



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
March 25, 2014**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order March 25, 2014 at 5:37 pm</p> <p>Commissioners present: Darren Thorsen, Chairman of the Board; Nancy Gorshe, Secretary of the Board; Alan Johnson; Suzanne Staples, & Steven Linhart</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda	A motion to approve the agenda was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.
MINUTES	Darren Thorsen requested approval for the February minutes.	A motion to approve the minutes of the February board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.
Board Report	20 Things a board Should Know – Darren gave a review of Chapter 2.	
Consent Agenda	Human Resource report – emailed in the board packet Recommendation was made to see more of the staff turn	A motion to approve the Human Resource report was made by Sue Staples; Steven Linhart seconded. The motion passed by unanimous vote.

	over rate.	
Quality Report	Utilization Management Report – Reviewed	A motion to approve the Utilization Management Report was made by Nancy Gorshe; Suzanne Staples seconded. The motion passed by unanimous vote.
Approval of Vouchers January Financials Reviewed By Kathy Hubbard	Vouchers – February Kathy Hubbard presented the February Financials. See attached.	A motion to approve the vouchers was made by Suzanne Staples; Alan Johnson seconded. The motion passed by unanimous vote.
Medical Staff	<p>Appointments / Reappointments:</p> <ul style="list-style-type: none"> • Dr. Dawson – Emergency Medicine 2 years Active Status • Dr. Weaver – General Surgery 2 years Active Status • Dr. Choi –Gastroenterology Extended 6 Months Provisional • Dr. Oberfelder – Tele Radiologist Consulting 2 Years 	A motion to approve the appointments / reappointment was made by Suzanne Staples; Nancy Gorshe seconded. The motion passed by unanimous vote.
Strategic Planning	<p>Kendall discussed the Facilities Assessment IT Assessment: <u>Situation/Background:</u></p> <ul style="list-style-type: none"> - have approximately 150 workstations, 60 printers, 6 virtualized servers running VM Ware - The technical team is comprised of 1 full & 1part time people with the assistance of some vendors(Maxwell IT) - Need a help desk incident reporting tool <ul style="list-style-type: none"> - OBH staff have technical skills, but not time - Currently 100% reactive response - Need a better firewall - No redundancy for current core router - Phone system in critical need for replacement (170 phones in 3 locations) <p>Recommendation:</p> <ul style="list-style-type: none"> - Standardize support of devices and handhelds - Improve end-user compliance/education - Desperately need to update failing phone system (current system no longer supported). 	

	<ul style="list-style-type: none"> - Long-term – explore Epic Options - Interview for IT staff – Increased support <p>Business Office Update:</p> <p>Pro's</p> <ul style="list-style-type: none"> - Revenue exceeding original projections to date - No additional draws anticipated - AR coming down, but slowly <p>Challenges:</p> <ul style="list-style-type: none"> - Maintaining consistent levels of productivity <ul style="list-style-type: none"> - ICD 10 - Much cleanup still remains • Space moves - complete • Coding audit –complete • Elimination of lead positions in Rev. Cycle • HRG Consulting - Current • Stauder Consulting - Current 	
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 6:40pm	