



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
April 24, 2012**

| AGENDA | DISUSSION / CONCLUSION | RECOMMENDATIONS / ACTION / FOLLOW-UP |
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| CALL TO ORDER | <p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 24, 2012 at 5:30 pm</p> <p>Commissioners present: Darren Thorsen, Nancy Campiche, Alan Johnson, Garnette Sutherland, and Nancy Gorshe</p> <p>Also Present: Terry Finklein, Interim CEO Linda Kaino, CNO Tammie Jefferies, Executive Assistant</p> <p>Absent: Dr. Law COS</p> | |
| AGENDA | Darren Thorsen seek approval of the agenda | A motion was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote. |
| MINUTES | Darren Thorsen seek approval for the March minutes | A motion was made by Nancy Gorshe; Alan Johnson seconded the motion. The motion passed by unanimous vote. |
| Resolution 2012-005 | Resolution 2012-05 was introduced at the March board meeting. Darren seeks a motion for approval. | A motion was made by Nancy G.; Alan Johnson seconded the motion. The motion passed by unanimous vote. |
| Quality Summary | Reviewed | |
| What have we done for Patient Safety | Marianne: Training has begun on the new Ultra Sound machine. This afternoon they were able to place the first line. The training will continue with an information session on PICC for the providers and nursing. For Patient and Staff safety: EMS has been cleared to continue to assist at their skill level w/ patients that they bring in. This gives an extra set of hands to do things including | |

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| | <p>intubations especially for critical patients. Patient comfort: When patients are taken home by dial-a-ride and need a wheelchair they take one of the hospitals. Then maintenance dept goes to pick it up.</p> <p>Staff safety: OBH has been holding a Tumor Board for 2 years. Dr. Kim, Dr. Osman, Dr. Lyman, Dr. Ford, and Dr. Law are all important parts of the meeting as well as several local providers. At this meeting we look at patients and how to best treat their cancer whether it is chemo, radiation, or surgery. Terry commented that it is unusual for a hospital this size to have an active Tumor Board. He had the opportunity to sit on a portion of the meeting and he was extremely impressed. He also commented that we all should be proud to have this.</p> | |
| Finance Report | <p>Tax Levy increase resolution: Terry shared that he is interested in proposing an increase in the levy. There is some research first he needs to do before he begins. Terry would like to go for a Levy Lid Lift. This allows us to increase the existing levy rate to the max. The maximum is .75 per 1000 valuation. Currently we are .58 per 1000 valuation. This would give us \$280,000 additional tax dollars. There is a single year levy and multiple year levy bill. There are steps we need to take to move forward. Terry shared he wanted to bring this to the table and bring this to the board attention that this may be something we will be requesting.</p> <p>March Financial Report: The finances are in preliminary report. Terry shared there is still an audit going. CMH has finished the reconciliation and have the trial balance. We should be able to close 2011 and then catch us up through March by the next meeting.</p> <p>MTD Actual:</p> <ul style="list-style-type: none"> Total Gross Patient Rev: \$2,597,304 Total deductions from revenue: \$912,307 Net Patient Revenue: 1,684,997 Other operating Revenue: \$99,977 Total Operating Revenue \$ 1,784,974 Total Operating Expense: \$1,726,561 Operating gain (loss): \$58,413 | |

Other non-operating eve: \$35,718
Investment Income: \$510
Total Non-operating Rev: \$36,229
Net Income \$94,642

Bank update -

Bank of Pacific: \$740,000 loan
Extended through May 31, 2012
Fees for renewal \$500
5% Interest Rate
Further extension pending business plan by 5/31/2012

CRAFT3:

Retired \$856,000 bond
Remainder is \$196,000
Payments of \$50,000 per quarter until debt is retired
-Starts June 30, 2012

Terms remain same otherwise

Aged Accounts Payable:

Over 120 days = \$980,524
Over 90 days = \$350,465
Over 60 days = \$322,354
Current = \$274,616
Total = \$1,927,959

WA State Accountability Audit:

It is preliminary at this point. Their findings are not surprising; at year end we have about a 2.5 million dollar loss. Based on the financials over the past years they are wondering if we will be able to stay in business. Terry shared he has drafted an article for the Chinook Observer to get the word out. The good news is we are acting on it.

Strategic Planning Meeting schedule: It was agreed to have the meeting June 2nd 9am-2pm

Physical Therapy – update:

Terry shared we defiantly need to expand out PT program. We have the volumes to expand. Unfortunately, PT's are hard to recruit. Right now we have Victoria who is willing to do inpatient for us. We are trying to recruit a traveler to bring in. We have spoken with CMH &

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| <p>Approval of Vouchers</p> | <p>PeaceHealth is having difficulties as well.</p> <p>March Vouchers – Darren seeks approval</p> <p>Action Plan – Staff Reductions expected savings annual \$1,715,580 Professional Services Contract expected savings annual \$496,800 Payors & General Contracts expected savings annual \$51,600 Union Concessions- Terry has talked with the staff and working to identify on what concessions they are willing to give us. We will be meeting with them sooner rather than later. General Expenses expected saving annual \$24,000 Total Expected Annual Savings: \$2,246,400</p> <p>Board Committee Structure: Terry recommended for there to be four meetings per month for the board members to attend. Board meeting, Finance meeting, Quality meeting, and Strategic planning committee.</p> <p>Organizational Chart</p> <p>Upcoming event: Blood Drive on May 24th. Insurance Settlement for the fire: \$107,800</p> <p>WA State legislation: Critical Access Hospital – Full funding was approved Emergency Room payments – delays the no payment policy for “unnecessary” emergency room visits.</p> <p>Policy: Per Diem payment policy. Terry shared he has drafted a policy for the Per Diem payment for board members.</p> | <p>A motion was made by Garnette Sutherland; Alan Johnson seconded the motion. The motion passed by unanimous vote.</p> <p>Reviewed</p> <p>A motion was made by Nancy Campiche; Nancy Gorshe seconded the motion. The motion passed by unanimous vote.</p> |
| <p>Medical Staff Appointments / Re</p> | <p>Dr. Douglas Palenschat – provisional extended 1 month Dr. Mark Stefanelli – Emergency Medicine Consulting 2</p> | <p>A motion was made by Nancy Campiche; Nancy Gorshe seconded the motion. The motion passed by unanimous</p> |

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| appointments Darren | years Dr. Edouard Duret – General Surgery Provisional 6 Months | vote. Darren recommended for the board to formally welcome Dr. Duret back to OBH. |
| Foundation | Nancy Campiche would like to remind everyone the fashion show is scheduled for May 12 th 1-3pm at the Chinook Gym. | |
| PUBLIC PARTICIPATION | Darren opened it for public participation. | |
| Adjournment | The meeting adjourned at 7:05pm | |