



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
June 30, 2014**

| AGENDA | DISUSSION / CONCLUSION | RECOMMENDATIONS / ACTION / FOLLOW-UP |
|---------------|---|---|
| CALL TO ORDER | <p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order June 30, 2014 at 5:36 pm</p> <p>Commissioners present: Nancy Gorshe, Secretary of the Board; Alan Johnson; Suzanne Staples, & Steven Linhart</p> <p>Absent: Darren Thorsen, Chairman of the Board;</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Pattie Malone, MD – Chief of Staff (phone) Tammie Jefferies, Executive Assistant (recorder)</p> | |
| AGENDA | Nancy Gorshe requested approval for the agenda with 1 addition to the agenda – IT support. | A motion to approve the agenda with the 1 addition was made by Alan Johnson; Steven Linhart seconded. The motion passed by unanimous vote. |
| MINUTES | Nancy Gorshe requested approval for the May minutes. | A motion to approve the minutes of the May board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote. |
| Board Report | <p>20 Things a board Should Know – Suzanne Staples gave a review of Chapter 4.</p> <p>WSHA Annual Conference update given by Nancy Gorshe and Suzanne Staples.</p> <p>Discussion on Board Evaluations. Nancy talked about how</p> | |

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| | <p>she realized there has never been an evaluation of the board. She thought it would be a good time to do this now with the affiliation in process. There will be some tools the board can use to help go through this process.</p> <p>CEO Evaluation – discussion on process. Need to get this scheduled. Nancy will call have a conversation with Darren to discuss next steps.</p> <p>Committee Structure: Discussion on how to get updates from committees. The committees are: Quality, Strategic Planning, Finance, and governance. Discussion on how we they can bring the quality meeting more structure and stronger to get things accomplished. Recommendation is to have structure of these committees completed in the next couple of months.</p> | |
| <p>Approval of Vouchers</p> <p>May Financials Reviewed By Kathy Hubbard</p> | <p>Vouchers – May</p> <p>Kathy Hubbard presented the May Financials. See attached.</p> <p>Kathy shared currently doing an evaluation on AR. A good portion o AR could be over 365 days old.</p> <p>The 2013 preliminary cost report is a total of \$749,776.40</p> | <p>A motion to approve the vouchers was made by Steven Linhart; Alan Johnson seconded. The motion passed by unanimous vote.</p> |
| <p>Medical Staff</p> | <p>Dr. Malone presented a review on ED volumes. See attached.</p> <p>Dr. Malone also talked about how the hospital can “make friends” and offer support to our local care givers. Our goal is to have good relationships with the community.</p> | |
| <p>CEO Report</p> | <p>Recruitment: Kendall and Tammie have a meeting scheduled with HR to talk about current recruitment and what we need to do to amp it up. We have changed our thoughts and expanded our search to include NP’s. Kendall has talked with the providers and they are open to the change. We</p> | |

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| | will look into the residency program in Vancouver. We do qualify for the HIPSA. | |
| Strategic Planning | <p>OBH Task Force</p> <ul style="list-style-type: none"> The meeting has been postponed due to the financial analysis not being done. Kendall will update as he gets more information. They have been asked to hold 7/18 & 7/25 as potential dates for the next task force meeting. <p>CDM Review:</p> <ul style="list-style-type: none"> There will be a Charge Master Review done beginning 7/15 through 7/17. There will be a consultant here with Holliday & Associates. <p>Meaningful use attestation – begins July 1st, 2014</p> <p>Kendall proposed an amendment to the PH engagement letter for IS support. PH shall provide IST related services.</p> | <p>Kendall will give an update at next board meeting.</p> <p>A motion to approve the PH / OBH Amendment for IST support to the Engagement letter was made by Steve Linhart; Suzanne Staples seconded. The motion passed by unanimous vote.</p> |
| | Nancy announced there will be an Executive session for about 15 minutes to discuss legal review. She doesn't anticipate any decisions to be made. | |
| PUBLIC PARTICIPATION | Nancy Gorshe opened it for public participation. | No action required. |
| | Executive Session began at 7:00pm | |
| Adjournment | The meeting adjourned at 7:28pm | |