



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
October 28, 2014**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order October 28, 2014 at 5:30 pm</p> <p>Commissioners present: Darren Thorsen, Chairman of the board; Nancy Gorshe, Secretary of the Board; Alan Johnson; Suzanne Staples, & Steven Linhart</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Pattie Malone, MD – Chief of Staff Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda with two additions – November and December meeting dates and board evaluations review.	A motion to approve the agenda with the two additions was made by Nancy Gorshe; Sue Staples seconded. The motion passed by unanimous vote.
MINUTES	Darren Thorsen requested approval for the September minutes.	A motion to approve the minutes of the September board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.
Board Report	<p>20 Things a board Should Know – Steven Linhart Reviewed Chapter 7.</p> <p>Board Evaluations Review: Suggested to have a Governance Committee</p>	Recommended – to talk about this at the strategic planning meeting.

	<p>Discussion on how the board and medical staff should have a better relationship.</p> <p>Recommended to use the Questions & Answer part of the evaluations at the strategic planning meeting.</p> <p>Kendall shared he had a conversation with Becki Arnold, the niece of the Fergusons. They talked about if there was any certain interest from the Fergusons had with the hospital. Becki shared that they really liked the Ilwaco community. The hospital as a whole was an interest. Kendall shared that once they come up with an area or idea to use the money he will contact Becki to let her know.</p> <p>November Board meeting will remain the 4th Tuesday, November 25th December Board meeting will be moved to December 16th .</p> <p>Discussion on dates for the Strategic planning meeting. It was decided and agreed upon to have the Board of Commissioners Strategic Planning Meeting on December 5th 0800-2pm</p>	<p>Darren recommended for the board of commissioners to meet with the medical staff before year end.</p> <p>All agreed.</p>
Human Resource Report	<p>Human Resource report: Questions on Social Worker Status – it was explained this was from a past staff person and the report is ongoing through out the year. Steven as clarification on CBA – Collective Bargaining Agreement Discussion – grievances are significantly down from 2012-2013 – “this is good”</p>	<p>Sue Staples moved to approve the HR report. Alan Johnson seconded. The motion passed by unanimous vote.</p>
Approval of Vouchers Financials	<p>Vouchers – September</p> <p>Kathy Hubbard presented the September Financials. See attached.</p> <p>WA State Financial Auditors will be here on November 17th for 2 weeks.</p>	<p>A motion to approve the vouchers was made by Nancy Gorshe; Alan Johnson seconded. The motion passed by unanimous vote.</p>

	<p>Kathy shared there is an elevated expense in IT. IT is requiring a lot of investment. This will continue through the next year. This is due to the new EMR and IT upgrades.</p> <p>Discussion on budgets and equipment. Telemetry in the acute area is being looked at to be replaced/upgraded. The cost of it will be anywhere between \$40k-100k.</p> <p>CY 2015 budget was reviewed.</p> <p>Resolution 2014-08 tax levy taxation Pacific County</p>	<p>A motion to approve the CY2015 budget was made by Nancy Gorshe; Alan Johnson seconded. The motion passed by unanimous vote with no further discussion.</p> <p>A motion to approve the Resolution 2014-08 tax levy taxation Pacific County was made by Steven Linhart; Alan Johnson seconded. The motion passed by unanimous vote.</p>
Quality Report – Linda Kaino	Review of the Quality scorecard	A motion to approve the Quality report was made by Nancy Gorshe; Suzanne Staples seconded. The motion passed by unanimous vote.
Medical Staff Report	<p>Dr. Malone talked about her meeting with the WRHCC medical staff. They all have agreed to pursue other options for Peer Review. As it stands now the collaborative is currently using the RHQN Peer Review provider. The cost will be going up next year and the WRHCC medical staff feels they don't get the reviews adequately as they should. They have discussed using their own providers to do the peer reviews.</p> <p>Appointments: Dr. Myers Tele Radiologist 2 years Consulting Dr. Malone Emergency Medicine 2 years Active</p>	A motion to approve the Appointments/ Re appointments was made by Steven Linhart; Nancy Gorshe seconded. The motion passed by unanimous vote.
CEO Report	Organizational staff survey – Kendall shared the plan is to have this be initiated in January. HR is currently looking at bringing in a consultant for some training for the executive team	

	<p>PH / OBH Affiliation update – PH has come to a decision to not move forward with a full affiliation with OBH. They have agreed to extend the management agreement through December 2015. Currently it is not a good time for PH to acquire the affiliation. This has to do with PH not having the resources to do it right.</p> <p>OBH / PH Management Agreement approval request</p>	<p>Sue Staples made a motion to extend the PH/OBH Management Agreement through December 2015. Steven Linhart seconded the motion; The motion passed by unanimous vote.</p>
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 6:55pm	