

**PUBLIC HOSPITAL DISTRICT 3 OF PACIFIC COUNTY
OCEAN BEACH HOSPITAL & MEDICAL CLINICS**

**SPECIAL BOARD MEETING
FINANCE / STRATEGIC PLANNING
July 22, 2013**

Board of Commissioners Present:

Darren Thorsen, Chairman of the Board; Nancy Campiche, Secretary of the Board; Garnette Sutherland; Nancy Gorshe, and Alan Johnson

Also Present:

Kendall Sawa CEO; Kathy Hubbard, Controller; Tammie Jefferies, Executive Assistant (recorder)

Public Audience: Suzanne Staples

Darren called the meeting to order at 5:43pm

Finance:

The meeting opened with a brief finance review. Kathy presented the June financials. Kathy shared there are Information conversion costs that will be incurred during the transition to our new Electronic Medical Record now through November. In June, we also incurred a sales tax – Healthland when they initially billed us they didn't add sales tax.

Charity is a little higher – just under \$32,000

Accounts payable is hovering around million - we are continuing to work on this balance down.

Revenue is down \$180,000 for the month of June

Clinic is down \$10,000 for the month of June

Swing Bed days are higher this month

Kendall shared orthopedic procedures are lower than prior year to date. Dr. Teed has reduced the number of days he is onsite. Kendall has begun evaluating the options to make sure orthopedics remains a strong program.

General Surgery – Dr. Duret has committed to work a few days past his resignation date. We anticipate on bringing a locum on around August 19th. We are continuing to move forward with the recruitment of a General Surgeon.

Strategic Planning:

Darren shared that he has thought more about the Primary Care conversation had at last weeks and feels there may Be opportunities to improve communications.

Discussion on communication – the board discussed how it would be best for communication to get to them. They all agreed email would work best unless it is a sensitive and time pressing subject then a phone call would be best.

Kendall and Darren will be meeting on the Wednesday before the monthly board meeting. Kendall will continue to send out his weekly emails. Garnette recommended for the board to be proactive and if they have any questions they should call Kendall. Kendall shared he is available at all times either by office phone or his cell phone.

Discussion on how PH has been supporting OBH – Kendall and Kathy shared that PH has primarily been assisting Kathy with financial support as necessary etc. PH bills OBH for services rendered, but thus far the support has not exceeded \$900 per month. PH has also offered other support in the area's of IT support, specialty service contracts, purchasing agreements, physician contracting, analytics. The board is interested in continuing to hear about how the supports offered from PH continue to serve the needs of OBH, and the Community.

Kendall shared that PH, OBH & CMH have a meeting tentatively scheduled in August to discuss collaborative opportunities

Discussion – The board requested to get more information from PH on what the model of integration would like. Overall the board would like for Kendall to proceed with PH to come up with a management agreement proposal for review at a future meeting.

The board will be meeting with the providers on Wednesday, July 24th 7:30-8:00am to discuss their vision of a PH Management Agreement proposal.

Meeting adjourned 7:20pm