



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
May 28, 2013**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order May 28, 2013 at 5:40 pm</p> <p><b>Commissioners present:</b> Darren Thorsen, Chairman of the Board; Nancy Campiche, Secretary of the Board; Nancy Gorshe , Alan Johnson and Garnette Sutherland</p> <p><b>Also Present:</b> Kendall Sawa, CEO Linda Kaino, CNO Kathy Hubbard Dr. Law, Chief of Staff Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda	A motion to approve the agenda was made by Alan Johnson; Garnette Sutherland seconded. The motion passed by unanimous vote.
MINUTES	Darren requested approval for the April minutes.	A motion to approve the minutes of the April 23, 2013 was made by Nancy Campiche; Alan Johnson seconded. The motion passed by unanimous vote.
Interlocal Agreement	Resolution 2013-02 (see attached)	A motion to approve the Resolution 2013-02 was made by Nancy Campiche. Alan Johnson seconded. All were in favor.
Consent Agenda	EOC Quarterly Report - reviewed	A motion to approve the 1 <sup>st</sup> quarter Quality report was made by Nancy Campiche; Nancy Gorshe seconded. The motion passed by unanimous vote.
Finance Committee		

<p>Approval of Vouchers</p> <p>DA Davidson presentation by Jim Nelson</p> <p>April Finance Reviewed By Kathy Hubbard</p>	<p>Vouchers – April 2013</p> <p>Bond 2002 Refinance Resolution 2013-03 unlimited tax general obligation</p> <p>Kathy presented the April Financials. See attached.</p>	<p>A motion to approve the April vouchers was made by Nancy Gorshe; Nancy Campiche seconded the motion. The motion passed by unanimous vote.</p> <p>A motion to approve Resolution 2013-03 was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote.</p> <p>No Discussion</p>
<p>Strategic Planning Committee</p>	<p>The board strategic planning meeting is set for July 18, 2013 8am-Noon in the conference room.</p>	
<p>Strategic Planning By Kendall Sawa, CEO</p>	<p>EMR update - continuing to move forward. Planning to go live in December.</p> <p>May 22, 2013 – Initial Kick-off meeting with NextGen May 31, 2013 – Finalize contract with Maxwell IT for Offsite Hosting of Clinic EMR. August 1, 2013 – Go-live with Practice Management functions in Clinic September 1, 2013 – Go-live with Clinic EMR October 1, 2013 – Enter 90 day attestation period in Clinic</p>	
<p>Service Lines by Kendall Sawa</p>	<p>Urology – Begins June 11<sup>th</sup> General Surgery</p> <ul style="list-style-type: none"> <li>- Have finalized a tentative agreement with Dr. Weaver.</li> <li>- June 5th, 2013 = Planned meet and greet with PeaceHealth Surgeons (Dr. Forte, Dr. Schulz, Dr. Choi, and Dr. Neville)</li> </ul> <p>Primary Care Assessment:</p> <ul style="list-style-type: none"> <li>• Reduce outmigration</li> </ul>	

	<ul style="list-style-type: none"> <li>• Create improved access to primary care services</li> <li>• Provider shortage in primary care</li> <li>• Improve provider efficiency</li> <li>• Collaborate for services not available in the community</li> <li>• Develop/educate community to build awareness of service offerings and expertise locally</li> </ul> <p>What we Know</p> <ul style="list-style-type: none"> <li>- Panel Size (983-1363)</li> <li>- Length of time to next appointment (1-30 days)</li> <li>- Productivity (wRVU's running 31%-146% of MGMA Median)</li> </ul> <p>Identify/Retain</p> <ul style="list-style-type: none"> <li>- Ensure retention of RHC and PBE Status</li> <li>- Define Quality Standards</li> <li>- Seek Recruitment/Retention Support</li> </ul>	
Foundation	<p>Kendall shared with the board that the Foundation board presented a proposal to take it to the next level in seeking more donor opportunities. We have discerned this over the last month. Recommendation today is how now not give up what is good with the foundation and a decision to make allow the foundation there are not able to do any large events by not giving additional help we may lose foundation board members. The board is not capable of continuing with events at this time.</p> <p>The board of commissioners requested to look at it in the next few months to see where the hospital finances are at that time.</p>	<p>Recommendation for the foundation board to join the board of commissioner's strategic planning meeting.</p>
General Surgery	<p>Kendall shared he is continuing to recruit. Did proceed with Dr. Forte credentialing. Would like to use 3 more days of surgery. Dr. Forte is willing to give 1 day long w/ Dr. Duret.</p> <p>Dr. Schultz is in the beginning stages of credentialing We are planning on a meet &amp; greet with our providers in the future.</p>	

	Nancy Campiche asked how they are going to be paid – Kendall shared he has not worked out a compensation model as of yet.	
Medical Staff	Appointments / Reappointments Dr. Church – Emergency Medicine – Provisional 6 Months Dr. Tonia Willekes – Emergency Medicine – Consulting 2 Years	Nancy Campiche & Nancy Gorshe have reviewed the files and recommends for approval. Alan Johnson seconded. All were in favor.
Communication	Kendall announced Dr. Sutherland’s retirement. Kendall and Stephanie visited Dr. Sutherland and have drafted an agreement to obtain their medical records.  Bargaining union update – continuing to set dates for negotiations.	
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 7:00 p.m.	