



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
November 27, 2012**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order November 27, 2012 at 5:30 pm</p> <p><b>Commissioners present:</b> Darren Thorsen, Chairman of the Board; Nancy Campiche, Secretary of the Board; and Alan Johnson</p> <p><b>Excused Absent:</b> <b>Garnette Sutherland</b> <b>Nancy Gorshe</b></p> <p><b>Also Present:</b> Kendall Sawa, CEO Linda Kaino, CNO Dr. Law, Chief of Staff Tammie Jefferies, Executive Assistant (recorder)</p>	
AGENDA	Darren Thorsen requested approval for the agenda	A motion to approve the agenda was made by Nancy Campiche; Alan Johnson seconded. The motion passed by unanimous vote.
MINUTES	Darren requested approval for the October minutes.	A motion to approve the minutes of the October 29, 2012 was made by Nancy Campiche; Alan Johnson seconded. The motion passed by unanimous vote.
Resolution 2012-13	Resolution 2012-13 – officially appoints Kendall Sawa as CEO / Superintendent of Public Hospital District 3 of Pacific County.	Nancy Campiche made a motion to approve the Resolution 2012-13; Alan Johnson seconded the motion; all were in favor.
Presentation	Marianne Baker gave a presentation on Nursing Quality	No discussion

	Indicators – see attached.	
Patient Quality Summary	Review of Quarterly Quality Summary board summary	Reviewed with no discussion
Finance Committee		
Approval of Vouchers	Vouchers: October 2012	A motion to approve the September vouchers was made by Nancy Gorshe; Alan Johnson seconded the motion. The motion passed by unanimous vote.
October Finance Review By Kathy Hubbard	Kathy Hubbard reviewed the October Finances. See attached. Kathy shared the clinic numbers were up about \$125,000 due to an increase in appointments and an increase of number of days we had providers seeing patients.	No discussion
Aged Accounts Payable	Aged Accounts Payable Report: As of today we are at \$834K we will continue to monitor this for quite sometime. 90 days and over \$94,268. Kathy shared we are managing things much better than before.	No Discussion. No discussion
Dashboard	The Financial dashboard – reviewed	No discussion
Accounts Receivable Report	Kendall updated on the AR. They are coming down on the hospital we are at 60.8 days and the clinic is t 40.9 days.	No discussion
Medicaid Settlement for 2010 status	Kathy shared they did receive the 2010 settlement of \$259,000. We have set aside \$250K as a reserve.	No discussion
2008 Teamsters Trust Audit Status	Kathy updated the board on the audit. She shared they have been in conversation with our attorney. A letter was sent to Teamsters for clarification on what they wanted us to pay. We have not heard back from them. There was another payment to the Teamsters of \$22,000.	No discussion
Pacific County	Kathy and Kendall met with the county. One of the topics	

Treasurer meeting	was about the levy lid lift. Kathy shared they didn't get into depth, but this is something they want to learn more about. There may be the possibility of some funds available for the hospital.	
Strategic Planning	Kendall proposed the date January 21 <sup>st</sup> at 4pm for the Strategic planning committee to meet. The committee consists of: Garnette Sutherland Alan Johnson Kendall Sawa Linda Kaino Stephanie Ellsworth	Tammie is to check with Garnette to see if this date will work for her.
Foundation Report	John Holtermann gave an update on the Foundation: Mid Winter Nights Auction 2/23/13 Annual golf tournament September 2013 Purchased 3 major piece of equipment the past 3 years: Mammography Machine Pic Line Ultrasound machine Monitor for OR anesthesia Reminder of the donor wall celebration and CEO meet and greet 12/5/12 at 1pm in the lobby of the hospital.	
Hospital Information System presentation	Reed shared there are two more vendors that will be looked at for the electronic medical records system. The two vendors are Cerner and NextGen. Kendall shared he is waiting to hear from PH. They are on an EPIC version and we may be able to piggy back with them. More information to come.	
Medical Staff	Appointments / Re-appointments: Pathology reappointment Courtesy 2 years: Dr. Sheila Lynam Dr. Helen Kim Dr. Min-guan Wang Dr. Robert Sandstrom  Telestroke Consulting 2 years: Dr. Archit Bhatt  Emergency Medicine 6 months provisional: Dr. Tonia Willekes	Nancy Campiche made a motion to approve the appointments; Alan Johnson seconded the motion. Motion passed with unanimous vote.



	<p>- Collection Policy presentation by Joyce Lang – this is a policy that we had before that was not implemented. The policy applies to self pay patient responsibility which is self pay accounts. (brochure hand out)</p> <p>WA State Audit – Kendall shared the State Auditor is here this week doing their annual financial audit.</p>	to move forward with this policy. All agreed.
Announcement	Darren announced the December board meeting will be on December 18 <sup>th</sup> due to the holiday.	
PUBLIC PARTICIPATION	Darren Thorsen opened it for public participation.	No action required.
Adjournment	The meeting adjourned at 7:02 p.m.	