



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
December 18, 2012**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order December 18, 2012 at 5:30 pm</p> <p>Commissioners present: Darren Thorsen, Chairman of the Board; Nancy Campiche, Secretary of the Board; and Alan Johnson</p> <p>Excused Absent: Garnette Sutherland Nancy Gorshe</p> <p>Also Present: Kendall Sawa, CEO Linda Kaino, CNO Dr. Law, Chief of Staff Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda	A motion to approve the agenda was made by Nancy Campiche; Alan Johnson seconded. The motion passed by unanimous vote.
MINUTES	Darren requested approval for the November minutes.	A motion to approve the minutes of the November 27, 2012 was made by Nancy Campiche; Alan Johnson seconded. The motion passed by unanimous vote.
Elections	Discussion on how elections have been done in the past is not consistent with the bylaws.	Darren recommended for the board to review the bylaws and defer discussion for the next board meeting when all Commissioners are present.
Consent Agenda	None	No discussion
Finance Committee		

Approval of Vouchers	Vouchers: November 2012	A motion to approve the September vouchers was made by Nancy Gorshe; Alan Johnson seconded the motion. The motion passed by unanimous vote.
November Finance Review By Kathy Hubbard	<p>Kathy Hubbard reviewed the November Finances. See attached.</p> <p>Reserved \$100k for the Medicare adjustment that is expecting to pay for 2012.</p> <p>Charity Care had a write of \$102k. Kathy will be tracking the various procedures that are done. Right now it is at \$883k and 2011 it was at \$429k.</p> <p>Darren asked for clarification on how patients qualify for Charity Care. Kathy shared there is a procedure that is handled through the Revenue Department. It starts with an application where the patient would list their financial background. This is done either before or after treatment. The policy currently allows for people who qualify to have a large window of time to get services elective or not.</p>	No discussion
Aged Accounts Payable	Aged Accounts Payable Report: As of today we are at \$755,983 we will continue to monitor this for quite sometime. 90 days and over \$152,454. Kathy shared we are managing things much better than before.	No discussion
Financial Dashboard	The Financial dashboard – reviewed	No discussion
Accounts Receivable Report	<p>Hospital 66.3%</p> <p>Clinic 46.8%</p> <p>Up from last month. There was a change in staff and some account cleanup.</p>	
Medicare payment	Payment should be around \$3-6k.	
Strategic Planning	<p>Reminder the Strategic Planning Team will be meeting on January 21, 2013 at 4pm-5pm</p> <p>The committee consists of:</p> <p>Garnette Sutherland</p> <p>Alan Johnson</p> <p>Kendall Sawa</p>	

	Linda Kaino Stephanie Ellsworth Beth Whitton Dr. Law	
Hospital Information System presentation	Complete review on Healthland, Greenway, Cerner, NextGen and EPIC. The goal is to make decision by next board meeting in January. Report attached.	
Medical Staff	No report	
CNO Report	Linda presented the Quality Dashboard – The dashboard will have every department and the goal for the next year is for every department to work on 1-2 projects. The dashboard will measure on “How well they are doing”. This will allow you to see every project is being worked on in the hospital. Since we stopped using Pres Ganey. Patient satisfaction is important to measure. Linda shared she is in process of looking at measuring our HCAPS. The survey will be focused on inpatient. Nancy’s concern is that the clinic will get ignored.	Linda will look into how the clinic can measured on patient satisfaction.
CEO Report	- PowerPoint presentation on “Where we Are” - Kendall shared he did CEO Roundtables and had a good turnout. He will continue to do these. He also shared that he has been doing Patient Rounding and during this time he has heard good positive things.	No discussion
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Executive Session 6:37pm	Darren announced there will be an Executive Session for about 10min to discuss Legal issues and do not anticipate any decisions at this time.	
Adjournment	The meeting adjourned at 6:46 p.m.	