



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
December 20, 2011**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order December 20, 2011 at 5:30 pm</p> <p><b>Commissioners present:</b> DeWayne LaPointe, Nancy Campiche, Alan Johnson, Garnette Sutherland, Darren Thorsen</p> <p><b>Also Present:</b> Joe Devin, CEO; Linda Kaino, CNO; Dr. Ivan Law and Tammie Jefferies, Executive Assistant</p>	
AGENDA	DeWayne seek approval of the agenda	A motion was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote.
MINUTES	DeWayne seek approval for the October minutes	A motion was made by Nancy Campiche; Alan Johnson seconded the motion. The motion passed by unanimous vote.
What have we done for Patient Safety this month?	Barb Enos presented ER Trauma report and quality report on OBH telestroke program with Providence network.	
Announcement	DeWayne explained that there was an expectation of having an election tonight for the board members but with looking at the bylaws the election will take place at the January meeting. Nancy Campiche, Secretary of the board will be available to the board if needed.	
STRATEGIC PLANNING	Joe – most of the strategic planning efforts have been rolled into the Eide Bailly action plan. We have some other initiatives we are continuing to follow on the community assessment in which we are still waiting for the final report from the consultants. EMR – we have	

	<p>four individuals looking at the Morton system Healthland tonight and tomorrow. Other main strategic plan was the building and restructure efforts in Naselle we have put on hold due to the finances.</p>	
Strategic Planning Date	<p>Joe – suggest the board to set a date for the strategic planning meeting since it has been a year.</p>	<p>DeWayne suggested having Eide Bailly to attend the meeting so they can facilitate the meeting since their report has. It was also suggested to have some providers to attend.</p> <p>Date for Strategic planning retreat has been decided for Friday, February 17<sup>th</sup>. Tammie will send out a reminder and find a location.</p>
CEO REPORT	<p>Introduction of Mike Harrell as interim Chief Financial Officer.</p> <p>Introduction of Paula Smith as Laboratory Manager.</p> <p>Recruitment: Continue to talk with Dr. Deyo, General Surgeon candidate. He came and visited and met the staff. We are discussing with him to fill in during the time Dr. Palenschat will be away in February. There is a nurse practitioner that is interested in coming back to work for us Shirley Pryor looking at two days a week. We are currently working on contract structure.</p> <p>Nancy asked if we would continue our lease at the WHC. Joe shared that we will still look at the alternatives for the lease agreement. The terms of the lease ends in May. There is not a renewal or a notice of termination it will go month to month.</p> <p>Low Census; Update – we continue to with our low census program. It has been very helpful to us with getting us through the past few months: September \$24k October \$32k and November was over \$40k. We will continue through December.</p> <p>Teamsters contract negotiations begin tomorrow, December 21, 2011.</p> <p>Physical Therapy – we have identified that our orthopedic patients have a need for physical therapy before there is a decision made for them to have surgery. Mike will be putting a plan together to see what it will take to get the</p>	

	<p>program up and running. There have been some discussions with Victoria at Ocean Beach Physical Therapy. We are beginning the recruiting efforts for a PT. Victoria will be available a couple days a week. It is still in the early stages and will continue to work on the plan.</p> <p>Joe shared that he was asked by Erik Thorsen CEO of CMH for the OBH board of commissioners and CMH board to meet.</p>	Joe will coordinate a meeting date after the holidays.
Approval September Vouchers	DeWayne asked for approval	A motion was made by Alan Johnson; Nancy Campiche seconded the motion. The motion passed by unanimous vote.
Financials	<p>November Financials presented by Joe Devin.  Cash Summary: As of 11/15/11 \$301,164.21  Balance owed on line of credit: \$750,000  Total Operating Revenue: \$1,593,449  Net Patient Revenue: \$1,429,547  Other Operating Revenues: \$163,902  Gross Patient Revenue: \$2,275,759  Operating Expenses: \$1,832,150  Operating Gain (loss) -\$238,701  Net Income (loss) -\$236,092</p>	Darren suggested that there needs to be an overall expense slide.
Announcement	DeWayne thanked everyone for their support and all that they have done during the last 12 ½ years. This is his last meeting as a board of commissioner.	
Public Participation	<p>DeWayne opened it for public comments.</p> <p>DeWayne announced there will be an executive session for approximately 10 minutes to discuss employment issues. Went in to executive at 6:35pm.</p>	
	Meeting adjourned 6:50pm	