



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
SEPTEMBER 27, 2011**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order September 27, 2011 at 5:30 pm</p> <p>Commissioners present: DeWayne LaPointe, Nancy Campiche, Alan Johnson, Garnette Sutherland, Darren Thorsen</p> <p>Also Present: Joe Devin, CEO; Linda Kaino, CNO; Dr. Ivan Law and Tammie Jefferies, Executive Assistant</p>	
AGENDA	<p>DeWayne seek approval of the agenda DeWayne added there will be an executive session for about 30 minutes after the regular to discuss personnel issues.</p>	<p>A motion was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote.</p>
MINUTES	<p>DeWayne seek approval for the August minutes Special board meeting minutes approved for 8/29, 9/6, 9/12, 9/19, & 9/26</p>	<p>A motion was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote.</p>
What have we done for Patient Safety this month?	<p>Sue Staples has noticed a dramatic improvement in the emergency department the last couple of months. The communication from the ED Director is wonderful. Linda shared that the Pacific County had a simulation drill w/ life flight, local EMS & 26 staff members. Linda also shared there has been staff participating in the Pediatric Trauma classes.</p>	
	<p>DeWayne discussed that a while back it was brought up to post the minutes on the website and at that time we were unable to post them. Now that we have a new host</p>	<p>Since it is public record and if it is reasonably simple to get them posted. It was agreed by all board members the minutes will be posted after being approved at each</p>

	for the website we are now able to post the minutes monthly. DeWayne opened it up for discussion for the board.	board meeting. It was also agreed the financials will be posted on the website.
	DeWayne reminded the board about the Webcast: <i>The Open Public Meetings Act: What Hospital District Commissioners Need to Know</i> will be on Thursday, September 29 th at Noon. DeWayne also reminded the board the State Audit Entrance Conference will be on Thursday at 1pm.	
STRATEGIC PLANNING	Needs assessment wrap up - October 20 th at Noon	
OPERATIONS CONSULTANT INTRODUCTION	Joe introduced EideBailly. Allison O'Connor explained that they are here to do an assessment of the hospital operations. They have met with some managers today and will complete meeting with the rest of them tomorrow. They have had good feedback and have noticed the managers are eager to help out in any way they can to fix the financial problem. Allison mentioned they should have a report by 4-6 weeks. DeWayne says we do not have 4-6 weeks. Deyon came out a couple of weeks ago and did an assessment on the Revenue Cycle Plan. With Deyon coming out we should be able to get some of the information to you regarding her report. If there is any information from our report that we can share ahead of time we will get it to you.	DeWayne requested to get information as soon as possible. Allison assured him they should start getting the information within a couple of weeks.
CEO REPORT	Personnel Changes: Joe announced Steve Raymond, Lab Manager has resigned. Sean Kuhn has been and will continue to be Lead until we fill the manager position. Joe introduced Joyce Lang. Her title is Manager of Revenue Cycle. She will be managing the billing and admitting department. Recruitment: Continue the search general surgeon. ARNP's and PA's as we are looking at urgent care. Events Update: We had another great turnout for our health fair and the foundation golf tournament was a great success. We are also receiving a lot of interest from Low Census days: We have implemented hospital & clinic wide low census day. A day off without pay for	

	<p>everybody to help conserve cash and help the financial bottom line going. 1 day per month beginning this month. The participation is going well.</p> <p>Announcement: Significant changes at WSHA. Two positions have been eliminated; Executive Director, Health Information Program and Vice President, Rural and Public Health.</p>	
Financials	<p>August Financials presented by Joe Devin.</p> <p>Cash Summary: As of 9/27/11 \$489,389,357</p> <p>Balance owed on line of credit: \$750,000</p> <p>Total Operating Revenue: 2,147,983</p> <p>Total Gross Patient Revenue: \$3,187,27</p> <p>Operating Expenses: \$2,235,616</p> <p>Operating Gain (loss) (\$87,635)</p> <p>Net Income (loss) (\$86,494)</p>	
Approval of Vouchers	DeWayne asked for approval	A motion was made by Alan Johnson; Nancy Campiche seconded the motion. The motion passed by unanimous vote.
Medical Staff	<p>Appointments / Re appointments</p> <ol style="list-style-type: none"> 1- Dr. Mark Stefanelli, EM provisional 6 months 2- Dr. Pattie Malone, EM consulting 2 years 3- Dr. Lance Burns, EM (director) Active 2 years 4- Dr. Alan Ford, Radiology Consulting 2 years 	A motion was made by Alan Johnson; Nancy Campiche seconded the motion. The motion passed by unanimous vote.
Public Participation	DeWayne opened it opened for comments	
Executive Session	<p>DeWayne announced that they will be going into executive session for the next 30 minutes. At that time he does not anticipate any action taken. 6:34pm</p> <p>7:00pm returned to general then back into executive for 15 minutes. 7:15pm returned to general then back into executive for 15 minutes. 7:30pm general back into executive for 15 minutes.</p> <p>Meeting adjourned 7:45pm</p>	