



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
February 26, 2013**

| AGENDA | DISUSSION / CONCLUSION | RECOMMENDATIONS / ACTION / FOLLOW-UP |
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| CALL TO ORDER | <p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order February 26, 2013 at 5:37 pm</p> <p>Commissioners present: Darren Thorsen, Chairman of the Board; Nancy Campiche, Secretary of the Board; Garnette Sutherland, Nancy Gorshe and Alan Johnson</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Tammie Jefferies, Executive Assistant (recorder)</p> <p>Absent: Dr. Law, Chief of Staff</p> <p>Guest Speaker: Sharon Hall with Parker, Smith & Feek</p> | |
| AGENDA | Darren Thorsen requested approval for the agenda with the addition for discussion of the "Ferguson" house | A motion to approve the agenda with the addition was made by Alan Johnson; Nancy Campiche seconded. The motion passed by unanimous vote. |
| MINUTES | Darren requested approval for the January minutes. | A motion to approve the minutes of the January 22, 2013 was made by Nancy Gorshe; Alan Johnson seconded. The motion passed by unanimous vote. |
| Board Education | Presentation by Sharon Hall - Malpractice D.O. Policy | The board requested for medical staff to hold an education on credentialing. |
| Board Bylaws | The board will be meeting at a special board meeting on | All were in favor. |

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| | March 8 th at 7:30am to review and discuss the bylaws. | |
| Consent Agenda | | No discussion |
| Quality Report | Quality quarterly report - reviewed Linda presented the 2013 dashboard Linda asked for approval of the 2013 Patient Quality Plan | A motion to approve the 2013 Patient Quality Plan was made by Nancy Gorshe; Nancy Campiche seconded the motion. The motion passed by unanimous vote |
| Foundation Report | John Holtermann – the Mardi Gras Annual Auction was a great success. John thanked all the board members, the staff and John Kaino for coming and supporting them. | |
| Finance Committee | | |
| Approval of Vouchers | Vouchers – January 2013 | A motion to approve the January vouchers was made by Nancy Campiche; Nancy Gorshe seconded the motion. The motion passed by unanimous vote. |
| January Finance Review By Kathy Hubbard | Kathy presented the January Financials. Kendall Sawa reviewed the Year End 2012 Finances. See attached. | No discussion |
| Charity Care | Discussion on Charity policy. Kathy shared we are not in a position to make a decision at this time. We will continue to work with the policy. | |
| Aged Accounts Payable | Aged Accounts Payable Report: up since January due to disruption in cash flow the beginning of the month. It will take about 6 weeks to work it down to prior levels. | |
| Accounts Receivable | AR in the hospital is little over 58. Days as of today Clinic is at 44 days Lump sum payment to Medicare (towards the %532k) | No discussion |
| Financial Dashboard | The Financial dashboard – reviewed | No discussion |
| Strategic Planning | Update – EMR Clinic EMR 2 final vendors. Greenway or Nextgen. Kendall shared there will be a decision made later this week. Since Reed Barker left Linda Kaino has agreed to take this on as a clinical project. | |

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| <p>Medical Staff</p> | <p>Appointments / Reappointments Tele Radiology Courtesy 2 year appointments</p> <ul style="list-style-type: none"> ▪ Dr. Anderson ▪ Dr. Cottingham ▪ Dr. Melton <p>Pathology Courtesy 2 years appointments</p> <ul style="list-style-type: none"> ▪ Dr. Naquib-Osman ▪ Dr. Moorehead <p>Emergency Medicine Provisional Appointments 6 months</p> <ul style="list-style-type: none"> ▪ Dr. Hohn ▪ Dr. Juell – 2 year reappointment Consulting | <p>A motion to approve the Appointments / Reappointments was made by Nancy Campiche; Nancy Gorshe seconded the motion. The motion passed by unanimous vote.</p> |
| <p>CEO Report Union Update</p> <p>Service Lines update</p> <p>Communication</p> | <p>- Union Negotiations update: Currently negotiating with WSNA & Teamsters. Both parties are working towards to a good viable and sustainable contract.</p> <p>Service lines – General Surgery – Dr. Weaver came and interview here and at CMH. He was able to meet with all the staff and it went very well. Kendall shared the goal is to collaborate with CMH to recruit and build a surgical group that can serve both hospitals. There are many benefits, including shared call, and coverage. There is a meeting scheduled next week during which Kendall and Erik will meet to discuss how to move forward.</p> <p>Dr. Forte – PH General Surgery will continue to move forward with credentialling</p> <p>Urology – Kendall and Stephanie will be traveling to Longview tomorrow to meet up with the LV Urology group to discuss</p> <p>Kendall asked the board what would work best for them with regards to communication. The board agreed that email would work best weekly. If it is a sensitive topic a phone call would be appropriate.</p> | <p>No discussion</p> <p>Tammie will connect with Nancy G. & Nancy C. with dates.</p> |

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| BOC Staff Roundtable | Discussed it is that time again to have a staff roundtable. | |
| | Darren asked about board meeting with medical staff. Tammie will let them know when the next full medical staff meeting is. | |
| Business Plans | Darren asked if they could see business plans for the upcoming new service lines. Kendall shared he will put something together and have at the next board meeting. | |
| Lab Presentation by Paula Smith | Lab Echocardiology | |
| New Business | The board discussed that they would like education on credentialing. They would like to see the process and how medical staff determines the provider is qualified to be on medical staff. | Kendall will speak with Medical Staff about doing a education on credentialing. |
| Credentialing education request | | |
| “Ferguson” house | Alan Johnson asked what the plan is of the Ferguson House. Kendall shared that the maintenance department is working with the transfer station to see what we can do. | Kendall will follow up at the next board meeting |
| PUBLIC PARTICIPATION | Darren Thorsen opened it for public participation. | No action required. |
| Adjournment | The meeting adjourned at 7:17 p.m. | |