



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
August 19, 2014**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order August 19, 2014 at 5:30 pm</p> <p>Commissioners present: Darren Thorsen, Chairman of the board; Nancy Gorshe, Secretary of the Board; Alan Johnson; Suzanne Staples, & Steven Linhart</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Pattie Malone, MD – Chief of Staff (phone) Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	<p>Darren Thorsen requested approval for the agenda. With an addition – there will be an executive session to discuss open legal matters.</p>	<p>A motion to approve the agenda with the addition was made by Sue Staples; Steven Linhart seconded. The motion passed by unanimous vote.</p>
MINUTES	<p>Darren Thorsen requested approval for the July minutes.</p>	<p>A motion to approve the minutes of the July board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.</p>
Board Report	<p>20 Things a board Should Know – Darren Thorsen Reviewed Chapter 5.</p> <p>Task Force meeting update – Darren talked about how they are moving forward and it is taking longer than what we expected due to timing of meetings. PH plans on meeting in September and we should know more by next</p>	

	<p>board meeting. There was one recommendation since the affiliation process is taking longer it was recommended to extend the LOI. It currently expires in next month.</p> <p>Board reimbursements. Discussion on the process. New packets were handed out and were asked for the each board member to turn in with receipts when requesting reimbursements.</p> <p>Board Evaluations – Discussion on which format the board prefers. Nancy will work with Tammie on getting it formatted to OBH and will hand out at next meeting.</p>	<p>Nancy Gorshe made a motion to extend the PH/OBH Letter of Intent for another 9 months. Sue Staples seconded the motion. All were in favor.</p> <p>Nancy will contact Tammie for assistance on formatting the evaluation form for OBH board of commissioners.</p>
Consent Agenda	<p>Human Resource report Discussion on what type of report the board would like to see form the HR. Recommendation: what kind of management training is being done, and what is the employee recognition? The board requests to hear from the HR director every few months if possible.</p>	<p>A motion to approve was made by Nancy Gorshe; Sue Staples seconded. The motion passed by unanimous vote.</p> <p>Kendall will talk with Beth Whitton and invite her to come to the next board meeting.</p>
Approval of Vouchers Financials	<p>Vouchers – July</p> <p>Kathy Hubbard presented the July Financials. See attached.</p>	<p>A motion to approve the vouchers was made by Steven Linhart; Alan Johnson seconded. The motion passed by unanimous vote.</p>
CEO Report	<p>CDM review – Kendall talked about the charge master review has been reviewed and cleaned up. Next part of the strategy is pricing in alignment and be competitive with the market fair. He hopes this could be completed with in a month.</p> <p>Budget: - Beginning stages of preparing the CY15 budget. The plan is to have the initial budget for review for the board meeting in September. Kendall handed out the schedule to the board.</p> <p>Kendall shared with the board that this week they had to</p>	

	reschedule surgeries due to the humidity in the OR. The air handling system is an old system. Bob DeWitt talked about what they are doing and he has scheduled Siemens to come out and take a look at it.	
	Darren announced there will be an executive session for about 30 minutes to discuss legal and he does not anticipate any decisions to be made.	
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Executive Session	General session ended at 6:32pm Executive session began at 6:35pm	
Adjournment	The meeting adjourned at 7:15pm	