



**Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
March 27, 2012**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order March 27, 2012 at 5:35 pm</p> <p>Commissioners present: Darren Thorsen, Nancy Campiche, Alan Johnson, Garnette Sutherland, and Nancy Gorshe</p> <p>Also Present: Terry Finklein, Interim CEO Linda Kaino, CNO Tammie Jefferies, Executive Assistant</p> <p>Absent: Dr. Law COS</p>	
AGENDA	Nancy C. seek approval of the agenda	A motion was made by Alan Johnson; Garnette Sutherland seconded the motion. The motion passed by unanimous vote.
MINUTES	Nancy C. seek approval for the February minutes	A motion was made by Nancy Gorshe; Alan Johnson seconded the motion. The motion passed by unanimous vote.
What have we done for Patient Safety	<p>Marianne: With the assistance of the Foundation we have purchased an ultrasound machine to assist in the placement of PICC lines. The placement of PICC lines for patients with long term ABX use or any other medication that is hard on the veins gives better access without damage or invasive repeat sticks like a regular IV does.</p> <p>Mindy employee health/safety: has a new Slip Trips and Falls campaign to help fall prevention and make people more aware of their surroundings.</p>	
Resolution	Resolution 2012-05	Action will be taken at next board meeting in April.

Introduction	Appointing Terry Finklein Superintendent of the district	
Resolution	Resolution 2012-06 Signatory for bank accounts Adding Terry Finklein CEO as a signer to the bank accounts effective March 27, 2012	A motion was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote.
Committee Reports	Quality Human Resource Finance	Reviewed
Approval February Vouchers	Darren asked for approval	A motion was made by Garnette Sutherland; Alan Johnson seconded the motion. The motion passed by unanimous vote.
Financials	Terry starts with we have produced financials and they are preliminary. Terry wants to validate where we are. Terry looked at the financials presented and he still has a lot of questions about them. A lot of work has gone in them to make the report as accurate as possible. We have been without a CFO for an extended period of time and we had an interim that is no longer with us. Terry mentioned he has a group working on finalizing the financials validating them. Terry shared that he was CEO with CMH for a numbers of years and retired a couple of years ago. Terry shared he knows the players at CMH and have total confidence in their ability to finalize and validate the year end and current financials. Terry pointed out that the district has significant cash flow problems. Currently we are working with the banks, working with creditors, trying to reduce the accounts payable. Terry also shared he will be looking at staffing first and looking at organizational structure.	
Local News	Terry shared he met with Matt Winters w/ the Chinook Observer. Matt has asked Terry to do a weekly article for the paper to keep the community updated to as we are. The first article will be this week.	
Consultation Services	Columbia Memorial is onsite now working on the financials. Terry would like to thank staff for working with them and getting them all the information they are asking for. The agreement is at cost plus mileage. They will invoice the hospital we are due to pay that invoice within 30 days, if we can't pay in 30 days then it would be	

	deferred to 6 months and if we can't pay it at the 6 months it will be deferred to 1 year. They recognized it is an opportunity to extend their help to us.	
Women's Health Center Dermatologist	Terry announced he has termed the lease effective May. We will be transitioning the WHC to the main clinic. Gwyn will go back to her regular schedule in Naselle. Shirley Pryor will be coming 1 day a week once we have her fully credentialed with the insurance companies. We have also dialog with a dermatologist and at this point in time we are looking at how to bring that individual here and how to make money. We are not in a position to bring on more staff and incur more debt. Formal recruiting has stopped. This doesn't mean he has stopped looking at services. Looking at each contract on a one to one basis. Will be eliminating those that are not an immediate return to the hospital.	
WA State Audit notice	Washington State Financial Audit took place this week. It was an accountability audit. Once they have compiled the information and review their findings we will have an exit review. This should take place in about two weeks.	
L & I report	We had an unfortunate injury to a staff. Subsequent to that we had a visit from the state occupation and safety board which that resulted an inspection. Terry anticipates he will get the results in a couple of weeks.	
CEO Recruitment	Reminder we should be recruiting for management of the two key positions CEO & CFO.	
PUBLIC PARTICIPATION	Darren opened it for public participation.	
Executive Session Adjourned	6:15pm Darren announced there will be an executive session for approximately 10 minutes to discuss contracts. At that time he does not anticipate any decision made. 6:37 returned to general session Adjourned 6:37pm	