



**Public Hospital District 3 of Pacific County  
Ocean Beach Hospital and Medical Clinics  
BOARD OF COMMISSIONERS MEETING  
January 24, 2012**

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	<p>The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order January 24, 2012 at 5:30 pm</p> <p><b>Commissioners present:</b> Nancy Campiche, Alan Johnson, Garnette Sutherland, Darren Thorsen, Nancy Gorshe</p> <p><b>Also Present:</b> Joe Devin, CEO; Linda Kaino, CNO; Dr. Ivan Law and Tammie Jefferies, Executive Assistant</p> <p>Nancy announced as secretary of the board and since the chairman position is vacant she will step in as board chair until after the election.</p> <p>Nancy Welcomed the Nancy Gorshe as a new board member.</p>	
AGENDA	Nancy C. seek approval of the agenda	A motion was made by Alan Johnson; Nancy Gorshe seconded the motion. The motion passed by unanimous vote.
MINUTES	Nancy C. seek approval for the December minutes	A motion was made by Alan Johnson; Nancy Gorshe seconded the motion. The motion passed by unanimous vote.
Election of Officers	<p>Nancy C. asked for nomination for the board chairman.</p> <p>Nancy C. asked for nomination for secretary.</p>	<p>Alan Johnson moved to nominate Darren Thorsen for Chairman. Garnette seconded the motion. The motion passed by unanimous vote.</p> <p>Garnette moved to nominate Nancy Campiche; Nancy Gorshe seconded the motion. The motion passed by unanimous vote.</p>

Board Committee Meetings	Nancy shared the list of committees. Nancy G. requested to be on the PQ meeting.	Darren asked to table this item. Nancy G. will join the PQ meeting.
Board bylaws	Darren suggested having a separate meeting to review the bylaws. The last date the bylaws were reviewed 2010.	The meeting date was set for February 8 <sup>th</sup> .
Board objectives	Darren would like to set board objectives	This will be discussed at the February 8 <sup>th</sup> meeting.
Board budget	Darren requested to get a budget for the board.	Mike will provide the last two years of board cost center.
Open meetings act	Discussion on clarification of the open meetings act.	
Board Strategic Planning meeting	Date is set for March 8 <sup>th</sup> 9am-4pm located at Adrift Inn in the conference room area. Eide Bailly has agreed to attend to facilitate the meeting.	Nancy Gorshe volunteered to be part of the pre-planning of the strategic planning with Joe & Eide Bailly.
Strategic Planning	Joe – most of the strategic planning efforts have been rolled into the Eide Bailly action plan. Eide Bailly held an individual meeting with the unions (Teamsters & WSNA). EB also met with CRAFT3. We continue to work the action plan with the managers. Nancy G. asked if there was another tracking to show when the action items are complete to see the cost saving. Joe announced Healthland has been here this past week doing presentations. This is one of the options for EMR. Healthland will be back to look at the clinic side within the next couple of weeks.	
CEO REPORT	<p>Recruitment: Dr. Montana general surgeon interviewed on Monday, January 23<sup>rd</sup>. There will be another interview on Thursday &amp; Friday with Dr. Foss. Dr. Palenschat the current temporary general surgeon beginning March 1<sup>st</sup> will have an agreement directly with OBH. This will eliminate the company and help save some money. There is an immediate out clause in the agreement if we do find a permanent surgeon.</p> <p>Dr. Deyo previously interviewed has more interest in to the east coast. He has not been withdrawn his application just has been put on hold.</p> <p>Low Census; Update – we continue to with our low census program. It has been very helpful to us with getting us through the past few months. It has helped to keep payroll down. We have agreed with the unions during negotiations that we would discontinue the low census at the end of February.</p>	

	<p>Physical Therapy – we continue to evaluate. Mike said there was an appraiser today that came and looked at OB Physical Therapy building. We should have that back in the next couple of weeks. Linda shared that we will have a temporary physical therapist here middle of February. This will begin the program and help for Dr. Teed’s patients.</p> <p>Joe would like to acknowledge the Foundation. They had their retreat recently. They approved to purchase ultrasound equipment. This is in place of using a pic line. Steve Bellinger recently went for training and we a couple of nurses that are trained. Would like to thank the Foundation for their generous donation!</p>	
Press Ganey	Joe presented the 4 <sup>th</sup> quarter report.	
Approval December Vouchers	Darren asked for approval	A motion was made by Alan Johnson; Nancy Campiche seconded the motion. The motion passed by unanimous vote.
Financials	Joe announced there have been some issues trying to get detail files to match with the summary files. The bottom line is our contractual are not to a point that we are comfortable presenting them.	Joe recommends that once the financials are at a point to present we will have a finance meeting.
PTO limit increase	Joe explained that the PTO amount accrued is over the limit. At this time it would not be in the best interest for the hospital to cash out and he is unable to take time off at this critical time.	Board requested for a copy of the PTO policy and has agreed to extend the accrual amount above the max. The will review this at the next meeting.
Medical Staff	<p>Appointments: Navid Ardakani Tele-Radiologist 2 years</p> <p>Re-appointments: Albert Fabiano, MD – Internal Medicine Active 2 years Steve Bellinger, PA – Allied Health Active 2 years</p>	A motion was made by Alan Johnson; Garnette Sutherland seconded the motion. The motion passed by unanimous vote.
Environment of Care	Quarterly report end of year report	
	Darren announced that they will be going into executive session for the next 10 minutes to discuss employee issues. At that time he does not anticipate any decision made.	
	General Session adjourned 7:33pm Break	

	Executive session began 7:40pm Meeting adjourned 7:50pm	
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