kendall shared that the foundation has requested for more information on the outlook of CY15. The foundation was questioning the Ferguson funds and the FTE. Kendall is expected to meet with them on January 7<sup>th</sup>.</p>	<p>Kendall will update as more information is available.</p> <p>Kendall will update at the next board meeting.</p>
<p>Strategic Planning Committee</p>	<p>Follow up from strategic planning meeting. Discussion on the “letter for expression of interest” Kendall has it in draft form and will send it out to each of the board for review before sending.</p>	
<p>PUBLIC PARTICIPATION</p>	<p>Darren Thorsen opened it for public participation.</p>	<p>No action required.</p>
<p>Executive Session</p>	<p>Darren adjourned the general session at 6:40pm and entered in an Executive Session to discuss legal Executive Session ended at 7:10pm</p>	<p>No decisions were made.</p>

Adjournment	The meeting adjourned at 7:10pm	
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