



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
February 25, 2014**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order February 25, 2014 at 5:45 pm</p> <p>Commissioners present: Darren Thorsen, Chairman of the Board; Nancy Gorshe, Secretary of the Board; Suzanne Staples, & Steven Linhart</p> <p>Absent: Alan Johnson;</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard, Controller Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda	A motion to approve the agenda was made by Nancy Gorshe; Steven Linhart seconded. The motion passed by unanimous vote.
MINUTES	Darren Thorsen requested approval for the November minutes.	A motion to approve the minutes of the January board meeting was made by Steven Linhart; Sue Staples seconded. The motion passed by unanimous vote.
Board Report	<p>20 Things a board Should Know – Darren recommended beginning this next month.</p> <p>Steven Linhart asked about committees. Darren requested to relook at the committee structure since we have known board members to see where a good fit would be.</p>	All in favor.

Consent Agenda	<p>Human Resource report – emailed in the board packet</p> <p>Recommendation was made to see more of the staff turn over rate.</p>	<p>A motion to approve the Human Resource report was made by Sue Staples; Steven Linhart seconded. The motion passed by unanimous vote.</p>
Quality Report	<p>Linda shared the Quality indicators that will be measured in 2014</p> <p>Linda asked for approval for the 4th Quarter Quality Dashboard</p> <p>EMR update – Linda shared EMR was discussed in great depth at the quality meeting last week. Linda is keeping track of the incident report list.</p> <p>Kendall talked about the PH evaluation. The evaluation showed what we have known that our IT dept is under staffed. Discussion on MAXWELL IT level of support – continue to look at.</p>	<p>A motion to approve the Quality indicators was made by Sue Staples; Nancy Gorshe seconded. The motion passed by unanimous vote.</p> <p>A motion to approve the 4th Quarter Quality dashboard was made by Sue Staples; Nancy Gorshe seconded. The motion passed by unanimous vote.</p>
<p>Approval of Vouchers</p> <p>January Financials Reviewed By Kathy Hubbard</p>	<p>Vouchers – January</p> <p>Kathy Hubbard presented the January Financials. See attached.</p>	<p>A motion to approve the vouchers was made by Steven Linhart; Nancy Gorshe seconded. The motion passed by unanimous vote.</p>
Medical Staff	<p>Introduction: Pattie Malone, MD – ED Director & Chief of Staff</p> <p>No Report</p>	<p>A motion to approve the appointments / reappointment</p>
Strategic Planning	<p>Kendall shared the OBH / PH Task Force first meeting is on February 28th.</p> <p>Communication Plan – discussion on how the board would like the information when it rolls out.</p> <p>Nancy Gorshe – updated on the WSHA hearing she attended last week.</p>	

	Business Office Update – Kathy shared there has been a lot of activity and change going on between offices. There will be some staff moving around to make it more efficient for the business office.	
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 7:00pm	