



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
May 27, 2014**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order May 27, 2014 at 5:30 pm</p> <p><b>Commissioners present:</b> Darren Thorsen, Chairman of the Board; Nancy Gorshe, Secretary of the Board; Alan Johnson; Suzanne Staples, &amp; Steven Linhart</p> <p><b>Also Present:</b> Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Pattie Malone, MD – Chief of Staff Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda	A motion to approve the agenda was made by Alan Johnson; Steven Linhart seconded. The motion passed by unanimous vote.
MINUTES	Darren Thorsen requested approval for the April minutes.	A motion to approve the minutes of the April board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.
Board Report	<p>20 Things a board Should Know – Steven Linhart gave a review of Chapter 3.</p> <p>Question was raised about what happens to OBH mission &amp; vision when we become PH.</p>	The question will be asked at the upcoming task force meeting.

	<p>Board Community Forums Update:  Naselle – 0 attendees  Long Beach - 5 attendees  Ocean Park – 8 attendees  Majority of the questions were with regards to tax payers, what role the board of commissioners will have, recruitment,</p> <p>Nancy Gorshe gave an update on the Cottage Grove visit. She met with the quality and the board on the day she went.</p> <p>Darren gave an update on the meeting he had with PH board chairman Bret Bryant.</p> <p>Kendall requested for the June meeting to be moved to June 30<sup>th</sup> due to the WSHA conference. There will be two board members and he attending.</p> <p>Kendall also requested to have the August meeting moved due to him not being available.</p>	<p>By unanimous vote of the board – the June board meeting will be held on June 30<sup>th</sup> rather than June 24<sup>th</sup>.</p> <p>By unanimous vote of the board – the August board meeting will be held on August 19<sup>th</sup> rather than August 26<sup>th</sup>.</p>
Consent Agenda	<p>Human Resource report – emailed in the board packet  It was requested for more information on goals and how employees are recognized for achievements. It was recommended to have Beth Whitton come to the next meeting.  Discussion on where HR director goes for support and how she gets connected to the board.</p>	<p>A motion to approve the Human Resource report was made by Sue Staples; Steven Linhart seconded. The motion passed by unanimous vote.</p> <p>Recommendation for HR Director to come to the next board meeting.</p>
Approval of Vouchers  April Financials Reviewed By Kathy Hubbard	<p>Vouchers – April</p> <p>Kathy Hubbard presented the April Financials. See attached.</p>	<p>A motion to approve the vouchers was made by Nancy Gorshe; Alan Johnson seconded. The motion passed by unanimous vote.</p>
Quality Report	<p>Scorecard / dashboard were reviewed by Linda Kaino. Linda talked about how the “red” item has a lot to do with EMR. Continuing to work on getting better.</p>	<p>A motion to approve the quarterly quality report was made by Nancy Gorshe; Suzanne Staples seconded. The motion passed by unanimous vote.</p>

Medical Staff	<p><i>Appointments/Reappointments</i></p> <ul style="list-style-type: none"> <li>• Dr. Karashin – Tele Radiology</li> <li>• John Arias – Tele Radiology</li> <li>• Kyle Henneberry – Tele Radiology</li> <li>• Lawrence Bub – Tele Radiology</li> </ul> <p>Dr. Malone shared that she is really trying to get out in the community. She toured KLEAN and met with the nurse practitioner. They are also planning on a meeting with Willapa Behavioral Health</p>	A motion to approve the Medical Staff Appointments / Re appointments was made by Steven Linhart; Nancy Gorshe seconded. The motion passed by unanimous vote.
New business	Steve Linhart mentioned that if the hospital was interested in changing the heating a pellet company is opening in Raymond and he would be able to get more information on the company if there was an interest.	
Resolution 2014-06	Resolution 2014-06 appointing an agent for receipt of claims for damages under chapter 4.96RCW	A motion to approve the Resolution 2014-06 was made by Steven Linhart; Alan Johnson seconded. The motion passed by unanimous vote.
Strategic Planning	<p>OBH Task Force</p> <ul style="list-style-type: none"> <li>• Next meeting is scheduled for May 30<sup>th</sup></li> </ul> <p>Service Line Update: Cardiology: Options: 1.) Explore utilizing PH SJMC and/or PH SW Cardiology – There is interest, but progress has been slow. 2.) Continue conversations with Dr. Rinkevich to explore possibility of providing onsite Cardiology at OBH. – There has been very little interest in the past 3.) Work directly with OHSU to negotiate onsite Cardiology specialty clinic. – Have not yet had a conversation with OHSU yet.</p> <p>Visit to Ocean Park: <u>5/15/14 – Site visit at 260th Place &amp; Vernon, Ocean Park</u></p> <ul style="list-style-type: none"> <li>- <u>Facilities estimating minimum tenant renovations in order to meet PBE requirement for billing.</u></li> <li>- <u>Compliance Dept. – Licensing requirements, and regulations.</u></li> <li>- <u>Finance – exploring financing options.</u></li> </ul>	

	<p>- <u>Business Plan – TBD based upon above research &amp; known demographic information.</u></p> <p>CEO Communications: Healthland support plan – Kendall shared they are currently working with an agency to come in and diagnose our servers.</p> <p>Phone Servers update – the proposal just came in today. Kendall will give update at next meeting</p> <p>Kendall shared hospital week was celebrated earlier this month. We had bbq for the employees and it was a great turn out.</p> <p>OBH Foundation will be having their annual golf tournament in September. The OBH Health Fair is scheduled for September 20<sup>th</sup>.</p>	<p>Nancy Gorshe made a motion to suspend NexGen Go-Live and research further and explore possibility of an EPCI platform for the clinics. Suzanne Staples seconded the motion. All were in favor.</p>
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 7:18pm	